

**MSBA/MASA Policy Reference Manual
INDEX**

**Policy Subject
Policy No.**

-A-

Absences, student503

Academic(s),

- Achieve standard(s)618
- Curriculum and instructional goals601
- District accountability.....616
- Graduation requirements613
- Instructional curriculum.....604
- Online learning enrollment options624
- Parental role612.1
- Post-secondary enrollment options620

Accommodation,

- Assess achievement of standards618
- Basic standards testing.....615
- Curriculum and instructional goals601
- Graduation requirements613
- Individuals with disabilities 608, 615
- Nondiscrimination..... 402, 521
- Testing and plan and procedure614

Accountability, school district616

Accounting,

- Advertising revenue905
- Annual audit703
- Books, records compliance702
- Fixed assets inventory.....704
- Standards (UFARS)702
- Student activity funds713

Activities510

Activity funds.....713

Adequate yearly progress (AYP)614

Administrator,

- Code of ethics306
- District testing613
- Duties.....304
- Evaluation304
- Implement policy.....305
- School administration.....301
- Selection303

Admissions,

- Attendance503
- Discipline506
- Open enrollment.....509

Adoption leave410

Advertising on school grounds.....905

Age, student entrance607

Age protection,

- Equal educational opportunity102
- Equal employment opportunity401

Alcohol and other drugs,

- Chemical preassessment team.....418
- Drug-free school.....418
- School bus drivers416
- Student code of conduct506
- Testing416

Alternative education program605

American history606

American Indian,

Policy Subject Policy No.

- Alternative education 605
- Ceremonial tobacco use..... 419
- Americans with Disabilities Act,

 - Do not resuscitate or intubate 518
 - Employment 402

- Annual,

 - Approval, district testing procedures..... 613
 - Audit by certified public accountants..... 703
 - Audit of school district books and records 702
 - Calendar established 602
 - Parent meeting.....612.1
 - Policy review (list of policies requiring annual review)..... 208

- Application for employment,

 - Criminal background check 404
 - Equal employment opportunity 401
 - Veteran's preference 405

- Assault/fight,

 - Bullying prohibition 514
 - District crisis management plan 806
 - Staff notification 529
 - Student code of conduct 506
 - Students, prevention and intervention 806
 - Violence prevention..... 525

- Assessment (See Testing)
- Assurance of mastery, alternative programs 605
- Attorney,

 - Appoint, discipline hearing 506
 - Open Meeting Law exception 205

- Attendance,

 - Generally..... 503
 - Minnesota Pupil Fair Dismissal Act 506
 - Summer school 623

- Audio recording..... 205
- Audit,

 - Annual 702
 - Certified public accountants..... 703
 - Internal investment controls..... 705
 - Vending machines..... 720

- Authority,

 - Administer medications..... 418, 516
 - Close school board meeting..... 205
 - Release private/confidential information 406, 515
 - Require drug and alcohol testing 416

-B-

- Bank designation, conflict of interest 210
- Basic skills standards,

 - Assessment 618
 - Graduation requirements 613
 - Plan 614
 - Testing..... 615

- Behavior,

 - Bullying and violence prevention 514, 525
 - Crisis management 806
 - Hazing prohibition..... 526
 - Removal of students with IEP 532
 - School bus conduct 709
 - Staff discipline..... 403
 - Student discipline 506
 - Violent student, notice..... 529

- Beliefs/mission statement 104
- Bidding,

Policy Subject	Policy No.
Procedures	802
Recyclable reusable products.....	805
Vending machines	720
Blood-borne pathogens,	
Communicable disease	420
Employee right to know	407
Board approval,	
Basic skills standards testing plan	614
Installation vending machines	720
Insufficient funds.....	701.1
Policy.....	208
School calendar	602
Board member (See School board)	
Bomb threat	806
Bonds,	
Authority	101
Investment	705
Budget,	
Accounting	702
Annual audit	703
Establishing	701
Fixed assets.....	704
Investments	705
Modifying	701.1
Bullying,	
Discipline	403, 506
Investigate allegations	103
Prohibition	514
Bus driver, drug and alcohol testing	416
Bus transportation,	
Extracurricular	710
Nonpublic school students.....	708
Public school students	707
Routes	709
Safety.....	709
Video surveillance.....	711
-C-	
Calendar	602
Cellular phone	506
Chain of command	206
Chairperson,	
Right to vote.....	203.1
Selection and duties.....	202
Character development	413, 514, 525
Chemical use and abuse	417, 506
Child abuse and neglect reporting.....	414
Cities of the first class, input, school calendar, day 602	
Classification of data,	
Educational.....	515
Personnel	406
Clerk	202
Coach (See Varsity head coach)	
Code of conduct,	
Administrator, ethics.....	306
School board, ethics.....	209
Student conduct.....	506
Communicable/infectious disease(s).....	420
Communication(s),	
Accountability report to community	616

Policy Subject	Policy No.
Crisis plan	806
Parents of Title I students	612.1
Community education program.....	901
Community Notification Act	901, 906
Compact, school/parent.....	612.1
Complaint(s),	
Board meeting procedures	206
Educational opportunity violation	102
Employment opportunity violation	401
Generally.....	103
Serious allegation	103
Compliance,	
Annual audit	703
District accounting practices	702
Nondiscrimination	528
Compulsory instruction,	
Attendance	503
Textbooks and instructional materials	606
Computer,	
Advertising	905
Children's Internet Protection Act	524
Disposal	802
Internet safety	524
Online instruction	624
Conduct,	
Discipline, staff.....	403
Discipline, students.....	506
School bus.....	709
Unsportsmanlike.....	510
Conference,	
Parent-teacher	612.1
Student discipline	506
Confidential data,	
Classification.....	406, 515
Disclosure.....	515
Conflict of interest,	
Charter school board member.....	210.1
School board member	210
Conflict resolution program	417
Consent,	
Educational data release	515
Minor, alcohol treatment	417
Private data release	406
Search locker, desk.....	502
Search vehicle.....	527
Consequences,	
Bus driver, alcohol, other drug use	416
Contraband possession, student.....	502, 506
Excused student absence	503
Generally, staff discipline	403
Generally, student discipline.....	506
Teaching license, not valid	424
Unacceptable internet use.....	524
Unexcused student absence	503
Weapon possession, district premises	501
Contagious illness.....	806
Continuous improvement,	
District plan	616
Staff development	425
Contraband,	
Student locker, desk search	502
Student vehicle search	527
Contract(s),	

Policy Subject	Policy No.
Certified accountants	703
Conflict of interest, charter school board	210.1
Conflict of interest, school board.....	210
District authority	101
Employ superintendent.....	303
Nonrenewal, varsity head coach.....	205, 206
Obsolete materials, equipment disposal	802
Waste disposal	805
Controlled substances,	
Chemical use and abuse	417
Drug and alcohol testing.....	416
Drug-free workplace, school.....	418
Student discipline	506
Student medication.....	516
Cooperation/cooperative,	
Activities, home schooled student	611
Alternative education programs	605
Special education interagency cooperation	608
Copyright issues,	
Computer software	524
Employee created documents, materials	409
Corporal punishment	507
Course(work),	
Course offerings	604
Curriculum scope and sequence.....	603
Graduation requirements	613
Online learning interactive course	624
Post-secondary options	620
School district accountability	616
Summer school	623
CPR and first aid	806
Credit,	
Advanced enrichment programs.....	620
Graduation requirements	613
Online learning.....	624
Post-secondary enrollment.....	620
Criminal background checks.....	404
Criminal/civil action,	
Against school district, school person.....	211
Open Meeting Law	205
Rewards for information related to crime.....	907
School visitor violations	903
Unauthorized release of data.....	406, 408, 515
Violation, corporal punishment	507
Violation, employee-student relationship.....	423
Criminal/civil charges,	
Against board, staff, and/or student	211, 506
Open Meeting Law violation.....	205
Crisis,	
Crisis management plans.....	806
Crisis response team.....	806
Management policy, violence prevention	525
Removal, students with IEP.....	532
Curriculum,	
Content standards	617
Continuous improvement.....	616
Offerings	604
Parameters.....	601
Review process	602
Scope and sequence	603
Summer school	623
Custodian (See also Parent/guardian),	
Exposure to hazardous materials	407

Policy Subject	Policy No.
Mandated reporter	414, 415
-D-	
Data practices,	
Defined	205, 206, 406, 515
Designate responsible authority	406, 515
Duplication of student, personnel file/record	406, 515
Public data requests	722
Debt	534
Defamation of character	204, 505, 904
Demonstration or disturbance	806
Depository,	
Annual designation	705
School board conflict of interest	210
Dietary guidelines.....	533
Diploma requirements.....	613
Disability,	
Equal educational opportunity.....	102
Equal employment opportunity	401
Nondiscrimination, education.....	521
Nondiscrimination, employment	402
Special education services.....	608
Student disability protection.....	521
Test accommodations and modifications.....	615
Disclosure,	
Private employee records.....	406
Private student records.....	515
Discrimination (See Nondiscrimination)	
Dismissal hearing,	
Closure provision	205
Head varsity coach.....	206
Disruption of educational process,	
Bullying prohibition	514
Internet, unacceptable use.....	524
School bus safety	709
School-sponsored publications/activities.....	505
Student clothing and dress.....	504
Student discipline	506
Student vehicle parking	527
Violence prevention.....	525
Distribution,	
Alcohol and other drugs, prohibited	418
Chemicals, controlled substances	417
Materials, nonschool persons	904
Materials, nonschool-sponsored	505
School-sponsored publications	512
Tobacco	419
Weapons	501
District complaint manager	103
Do not resuscitate or intubate	518
Donations (see Gifts and donations)	
Dress code,	
Gang symbols prohibited	504, 525
Nonviolence, inconsistent messages prohibited.....	525
Student appearance	504
Drug-free environment/school.....	418
Due process,	
Discipline procedures (staff)	403
Discipline procedures (students)	506
Students with IEPs.....	532
Terminate open enrollment	509

Policy Subject	Policy No.	Policy Subject	Policy No.
Transportation services compliance	709	Harassment and violence, prohibited	413
-E-		Healthy schools	533
Early childhood family education.....	707	Nondiscrimination	102, 402
Early graduation.....	613	Notice of student violent behavior	529
Education department general administrative		Safe schools.....	501
regulations (EDGAR)	721	Tobacco-free.....	419
Education record	515	Violence and disruption, prohibited.....	525
Educational assessment	616	Equal,	
Election duties	202	Access Act	801
Electives	603, 604	Educational opportunity	102
Electronic signature	515	Employment opportunity.....	401
Electronics,		Equipment,	
Cellular phone.....	506	Capital purchases	701
Electronic signature	515	Community use	902
Email	524	Computer hardware, software.....	524
Internet acceptable use	524	Computer use	524
Pager	506	Dispose obsolete	802
Video surveillance.....	712	District authority to acquire.....	101
Video recording, school bus.....	711	Evacuation procedures,	
Elementary,		Fire related	806
Curriculum	603	Flooding	806
Grade level organization.....	607	Role of administration	806
Instructional offering.....	604	Evaluation,	
Eligibility, nonresident student	509	District parent involvement programs	612.1
Email.....	524	Preparatory and high school standards.....	617
Emergency,		Student achievement	618
Do not resuscitate or intubate	518	Student progress performance goals.....	616
Drills	806	Superintendent performance	304
Emergency medical services (911)	518	Testing plan and procedure	614
Medication administration	516	Every Student Succeeds Act (ESSA),	
Removal of student with IEP.....	532	Curriculum and instructional goals.....	601
School bus safety	709	Curriculum development process.....	603
Telephone numbers	806	District accountability system	616
Use, student vehicle during school day	527	District testing plan and procedures.....	614
Employment,		Graduation requirements	613
Criminal background check	404	Staff development	619
Disability nondiscrimination.....	402	Student data privacy.....	515
District authority to contract	101	Exclusion,	
Equal opportunity	401	Communicable disease related.....	420
School bus driver pre-employment testing	416	Hearing, student related	506
Verification, qualified teacher licensure	424	Immunization status	530
Veteran's preference in hiring.....	405	Pregnant student nondiscrimination.....	528
Encryption, district computer system.....	524	Procedures notification	506
English,		Violation of hazing policy	526
Assessment, standards achievement	618	Exemption, basic skills test	614
Curriculum	604	Ex-officio,	
District instructional goals.....	601	Nonvoting member	202
Graduation requirements	613	Role of superintendent	302
Language learner.....	612.1	Superintendent	201
Limited proficiency, school bus training.....	709	Expenditures,	
Enrollment,		Authority to spend	701
Communicable disease immunization, exclusion.....	530	Board member out of state travel.....	214
Equal educational opportunity	102	District authority	101
Open enrollment, nondistrict resident	509	Modify annual budget	701.1
Options program	509	Expense reimbursement,	
Student recruiting.....	517	Board member development	211
Environment,		Employees	412
Bullying, prohibited.....	514	Procedures	412
Drug- and alcohol-free schools	418	Subpoena employee to testify.....	408
Equal educational opportunity	102	Exposure hazardous substance	407
Equal employment opportunity	401	Expulsion,	
		Bullying.....	514
		Chemical use	417, 506

Policy Subject	Policy No.
Pupil Fair Dismissal Act.....	506
Student data.....	515
Student expulsion procedures, notification	506
Weapon possession, use, distribution	501
Extended school year	508
Extracurricular,	
Generally	510
Home schooling.....	611
Pregnant student.....	528
Recruitment prohibited.....	517
Transportation	710

-F-

Facility use,	
Community.....	902
Community education	901
Diagram and site plan	806
Equal access	801
Family and Medical Leave Act.....	410
Family Educational Rights and Privacy Act,	
Data privacy protection, students.....	515
Subpoena, district employee	408
Federal grant regulations.....	721
Fees, authorized/prohibited, field trips.....	610
Fiduciary rights	101
Field trips.....	610
Finalist for employment.....	406
Finance training required for school board members 212	
Fingerprinting	404
Fire drills.....	806
Firearm, marksmanship safety	501
Fixed assets	704
Flooding.....	806
Free speech rights,	
Internet acceptable use	524
Nonschool persons, materials distribution.....	904
Nonschool-sponsored materials	505
Religion.....	609
School-sponsored publications, yearbook	512
Fund balances.....	714
Funding,	
Accounting, UFARS	702
Annual audit	703
District budget, expenditures and revenues ...	701
District legal authority.....	101
Fundraising	511
Investments	705
Staff development	425
Vending machine sales	720

-G-

Gang(s),	
Discipline, students.....	506, 525
Dress.....	504
Symbols.....	504, 525
Gifts and donations,	
Acceptance	421, 706
Advertising	905
School board.....	201
School district	101, 706

Policy Subject	Policy No.
Staff	421
Goals,	
Course offerings	604
Curriculum and instructional.....	601
District system accountability	616
Improvement	616
School district mission.....	104
Summer school	623
Textbook selection	606
Grade level,	
Grouping	607
Mandatory summer school	623
Offerings	604
Organization	607
Retention, promotion	513
Testing plan.....	614
Graduation,	
Accountability system.....	616
Credit for learning.....	620
Online learning.....	624
Preparatory and high school standards.....	617
Requirements.....	613
Standards.....	618
Summer school	623
Testing plan	614
Grief counseling	806
Grievance,	
Disability, discrimination	521
Sex-based, discrimination	522
Guardian (See Parent)	

-H-

Harassment,	
Bullying.....	514
Hazing	526
Violence prevention.....	413, 525
Hazardous substances.....	407
Hazing	526
Health,	
Assessment	618
Chemical use and abuse	417
Communicable disease	420
District curriculum and instructional goals	601
Do not resuscitate or intubate orders.....	518
Graduation requirements	613
Hazardous substances	407, 420, 805, 806
Immunization requirements	530
Instructional curriculum	604
Student medication	516
Tobacco-free, drug-free	418, 419
Wellness.....	533
Health and Safety.....	807
Hepatitis B	407, 420
High school,	
Content standards	617
Course requirements	604
Grade level	607
Graduation requirements, diploma	613
Online learning credit	624
Post-secondary options.....	620
Standards assessment.....	618
Highly objective uniform state standard of	

Policy Subject	Policy No.
evaluation (HOUSSE)	619
Hire/hiring,	
Disability nondiscrimination.....	402
Employment background check	404
Equal opportunity	401
Finalist.....	406
License status	424, 619
School bus drivers	416
Veteran's preference	405
Holidays,	
Religious	609
School calendar	602
Home schooling	611
Homeless students, transportation.....	707
Homework,	
Parent support	612.1
Student suspension	506
Human Immunodeficiency Virus (HIV)	407, 420
-I-	
Immunizations,	
Hepatitis B, tuberculosis screening	420
Home schooling requirement	611
Requirements	530
Student data privacy rights	515
Improvement plan.....	403, 616
Independent contractor, background check	404
Individualized Education Program (IEP) (See also Special education),	
Basic standards testing, accommodations.....	615
Discipline	506
Graduation requirements	613
Instructional services	608
Online learning.....	624
Peace officer removal of student with IEP.....	532
Preparatory, high school standards	617
Summer school	623
Individuals with Disabilities Education Act (IDEA),	
Assessment	618
Basic standards testing.....	614
Curriculum and instructional goals	601
Disability-based discrimination	521
Discipline	506
Extended school year	508
Generally	608
Graduation requirements	613
Individualized education team	508
Peace officer removal of student with IEP.....	532
School bus safety requirement	709
Transport nonpublic school students.....	708
Transport public school students.....	707
Violent behavior	413, 525, 529
Infectious disease.....	407, 420
Informed consent,	
Background check	404
Educational data, release of information.....	515
Personnel data, release of information	406
Student survey, participation.....	520
Inhaler	516
Inspection,	
Accounts and records	703

Policy Subject	Policy No.
Government data.....	406, 515
Vehicle maintenance records	709
Instruction,	
Curriculum.....	604
District curriculum and instructional goals	601
District system accountability	616
Graduation requirements	613
Mandatory summer school	623
Methods used.....	607
Staff development, content standards.....	619
Testing plan	614
Insurance,	
Certificate, field trip	610
District assets inventory accounting.....	704
Eligibility during employee leaves.....	410
Extracurricular vehicles.....	710
Litigation pending	211
Record, district title and policies.....	704
Internal controls, investments	705
Internet, acceptable use and safety.....	524
Interview of students by outside agencies	519
Intruder, hostage	806
Investigate complaints,	
Bullying, intimidation.....	514
Criminal, civil action.....	211
Disclosure, investigative data	515
Generally.....	103
Grievance, sex discrimination	522
Harassment and violence	413
Parent or family status, discrimination	528
Suspected child neglect, abuse	414
Suspected maltreatment, vulnerable adult....	415
Violation, employee-student relationship	423
Violence	525
Investments,	
Deposit district funds	704
Authority	705
-J-	
Junior high school,	
Grade level grouping	607
Instructional offerings	604
Juvenile,	
Attendance	503
Data privacy protection	515
Discipline.....	506
Interviews by outside agencies	519
Truancy court proceedings	503
-K-	
Kindergarten,	
Curriculum.....	603
Grade level organization	607
-L-	
Labor Day, school start	602
Labor negotiations, closed meeting	205
Law enforcement,	
Carry weapon on school premises	501
Child abuse and neglect reporting	414

Policy Subject	Policy No.
Crisis management plan	806
Interview students.....	519
Notice of predatory offender.....	906
Report maltreatment of vulnerable adults.....	415
Learning,	
Alternatives	605
Assessment	618
District accountability.....	616
Graduation requirements	613
Leasing authority	101
Leaves of absence,	
Family and Medical Leave Act	410
Parenting leave	410
Levy,	
District authority	101
Public hearing	701
School board authority	201
Liability,	
Defense and indemnification, staff	423
Defense and indemnification, school district, board member, employee, or student	211
Limits of acceptable internet use.....	524
Libel,	
Internet acceptable use	524
Materials, nonschool persons distributed	904
Materials, nonschool-sponsored, staff or student distributed.....	505
Public participation at board meetings	206
School-sponsored publications, materials	512
License,	
Administrator	303
Bus driver	416
Paraprofessional.....	619
School nurse.....	516
Teacher.....	424
Literacy, training.....	612.1
Litigation,	
Authority to close board meeting	205
Criminal or civil action	211
Limited English proficient (LEP),	
Assessment, student achievement	618
Basic standards testing.....	614
Graduation requirements	613
Preparatory and high standards	617
Test accommodations, modifications, and exemptions.....	615
Textbooks, materials selection.....	606
Title I program.....	612.1
Lockdown procedures, drills	806
Locker searches	502
-M-	
Mail,	
Certified notification requirement	503, 506
Electronic mail, generally.....	524
Mandated reporting,	
Child neglect or physical or sexual abuse	414
Maltreatment of vulnerable adults	415
Marital status, nondiscrimination	528
Mathematics,	
Assessment, student achievement	618
District curriculum and instructional goals	601

Policy Subject	Policy No.
Graduation requirements	613
Instructional curriculum.....	604
Media	806
Medical,	
Authorization to administer medication	516
Contraindications, immunization	530
Exception, drug-free school/workplace.....	418
Medication,	
Administration	516
Authority to carry	418, 516
Epinephrine inhalers, non-syringe injectors... ..	516
Meet and confer, regarding school calendar	602
Meeting (See School board meeting)	
Middle school,	
Grade level grouping	607
Grade level offering.....	604
Mileage,	
Board member development, expenses. 212, 214	
Staff expense reimbursement	412
Military recruiters	515
Minnesota Academic Standards,	
Assessment	618
District system accountability	616
Graduation requirements	613
Preparatory and high school	617
Minnesota Association of School Administrators	304
Minnesota Automated Reporting Student System (MARSS)	614
Minnesota Board of School Administrators	303
Minnesota Professional Educator Licensing and Standards Board.....	424
Minnesota Bureau of Criminal Apprehension	404
Minnesota Comprehensive Assessments II (MCA II) 613	
Minnesota Compulsory Instruction Law,	
Generally.....	503
Home schooling.....	611
Summer school	623
Minnesota Education Licensing System	424
Minnesota Government Data Practices Act, Complaints about persons at school.....	206
Educational data.....	515
Personnel data	406
Student discipline	506, 515
Minnesota academic standards	601
Minnesota history	606
Minnesota Human Rights Act 102, 401, 413, 522, 528	
Minnesota parenting leave	410
Minnesota Pupil Fair Dismissal Act.....	506
Minnesota School Boards Association.....	212
Minnesota State High School League,	
Activities	510
Home schooling.....	611
Recruiting.....	517
Music,	
Assessment	618
Curriculum.....	604
District curriculum and instructional goals	601
Graduation requirements	613

-N-

Negative meal balance	534
-----------------------------	-----

Policy Subject	Policy No.
Neglect, Child abuse reporting	414
Maltreatment, vulnerable adult reporting	415
Nepotism (Charter Schools)	426
Newspaper, designated	210
Newspaper, publish annual report	616
Noncertified staff, Corporal punishment	507
Employee right to know	407
Employee transport of students	710
Equal employment opportunity	401
Expense reimbursement procedures	412
Family and medical leave	410
Gifts from students	421
Paraprofessionals	619
Personnel data	406
Possession of alcohol and other drugs	419
Professional relationships with students	423
School bus drivers	709
Nondiscrimination, Disability, staff	402
Disability, student	521
Educational opportunity	102
Employment opportunity	401
Student marital, family, parental status	528
Student sex	522
Nonpublic student transportation	708
Nonresident student, Discipline	506
Enrollment	509
Transportation	707
Notary public	530
Nutrition	533

-O-

Obscene, Advertising	905
Materials, nonschool persons distributed	904
Materials, nonschool-sponsored, staff, student distributed	505
School-sponsored student publications	512
Student dress, appearance	504
Official newspaper, Board member conflict of interest	210
Open Meeting Law	205
Publish district testing report	614
Publish official minutes	204
Omni circular	721
Online learning, Credits	620
Internet acceptable use	524
Options	624
Open enrollment, Discipline	506
Generally	509
Student recruiting	517
Organization, School calendar and school day	602
School district, grade level	607

-P-

Policy Subject	Policy No.
Pandemic flu	806
Paraprofessional (See also Student support services), Notice of violent student	529
Staff development	425, 619
Parent/guardian, Guidance, student promotion, retention	513
Involvement	612.1
Notice of graduation requirements	613
Notice of student discipline	506
Protect privacy of student data	515
Verify student absence from school	503
Parking, Data classification	406
Removal of unauthorized vehicles	903
Student vehicle	527
Visitor	903
Weapon stored, vehicle on district premises ..	501
Performance, Assess student achievement	618
District curriculum and performance goals	601
Substandard staff performance	403
Superintendent evaluation	304
Permit to carry weapon	501
Personnel data	406
Photograph, Personnel	406
Student	515
Physical education, Assessment of standard achievement	614
Curriculum	604
District goals	601
Graduation requirements	613
Wellness	533
Physical examination, Drug and alcohol testing	416
Guidelines, administration student surveys ...	520
Hearing, vision, scoliosis screening	520
Immunization requirements	530
Pledge of Allegiance	531
Police, Crisis management	806
Liaison	532
Student interviews	519
Policy, School board role	208
Superintendent role	302
Policies incorporated by reference, Staff	422
Student	523
Political, Building use	801
Equal access to school facilities	801
Views, student	525
Pollution Control Agency	805
Pornography, internet, or electronic mail	524
Portfolio, investment of district funds	705
Possession of, Chemicals	417
Contraband	502
Drugs and alcohol	418
Staff violation	403
Student violation	506

Policy Subject	Policy No.
Tobacco	419
Weapons	501
Post-accident testing, school bus drivers.....	416
Post-secondary enrollment options.....	620
Pre-assessment team	417
Predatory offender(s) notification, staff	906
Pregnant student, nondiscrimination	528
Prekindergarten	607
Preparatory standards.....	617
Principal (See Administrator)	
Privacy rights,	
Drug and alcohol testing.....	416
Military recruiters	515
Personnel data	406
School board meetings.....	205, 206
Student educational records	515
Video surveillance.....	711, 712
Professional staff,	
Discipline	403
Highly qualified status	619
Licensure	424
Staff development, generally.....	425
Staff development, standards based.....	619
Profile of Learning,	
Assessment	618
Credit for learning post-secondary option.....	620
District system of accountability	616
Graduation requirements	613
Preparatory and high school standards	617
Prohibited,	
Bullying, intimidation	514
Contracts	210, 210.1, 802
Disability discrimination.....	521
Drugs and alcohol use and possession	418
Employee-student relationship, violations.....	423
Hazing	526
Materials distribution.....	505, 904
Products.....	805
Sales to employees.....	802
School bus drivers, drug and alcohol use.....	416
Sex discrimination	522
Student discipline, violations	506
Unacceptable internet use.....	524
Violence and disruption	525
Promotion of students	513
Property,	
Closed meeting provision	205
Gift.....	706
Real property	704
School district	101
Visitors	903
Public,	
Assistance, protected status	102
Chemical use, school premises	417
Classification of data	406, 515
Comment, school board meetings	206
Data requests	722
Drug and alcohol use, school premises.....	418
Hearing, generally	207
Hearing procedures.....	206, 207, 506
Input, district system accountability	616
Participation, school board meetings.....	206
Personnel data, public	406

Policy Subject	Policy No.
Policy adoption process.....	208
Property tax levy hearing.....	701
Publications,	
Advertising guidelines	905
Nonschool-sponsored	505, 904
Safe school environment.....	501
School-sponsored	512
Publish,	
District budget, annually.....	701
District financial information, annually	702
Pupil (See Student)	
	-Q-
Qualified,	
Disabled students, special education.....	608
Investment broker or dealer	705
Teacher (licensure)	424
Quorum,	
Open Meeting Law	205
School board, defined.....	201
Voting members, present.....	203.1
	-R-
Race/racial,	
Equal educational opportunity.....	102
Equal employment opportunity	401
Harassment and violence defined	413
Inappropriate student clothing/dress	504
Radiological incident	806
Random drug and alcohol testing.....	416
Reading,	
Assessment, student achievement.....	618
District curriculum and instructional goals	601
Graduation requirements	613
Instructional curriculum.....	604
Reasonable force,	
Correct or restrain students.....	507
Crisis management	806
Prevent injury	507
Removal of student with IEP.....	532
Reasonable search,	
Computer	524
Student lockers or desks, student	502
Student vehicle	527
Suspected drug and alcohol use, bus drivers.	416
Record(s),	
Accounting.....	702
Annual audit	703
Audio-recording.....	205
Challenge of student educational.....	515
District property	704
Duties of clerk.....	202
Educational data.....	515
Immunization status, student	530
Personnel data	406
Public inspection.....	204
Required, alcohol drug testing	416
Result of school board vote	203.1
Security, student records.....	515
Student data privacy	515
Student discipline	506

Policy Subject	Policy No.
Testing	614
Video surveillance.....	711, 712
Recruiting,	
Competition to enroll students, prohibited	517
Military access to student data	515
Recycle/recycling	805
Refusal, drug and alcohol testing, bus drivers...	416
Regression factor	508
Reimbursement,	
Employee expenses	412
Out-of-state travel by school board member ..	214
School board member development	212
Religion/religious,	
Equal educational opportunity	102
Equal employment opportunity	401
Generally	609
Music, art, drama programming.....	609
Prohibition, harassment, student code of conduct	506
Prohibition, religious or violence harassment .	413
Real property, gift, nonreligious purpose	706
Student absence, religious reasons	503
Student right to express religious views 504, 505,	525
Student use of buildings, religious reasons	801
Remediation,	
Preparatory, high school standards	617
Student testing, district plan	614
Summer school instruction.....	623
Reporting,	
Child neglect, physical or sexual abuse	414
Maltreatment, vulnerable adults.....	415
Student progress.....	616
Requirement(s),	
District curriculum and instructional goals	601
Graduation	613
School year, after Labor Day start.....	602
Student proof of immunization status	530
Resident,	
Home schooled students, extracurriculars	611
Open enrollment.....	509
Student, transportation	707
Responsible authority,	
Personnel data	406
Student educational data	515
Retention, student.....	513
Reward for information related to crime.....	907
Robert's Rules of Order	203, 206
-S-	
Safe schools,	
Bullying prohibited.....	514
Community notification, predatory offenders .	906
Crisis management plan	806
Hazing prohibited	526
Healthy school meals	533
Internet acceptable use	524
Removal of student with IEP.....	532
Student vehicle parking.....	527
Transportation, nonpublic school students	708
Transportation policy.....	709
Transportation, public school students	707

Policy Subject	Policy No.
Video recording, school bus and building	711, 712
Violence, disruption prohibited.....	525
Visitors.....	903
School administration,	
Code of ethics	306
Contract, duties, evaluation.....	304
Employ superintendent.....	303
Generally.....	301
Policy implementation	305
Selection of superintendent	303
School board,	
Code of ethics	209
Committees	213
Conflict of interest	210
Conflict of interest, charter school	210.1
Criminal charges against.....	211
Finance training required	212
Hiring relatives.....	210
Legal status	201
Member development	212
Policy development	208
School board officers.....	202
Terms of office	201
School board meeting,	
Abstention	203.1
Agenda	203.5
Approval of minutes	204
Audio/recording.....	205
Consent agenda	203.6
Officers	202
Open Meeting Law	205
Order of business	203.2
Organization	201
Procedures	203.1
Public participation.....	206
Quorum.....	201
Roll call order	203.1
Rules of order	203
Voting record	205
School bus drivers,	
Alcohol and drug testing	416
School bus licensure requirements	709
School calendar,	
Day and year	602
Extended school year	508
School district,	
Annual accountability report	616
Authority to sue and be sued.....	101
Legal status	101
Mission statement.....	104
Official name.....	101.1
School nurse,	
Administer medication	516
Crisis management	806
School-parent compact.....	612.1
School-sponsored publications.....	512
Science,	
Assessment, student achievement.....	618
District curriculum and instructional goals	601
Graduation requirements	613
Instructional curriculum	604
Scoring criteria.....	618
Search and seizure	502, 527

Policy Subject	Policy No.	Policy Subject	Policy No.
Section 504,		Home schooled students	611
Accommodations	613	Staff development	619
Assessment, student achievement	618	Testing accommodations, modifications, and exemptions	615
Testing	615	Student,	
Security,		Attendance, generally	503
Crisis management	806	Attendance, summer school	623
Personnel records	406	Basic skills testing	614
Student records	515	Bullying and/or intimidation, prohibited	514
Testing materials	614	Code of conduct	506
Senior high school,		Conduct, school bus	709
Grade level organization	607	Corporal punishment	507
Instructional curriculum	604	Directory information	515
Standards	617	Discipline, generally	506
Serious injury/death	806	Dress	504
Service animals	535	Expulsion of nondistrict resident	509
Sex/sexual,		Extracurricular activity transportation	710
Clothing	504, 525	Fees, authorized/prohibited, field trips	610
Discrimination, prohibited	528	Field trips	610
Nondiscrimination	522	Fund accounting	713
Orientation	401	Fundraising	511
Relations, employee-student prohibited	423	Hazing prohibition	526
Sexually transmitted disease	420	History of violent behavior	529
Violence and harassment prohibited	413	Nondiscrimination	102, 521, 522, 528
Sheltering students	806	Performance goals	601
Social studies,		Possession of contraband	502
Assessment, student achievement	618	Privacy rights	515
District curriculum and instructional goals	601	Promotion and retention	513
Graduation requirements	613	Proof of immunization status	530
Instructional curriculum	604	Publications	512
Software filtering	524	Removal, from class	506
Special education,		Removal, with IEP from school	532
Assessment, student achievement	618	School-sponsored activities	510
Discipline procedures	506	Speech	504, 505
Generally	608	Student surveys, parameters	520
Graduation requirements	613	Testing accommodations, modifications, and exemptions	615
Removal, student with IEP	532	Unauthorized distribution of materials	505
Student basic skills test requirements	614	Unpaid meal charges	534
Testing accommodations	615	Use of drugs and alcohol	418
Transportation	707, 708, 709	Violation, tobacco-free policy	419
Workload limits, teachers	427	Violation, weapons policy	501
Special needs (See Special education)		Student support services,	
Staff development,		Bus driver	416, 709
Generally	425	Chemical abuse preassessment team	417
Prior to start of school	602	Counselor	417, 418, 515, 525, 806
Standards focused	619	Crisis response team	806
Staff discipline,		Dietary	533
Corporal punishment prohibition	507	Individualized Education Program team	508
Dismissal hearing, licensed teacher	205	Paraprofessional	425, 529, 619
Drug and alcohol use testing, bus drivers	416	Psychologist	417, 418, 525, 806
Drug-free workplace violation	418	School nurse	516, 525, 806
Generally	403	Social worker	525
Student recruiting policy violation	517	Subpoena,	
Termination	403	District staff	408
Tobacco-free workplace violation	419	Student	519
Unauthorized distribution of materials	505	Student records	515
Staff notification,		Summer school	623
Hazardous substances	407	Superintendent,	
Violent student behavior	529	Code of ethics	306
Standard(s),		Ex-officio status	201
Assess achievement	618	Performance evaluation	304
Credit for learning	620	Policy implementation	305
District accountability	616		
District testing plan and procedure	614		

Policy Subject	Policy No.
Qualifications, selection, contract	303
Role	302
School district administration	301
Supplies.....	701
-T-	
Tardy/tardiness.....	503
Tax/taxes levy hearing.....	701
Teacher,	
Discipline	403
Licensure	424
School calendar, day.....	602
Staff development, generally.....	425
Staff development, standards-based	619
Workload limits, special education.....	427
Technology,	
Acceptable use.....	524
District curriculum and instructional goals	601
Testing (See also Basic skills standards),	
Administrator	613
District plan and procedure	614
Duties.....	614
Graduation requirements	613
Home schooling.....	611
Modifications, accommodations, exemptions..	615
Online learning.....	620
Preparatory and high school standards	617
Security	614
Student achievement	618
Textbooks,	
Home schooling requirement	611
Reconsideration.....	606
School board approval.....	201
School district authority.....	101
Selection.....	606
Theft,	
Student discipline	506
Vending machine sales	720
Title I parent involvement.....	612.1
Title VII	401, 413
Title IX	522, 528
Tobacco,	
Prohibition	419
Student code of conduct	506
Vending machines sales prohibited	720
Tornado	806
Tort,	
Criminal, civil action.....	211
District authority to sue and be sued	101
Training,	
Board member development	212
Bullying prevention	514
Chemical use and abuse	417
Child abuse, neglect.....	414
Employee right to know.....	407
Finance training for board members required..	212
Harassment and violence.....	413
Hazardous materials	407
Maltreatment, vulnerable adult.....	415
Prevention, communicable and infectious disease	420
Staff development	425, 619

Policy Subject	Policy No.
Transportation safety	709
Transfer,	
Credit for learning.....	620
District funds	702
Educational records.....	515
Immunization record	530
Online credit, nonresident student.....	624
Transportation,	
Extracurricular	710
Nonpublic school students	708
Public school students	707
Safety.....	709
School bus drivers	416
Summer school	623
Video recording, school bus.....	711
Transporting nonpublic students,	
Behavior	709
Field trips	610
Generally.....	708
Home schooled, school activities	611
Treasurer,	
Selection and duties	202
Trespass	903
Truant/truancy,	
Attendance	503
Discipline.....	506
Nonresident student.....	509
Truth in Taxation	
Budget development and adoption	701
Public hearing	207
-U-	
Unauthorized,	
Computer, internet use.....	524
Entry	806
Vehicle parking, student	527
Unified Fund Accounting Reporting System (UFARS),	
Advertising revenue	905
Annual audit	703
Budget development, adoption	701
Fixed assets accounting	704
Generally.....	702
Student activity funds	713
Vending machine	720
Uniform grant guidance	721
Unpaid meal charges.....	534
USDA Dietary Guidelines for Americans	533
Use,	
Chemicals.....	417
District facilities and equipment	902
Drugs and alcohol.....	418
Internet	524
School bus.....	709
Tobacco	419
Weapons	501

-V-

Vaccinations (See Immunizations)	
Varsity head coach contract nonrenewal,	
Closed meeting provision	205
Hearing, privacy considerations	206

Policy Subject	Policy No.
Vehicle,	
Drug and alcohol testing	416
Insurance	610
Student parking	527
Visitor parking	903
Vending machines,	
Generally	720
Wellness	533
Verification of teaching license	424
Veteran's preference	405
Vice chairperson, selection and duties	202
Video, electronic surveillance,	
Nonschool bus	712
School bus	711
Violence,	
Bullying prevention	514
Clothing, dress	504
Consequences	403, 506
Prevention	525
Student code of conduct	506
Student with history of violence, notice	529
Visitors,	
Generally	903
School board meeting	206
Video surveillance	712
Vocational,	
Assessment	618
District curriculum and instructional goals	601
Graduation requirements	613
Instructional curriculum	604
Volunteer, criminal background check	404
Vote,	
Conflict of interest, charter school board	210.1
Conflict of interest, school board	210
Consent agenda	203.6
Open Meeting Law	205
Quorum	203.1
Record	204
Right of chair to vote	203.1
Roll call order	203.1

-W-

Waiver,	
Course of study	618
Profile of Learning	620
Waste disposal and recycling	805
Weapons,	
Crisis management	806
Discipline	506
Generally	501
Licensed peace officer exception	501
Violence prevention	525
Weather	806
Wellness	
Generally	533
Vending machine sales	720
Workload limits, special education teachers	427
World languages,	
Assessment	618
Curriculum	604
District goals	601
Graduation requirements	613

Policy Subject	Policy No.
Writing/written composition,	
Assessment	618
Curriculum	604
District goals	601
Graduation requirements	613
	-X-
	-Y-
Yearbook publication	512
	-Z-

Rev. 11/2019