



BOLD Public Schools

Reopening Plan

Fall 2020

Our main goal is to offer in-person classes for as long as possible. To achieve this end, it is critical we keep our entire staff healthy. We do not have many substitute workers. If we have too many staff members who become ill, for any reason, including non-COVID related illnesses, we may be forced to switch immediately to online learning for everyone. Please consider the health of our bus drivers, food service staff, custodians, administrative assistants, paraprofessionals, teachers, and administrators when sending your students into our building.

As mandated by the State of Minnesota, masks are required in schools. Students and staff who don't wear masks must wear a face shield while in the building and in school vehicles.

The information contained in this document is subject to change without notice as the situation demands.

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Dear Warriors-

We hope this letter, written on behalf of all of us working at BOLD Public Schools, finds you in good health and in good spirits. We have all been through a lot since March 16 which was the day we last saw our students face-to-face. We all have conflicting feelings about the start of the school year. We are all eager to get teachers and students back in the classroom. We are all committed to providing the best education to our students while keeping them and their teachers safe.

The Governor in his letter to all Minnesotans shares three principles on a plan for the 2020-21 school year. First and foremost is the safety, health, and well-being of students, staff and families. Second is to make data-driven decisions, leaning on science and research to make the best decisions for our state. And last, respect the importance of local school districts and their commitment to making the best decisions for their students.

School districts are to begin in one of three models: in-person, online learning or a hybrid model. Throughout the school year, we all will need to be flexible and adapt with the fluidity of this pandemic. At the moment you receive this letter, we are excited to tell you we are planning on having all students return to the building for face-to-face learning. We understand that about 20% of you will be keeping your students at home for now, and we want to assure you we will work hard to make sure they are getting the same quality of instruction as the students in class. As we return to face-to-face learning, we need everyone to work together to make this successful. One of the main things we need to do is to keep our staff healthy in order to keep students in the building. The guidelines from the state, as well as the governor's executive order, tell us students and staff must wear face coverings. We will be following this order, as well as working hard to keep things clean and people healthy. We can't operate the school without custodians, food service staff, paras, administrative assistants, bus drivers, administrators and, obviously, teachers.

At home, we ask that families also take steps to keep the virus out of our building. In the past we have always encouraged students to come to school when they weren't feeling well, unless they were vomiting or had a fever. For now, however, we are going to ask you to be a little more cautious and keep students home when they aren't feeling well.

We will be limiting visitors to the building. Please call ahead if you need to come to the building to make an appointment. Also, we are not accepting deliveries for students during the day.

So to all of you, we hope you enjoy the rest of your summer. Be safe, and keep a positive attitude. Always remember we are here to support you in any way you need.

Sincerely,

The BOLD administrative team

Dale Brandsoy, Superintendent
James Menton, Principal 9-12
Brett Benson, Principal PreK-8

GENERAL INFORMATION:

The information contained in this document is subject to change without notice as the situation demands.

Health Expectations and COVID-19 Screening Process

BOLD Public Schools are committed to providing a safe and healthy environment for everyone. Our protocol follows Centers for Disease Control and Prevention (CDC), Minnesota Department of Health (MDH), and Minnesota Department of Education (MDE) guidelines.

This protocol applies to all BOLD Academic and Activity Programs, Community Education Programming, and outside organizations that will use the BOLD facilities.

Communication with Students, Families, and Staff

BOLD Public Schools will utilize school messenger, email, phone calls, social media, and the BOLD Public Schools website to keep families informed.

Teachers will also be using online platforms to communicate with parents and students.

Facilities Protocol

- Hand sanitizer will be provided in all classrooms and checked/filled daily.
- Classrooms will all be stocked with sanitizing wipes.
- All water fountains are set to fill bottles only.
- There will be three additional bottle fill stations located around the building for convenience.
- Plexiglass barriers are installed in office areas and concession stands.
- Air handler filters will be changed twice as often as normal.
- Restrooms will be cleaned twice as often as normal.
- Classroom doors will remain open and windows will be open when possible.
- Hepa filtration will be provided in sick bays.
- Signage reminders for social distancing, handwashing, etc. will be placed around the building.
- Entry doors to the building will be propped open in mornings and after school.
- Classes will be allowed to go outside when appropriate.
- Students will be allowed to eat lunch outside when appropriate.

Health Screening Protocol

Before entering any BOLD Public Schools facility, all BOLD Public Schools coaches, teachers, staff, students, visitors, and program participants will be screened for signs/symptoms of COVID-19. All program participants will be screened prior to their workout, camp, class, or program. All screenings will include a temperature check.

- BOLD School Staff will complete a COVID-19 screening checklist and self-administered temperature check daily prior to entering the BOLD School Facility or Conducting BOLD School District
- Business or Activities. (This will be recorded in the Health Office Google Document).
- Students will be asked to sanitize their hands upon entry into the facility.
- Minnesota Department of Health protocol will be followed for those testing positive, showing symptoms, or are a sibling or household member of someone who tested positive for COVID-19.

Vacations and Returning to School/Work

We highly recommend students and staff do not travel out of state during this time. If a student or staff member does decide to travel outside of the State of Minnesota they need to let the school district know the destination. The school will contact Renville County Public Health and will determine if a quarantine period will be needed.

Face Coverings

Starting Saturday, July 25, Executive Order 20-81 went into effect mandating face coverings in all public buildings. All students (Grades K-12) and staff will wear a face covering throughout the day while in the building and in district vehicles. Students may wear a face shield when a face covering is otherwise problematic. Staff may also wear a shield if it is better for the educational process. A student or staff member who has a medical condition preventing them from wearing a face covering must supply documentation from their care provider to the school district health office. A face shield may be used by those with medical conditions in place of the face covering and

the shield must be worn throughout the day while in the building and on district vehicles. Non-compliance will result in disciplinary action in accordance with employee and student discipline policies. BOLD Schools will follow current recommendations from the MDH as they pertain to face coverings. BOLD Schools will have face coverings for purchase while supplies last.

Arrival and Dismissal Procedure

- Parents are expected to screen their student(s) before leaving for school using Skywards health screening tool.
- All buses will bring students to the elementary doors. After students arrive students will go to their classrooms.
- Parent drop off will occur at the main office or elementary office doors.
- All students riding the bus will be dismissed through the elementary/bus loop doors.
- Parent pick-up and students who drive themselves may exit through the main office or elementary doors. Parents are asked to wait outside of the entrance for their children.
- We ask parents to follow social distance guidelines while waiting for their children at the end of the school day. Please exit the school parking immediately after picking up your child/children.
- NO students may stay after school unless they are in a school sponsored event, working with a teacher, or otherwise required to do so by the administration. Students are not permitted to wait in the commons for sporting events to begin. They must leave after dismissal.

Dismissal times will be staggered. Grades PK-2 will dismiss at 2:50

Grades 3-6 will dismiss at 2:55

Grades 7-12 will dismiss at 3:00

Communication with Students, Families, and Staff

BOLD Public Schools will utilize school messenger, email, phone calls, social media, and the BOLD Public Schools website to keep families informed. Teachers will also be using online platforms to communicate with parents and students.

Special Considerations

Music/Band/Theater

- Music/Band practice is encouraged to be outside as much as possible. Students will wear face coverings until they exit the building and put them on before entering the building. Hand sanitizer will be available as they exit and enter the building.
- Face coverings and instrument coverings will be used during indoor practices. Performers should maintain 6 feet or greater of physical distance from others while participating in the activity to the extent possible, all students should be facing the same direction, and should replace their face covering as soon as the activity is completed.

Physical Education

- Physical Education classes are encouraged to be outside as much as possible. Students will wear face coverings until they exit the building and put them on before entering the building. Hand sanitizer will be available as they exit and enter the building.
- During indoor practices staff and students will be allowed to remove their face covering while engaged in physical activity.
- Equipment will be sanitized between groups.
- The Physical Education Department will be following the guidelines as written by MDE, MSHSL, and Youth Sports.

Working in Small Groups

Students will be encouraged to work side by side vs. facing each other. Teachers will be strongly encouraged to keep small group meetings under 15 minutes in length.

Support Services

Students Receiving Special Education Services

Free and Appropriate Public Education & Special Education Services

BOLD Schools is responsible for providing a free appropriate public education to each eligible student with a disability, under an Individualized Education Program (ages 3-21) or an Individualized Family Service Plan (ages birth-2). Special education provides individualized instruction and services aligned with IDEA and MDE guidance to students with disabilities who qualify for learning support in specialized environments.

Equitable Services

BOLD will ensure equitable educational opportunities for all students while prioritizing their health and well-being. Ensuring equitable learning opportunities to enable students with disabilities to make progress in the mastery of Minnesota academic standards and social emotional learning continues to be the aim of IEP teams. The district plan and all three scenarios focus on maximizing the effectiveness of specialized instruction and related services and minimizing COVID-19 infection risk through the application of CDC and MDH recommended safety measures.

Due Process & Special Education Meetings

Evaluation teams and IEP teams continue to be responsible to meet all due process requirements, including timelines. Regardless of the instructional model (in-person, hybrid, online), the recommendation is to hold all Special Education meetings virtually for the 2020-2021 school year, whenever possible. Phone calls and virtual meetings are all acceptable methods of communication.

In light of the circumstances surrounding the pandemic, adjustments to students' programming will be necessary. All IEPs will be revised at the beginning of the 2020-21 school year to describe the changes to the special education services and supports that will be in effect within each of the three educational delivery models (in-person, hybrid, and online learning) through a Contingency Learning Plan (CLP) within the IEP. The CLP will allow for fluid IEP services to be provided in response to state or local decisions regarding the designated learning model.

Case managers and related service providers will work with each family to create a CLP within the IEP that addresses the three educational delivery models. In developing the Contingency Learning Plans, IEP teams will review the specialized services and supports in the current individual education program, the services and supports provided during the period of mandatory distance learning during the spring of 2020 as documented in the Individualized Distance Learning Plan, and input from parents and team members. IEP teams will then ascertain individual needs and develop the student's CLP to address the student's needs and supports in each of the three educational delivery models.

The student's CLP will be followed during the time period during which the Governor and the Minnesota Department of Education have mandated school districts to have plans in place for the three educational delivery models. Once the district is able to resume regular programming, the standard annual IEP, excluding the Contingency Learning Plan, will go back into effect.

Special Education Evaluations and Reevaluations

BOLD will follow state and federal laws, regulations, and guidance regarding the evaluation and re-evaluation of students who are thought to be eligible for or who receive special education supports and services. Accommodations to the evaluation practices will be implemented based upon CDC, MDE and DHS safety guidance while evaluating a child for special education. Evaluations will not be conducted within a home environment.

Other Special Education Considerations

In order to maximize effective instruction and minimize the risk of exposure to COVID-19 the district will monitor and adjust the movement of itinerant staff (staff who are assigned to provide services to students in more than one building) between multiple buildings, and may provide instructional services from these staff in a variety of ways including, in person, virtually and consultatively.

Special education teachers and related service providers will continue to collaborate with general education teachers to provide accommodations and modifications for students with disabilities in both physical and virtual settings. Special education teachers will communicate frequently with families general education teachers and related service providers to ensure that students' needs are being met in both physical and virtual settings.

Family Support and Resources

Families will receive communication from their student's case manager regarding the IEP and CLP. Strong partnership with parents/guardians is essential for engaging in the best possible planning and implementation efforts and for ensuring equitable opportunities. This will necessitate ongoing communication between the case manager, the general education teachers, the parent/guardian, and related service providers to ensure that the student with disabilities can be appropriately involved and make progress towards the general education standards and IEP goals.

Additional Resources:

[Minnesota's Children's Cabinet: COVID-19 Resources](#)

[Dealing with COVID-19: Resources for Families, Educators and Therapists](#)

[Help Me Grow Minnesota](#)

[Resources for Adaptation and Resiliency During the Coronavirus Outbreak](#)

[Tips and Resources for Children and Parents During COVID-19](#)

[Coronavirus Tips and Resources for Parents, Children, Educators and Others](#)

[Fun Activities Families can do with Their Children](#)

English Language Learners (ELL Programming)

EL students get core instruction from classroom and content teachers. For EL students who are in school for in-person or hybrid learning the ELL teacher will follow all safety guidelines for in-person education. If a family opts for online learning or if BOLD Schools moves to an online learning model, the EL teacher will hold virtual Zoom meetings at least twice a week with all students to provide opportunities and supports for oral language development. Support is available to assist teachers in creating accessible distance-learning activities for ELL's. K-6 English Language Learners

The four domains of language will be represented within the activities assigned to students for independent work.

- Listening: Students will listen to ebooks on RazKids, Unite for Literacy, National Geographic, Epic, and other platforms. They will listen to videos on BrainPop, YouTube, and other platforms.
- Reading: Students will read books on RazKids, Epic, , National Geographic, and other platforms.
- Speaking: Students can record their ideas on YouTube, RazKids, Seesaw, and/or , talk with the EL teacher on the phone, or present to their family members, etc.
- Writing: Students can type in a Google doc, Writing A-Z, Seesaw , and other platforms. They read their writing aloud to the EL teacher or a family member, etc.
- Digital platforms will emphasize oral language development.

7-12 English Language Learners

All EL students will have Zoom meetings for each EL class they are in.

- The four domains of language will be represented within the activities assigned to students for independent work.
- Listening: Students will listen to ebooks on RazKids, Unite for Literacy, Scholastic Action , and other platforms. They will listen to videos on BrainPop, YouTube, and other platforms.
- Reading: Students can read books and articles on NewsELA, Razkids, Scholastic Action, Easy English News , and other platforms.
- Speaking: Students can record their ideas on YouTube, Flipgrid, and/or talk with the EL teacher on the phone, or present to their family members, etc.
- Writing: Students can type in a Google doc, Writing A-Z , and other platforms. They will post it on Google Classroom.

Counseling/Mental Health

School counseling and mental health services will be available to all students during in-person, hybrid, or online learning. Staff will follow the most current safety guidelines. School counseling and mental health services are available to students as part of BOLD's online learning Plan. Staff is available to help with social, emotional, mental health and academic needs during this time.

PreK- 6th - Students and Parents can contact Tom Kroes tom.kroes@bold.k12.mn.us (320) 523-1031 ext 3104.

7th-12th - Students and Parents can contact Tom Kroes tom.kroes@bold.k12.mn.us (320) 523-1031 ext 3104 or Brittany Stein brittany.stein@bold.k12.mn.us (320)523-1031 ext 3103.

School linked mental health services through Woodland Centers will continue through telehealth. If you are currently received these services, contact Jaime Bremseth at jaime.bremseth@wcenters.org (320)523-1031

24 Hour Mental Health Crisis Information

1. Woodland Centers Mobile and Crisis Center 1-800-432-8781
2. Crisis Text Line 74141
3. National Suicide Hotline 1-800-273-8255

Title/Interventions

The BOLD in-person learning plan (scenario 1) and hybrid learning plan (scenario 2) include elementary math and reading interventions.

- K-6 Students- Elementary intervention teachers will meet with students who will benefit from additional reading and math support in the intervention.
- 7-12 Students-Teachers will be available from 3:00 to 3:45 every school day to answer questions and give extra support.

BOLD online learning (scenario 3) and students who choose online learning will be offered intervention support at regularly scheduled times.

- If a student does not participate in intervention services through online learning, the support time may be given to someone else.
- SeeSaw and/or Zoom platforms will be used.
-

Choice of Online Learning

All families are allowed the option of online learning for the 2020-2021 School Year. If a family chooses online learning they will have to fill out the BOLD [Online Learning Request Form](#). Parents may choose at any time to transition their child into online learning but will not be allowed to transition back to in-person learning until the next quarter begins. At the end of this time period, students will be able to change their instructional model to in-person. The only exception to this would be students who are required to quarantine due to COVID-19 exposure or diagnosis.

Students in online learning will adhere to the BOLD Public Schools Handbooks and Policies.

Activities and Athletics

BOLD Extra-Curricular Activities will operate under the guidance from the Minnesota Department of Education, Minnesota Department of Health, and the Minnesota State High School League. Please contact Derek Flann derek.flann@bold.k12.mn.us (320) 523-1031 ext 2111 with any questions.

IN-PERSON LEARNING (Scenario 1)- Status Level Green

In-person refers to all students back in the school building and a school trying to socially distance students as much as possible.

Masks and shields will be used during the day to protect staff and students. While Executive Order 20-81 is in place all students and staff will be required to wear a face covering.

Recess

- Students will wear face coverings when walking to recess and coming back into the building. Students will sanitize their hands on the way out and again when entering the building.
- There will be zones on the playground. One grade level will be outside at recess at a time. Recess will be split throughout the day.
- Support staff will be supervising students to make sure they are social distancing when possible.

Hallway Protocols

- All students and staff will wear face coverings or shields.
- Students and staff will not be allowed to congregate in the hallways.
- When possible students and staff should try to socially distance when in the hallways.
- Lockers will be used for storage of personal belongings only. Elementary school supplies and items will be stored in the classrooms. High School supplies and books will be carried in backpacks.

Transportation

- Superior Transportation will be following the capacity limits set by MDE and MDH.
- Parents and guardians are strongly encouraged to transport their children to and from school each day.
- Masks/shields are required at all times while riding the school bus/vans.
- All buses will be sanitized after each route.
- All bus drivers must utilize proper personal protective equipment while driving.
- REMEMBER: riding the bus is a privilege, not a right. Students are expected to adhere to all school rules as well as bus company rules or they may be prohibited from riding the bus.
- Please contact Superior Transportation (320) 523-1224 with any questions.

Technology

- All students in grades 5-12 will be issued an iPad by BOLD Public Schools.
- Grades K-4 will have iPads available for use during the school day.
- If a family chooses online learning during In-person Learning, they will have access to a school issued device to complete the required course work. This would be available to all families in grades K-12.
- The technology staff will go over safe sanitizing of school devices.

Food Service Protocols

- All food service workers and lunchroom supervisors will wear masks/shields during breakfast and lunch.
- Tables will be sanitized between each lunch session.
- Grades K-1 will eat in the cafeteria and Grades 2-4 will eat in their classrooms.
- Grades 5-12 will be spread out in different areas of the school (e.g. cafeteria, commons, gyms, outdoors, etc...)
- Students will be required to wash their hands/use the hand sanitizing stations before picking up a tray.
- All breakfast/lunch seating will follow guidelines, and additional space will be available in the cafeteria. K-4 breakfast will be in their classrooms, 5-12 will be a grab-n-go breakfast.
- BOLD Food Service will not allow self service of any kind. Ala carte offerings will follow current MDH guidelines.
- If a family chooses online learning during the in-person learning, they will need to pick up meals at the BOLD School at a designated time.

Parents/Visitors to the Building

- Visitors will only be allowed in the building with an appointment. All visitors will have to complete a

health screening before they are allowed to enter the building.

- Parents wishing to escort their children to school may escort them to the entrance to the building but will not be allowed to go into the building.
- Visiting classrooms for parties or lunch will not be permitted. If you need to bring something to the school you will need to drop it off outside the office entrance and will not be permitted in the building.
- When picking up your child after school please wait outside in the parking lot or by the elementary/bus entrance. Vehicles are not permitted in the bus loop from 7:45am to 8:30 and again from 2:45 to 3:30.

Early Learning

During in-person learning, BOLD preschool will implement procedures for maintaining social distancing and cleanliness/hygiene, while still allowing for interactive play. Only classroom furniture and materials that can be easily sanitized will be allowed. A system for sanitizing toys will be in place and other materials will be laundered daily. If your family would prefer online learning during this time, tuition would still apply. Teachers would send materials via email, such as videos and activities. Please contact Lindsey Long lindsey.long@bold.k12.mn.us (320) 523-1031 ext 3104 if you are interested in online learning.

Online Learning (Family Choice)

All families are allowed the option of online learning for the 2020-2021 School Year. If a family chooses online learning they will have to fill out the [BOLD Online Learning Request Form](#).

Families who are online learning by choice will only be permitted to change scenarios (to scenario 2 or 3) at the beginning of a new quarter. The only exception to this would be students who are required to quarantine due to COVID-19 exposure or diagnosis. Students in online learning will adhere to the BOLD Public Schools Handbooks and Policies.

HYBRID LEARNING (Scenario 2- Status Level Yellow, Orange, and Purple)

Hybrid learning is defined by the Minnesota Department of Education as the school building running at 50% or less of facilities maximum capacity as determined by the State Fire Marshal. BOLD Public Schools will be able to adhere to this requirement and have students in grades Pre-K-6 students back in the building each day under the status level yellow. During the hybrid learning scenario (status level yellow for 7-12 and status level orange and purple for PreK-12- Please refer to BOLD Public Schools Status Levels Document) all students will be six feet apart when in classrooms. Student desks will all face the same direction. Only classroom furniture and materials that can be easily sanitized will be allowed. Larger class sections will be moved to alternative classroom spaces to allow for six feet spacing and social distancing. Plexiglass dividers will also be used. Hybrid learning will also follow the Executive Order 20-81.

Recess

- Students will wear face coverings when walking to recess and coming back into the building. Students will sanitize their hands on the way out and again when entering the building.
- There will be zones on the playground. One grade level will be outside at recess at a time. Recess will be split throughout the day.
- Support staff will be supervising students to make sure they are social distancing when possible.

Hallway Protocols

- All students and staff will wear face coverings when in the hallways.
- Students and staff will not be allowed to congregate in the hallways.
- When possible students and staff should try to socially distance when in the hallways. Lockers will be used for storage of personal belongings only. Elementary school supplies and items will be stored in the classrooms.
- High School supplies and books will be carried in backpacks.

Transportation

- Superior Transportation will be following the capacity limits set by MDE and MDH.
- Parents and guardians are strongly encouraged to transport their children to and from school each day.
- Masks/shields are required to be worn at all times while riding the school bus/vans.
- All buses will be sanitized after each route.
- All bus drivers must utilize proper personal protective equipment while driving.
- Please contact Superior Transportation (320) 523-1224 with any questions.

Technology

- All students in grades 5-12 will be issued an iPad by BOLD Public Schools.
- Grades K-4 will have iPads available for use during the school day.
- If a family chooses online learning during hybrid learning, they will have access to a school issued device to complete the required course work. This would be available to all families in grades K-12.
- The technology staff will go over safe sanitizing of school devices.

Food Service Protocols

- All food service workers and lunchroom supervisors will wear masks/shields during breakfast and lunch.
- Tables will be sanitized between each lunch session.
- Grades K-1 will eat in the cafeteria and Grades 2-4 will eat in their classrooms.
- Students will be required to wash their hands/use the hand sanitizing stations before picking up a tray.
- All breakfast/lunch seating will follow guidelines, and additional space will be available in the cafeteria. K-4 breakfast will be in their classrooms, 5-12 will be a grab-n-go breakfast.
- All lunch seating will be six feet apart and additional space will be available in the cafeteria.
- BOLD food service will not allow self service of any kind. Ala carte offerings will follow current MDH guidelines.
- If a family chooses online learning during the hybrid learning scenario, they will need to pick up meals at the BOLD school at a designated time.

Parents/Visitors to the Building

- Visitors will only be allowed in the building with an appointment. All visitors will have to complete a health screening before they are allowed to enter the building.
- Parents wishing to escort their children to school may escort them to the entrance to the building but will not be allowed to go into the building.
- Visiting classrooms for parties or lunch will not be permitted. If you need to bring something to the school you will need to drop it off outside the office entrance and will not be permitted in the building.
- When picking up your child after school please wait outside in the parking lot or by the elementary/bus entrance. Vehicles are not permitted in the bus loop from 7:45am to 8:30 and again from 2:45 to 3:30.

Early Learning

During K-6 hybrid learning, BOLD preschool will temporarily suspend their classes. By doing this, BOLD Schools hopes to enable the safest environment possible for the students coming to the building. Preschool classrooms will be used to better spread out our student population, and preschool staff will be utilized to assist BOLD elementary teachers in further dividing grades that feature only two sections. Please contact Lindsay Long linsey.long@bold.k12.mn.us (320) 523-if you are interested in online learning.

Choice of Online Learning

All families are allowed the option of online learning for the 2020-2021 School Year. If a family chooses online learning they will have to fill out the [BOLD online learning Request Form](#).

Families who are online learning will only be permitted to change scenarios (to scenario 2 or 3) at the beginning of

a new quarter. The only exception to this would be students who are required to quarantine due to COVID-19 exposure or diagnosis. Students in online learning will adhere to the BOLD Public Schools Handbooks and Policies.

Online learning (Scenario 3)- Status Level Red

The Minnesota Department of Education Defines online learning as:

Online learning defined: Students engaging in online learning have access to appropriate educational materials and receive daily interaction with their licensed teacher(s). It is important to note that online learning does not always mean e-learning or online learning. It is critical to provide this learning in a format that can be equitably accessed by all students.

Minnesota Department of Education Guidance on online learning MDE expects that students who participate in online learning have full access to appropriate educational materials. We've developed resources for online learning planning in various academic content areas. Districts and charters must maintain educational continuity for schools and programs. As a district or charter, you must ensure equity in your plans. School districts and charters must ensure equal access to ALL students. (Information from MDE School Closure Guidance <https://education.mn.gov/MDE/dse/health/covid19/>)

Online learning will run through multiple online platforms including but not limited to Schoology, SeeSaw, YouTube, and Zoom Video Conferencing. Students may access the technology-based learning options through their school-issued iPads.

BOLD Public Schools has made devices available to every family in our district, and every student in grades K-12 will bring their device home during the online learning scenario. If a family does not have internet access at home, school staff will work with families to give them internet options. If they are still unable to access the internet, teachers will put together a paper version of the learning and lessons.

Food Service Protocols

Food Service will provide students both breakfast and lunch meals. A meal pick up site will be determined for families to pick up their meals. Individuals arriving at sites are asked to remain six feet apart from each other. Pick up time is projected to be from 11:00 am - noon. For additional information, please go to our district website or call (320) 523-1031

Child Care for Essential Workers

Childcare for BOLD students 12 years and younger is available to the parents/guardians who are emergency and essential workers. More information can be found on our district website.

Schedules

Staff Schedule

All BOLD Staff will be available during their contracted hours during online learning.

Elementary Information (Kindergarten- 6th Grade)

For students in grades Kindergarten-6, teachers were given the following expectations when planning for online learning:

- Daily Interaction-Teachers will have a schedule of when they are going to be live daily. Students will be highly encouraged to attend this live lesson, if students are not able to, students will be required to watch the recording of the lesson.
- Students need to work on all subjects daily. (If they have Language arts, Math, Science/Social daily, they must have the same in online learning.)
- Lessons must be focused on meeting the Essential Learning Outcomes and Grade Level Standards. Rigor must reflect the same high standard as if students were in school.
- Feedback on assignments and work must be completed in a timely manner. Students should redo work that

is not consistent with their abilities.

- Communication with families and students. Parents must know when to expect students to be live, where other lesson materials can be found, how school work should be completed and returned. Teachers should make sure parents know the best way to get a hold of them.
- Grades K-4 SeeSaw will be the main platform for students. Grades 5-6 will use Schoology at their main platform. Live sessions will be run through Zoom and recorded lessons and materials may use YouTube as well.
- Grades K-6 will all have a school-issued iPad to bring home.
- Paper copies will only be sent home if a student's IEP or 504 requires them to complete work on paper. We will also send paper copies if a student doesn't have internet access.

Based on these parameters each grade level created their own schedules. Teachers will email parents/students their schedules and information to their classes.

Middle School/High School Schedules (7th-12th Grade)

The Middle School (7th and 8th grades) and High School schedule for distance learning is still under consideration.

Attendance

- For grades K-12 attendance will be recorded during ALL assigned live instruction. Failure to attend a live session will result in an unexcused absence.
- Parents are asked to let the school know by 8:00 a.m. if a student is ill and won't be able to log in live.
- BOLD Public Schools Attendance Policies will be followed. See Elementary or Secondary Handbook for more information.

Elementary/Middle School Attendance

Attendance for students who are working with the on-line platforms attendance will be based on attendance of live sessions.

BOLD's attendance policy will be followed as stated in the High School or Elementary Handbook.

If you are ill at home please let Mrs. Jahnke or Mrs. Olson know what your symptoms are so they can be reported to the Minnesota Dept. of Health and the school nurse.

High School Attendance

Attendance is required at each live session. There will be no study halls, one the job training (OJT) and/or regular advisory during live periods. For example: If you have period 1 study hall- you would not be on a live ZOOM session during that time. Period 2, 3, 4 are your classes, therefore attendance would be taken live via ZOOM. All OJT hours still need to be completed and transmitted electronically.

- Teachers will record attendance for their live class periods via Skyward hourly.
- All attendance will be in compliance with the BOLD school policy in the student handbook.
- K-6 attendance will run through Mrs. Olson in the Elementary/Middle School Office.
- 7-12 Attendance will run through Mrs. Jahnke in the High School Office.
- If a student is not able to connect live- they/or parent must email and/or call (320) 523-1031
 - Extension 4100 for grades K-6, Extension 3100 for grades 7-12

Schedules

Grades K-6

Teachers will provide a schedule for when students must be logged into Zoom and/or SeeSaw for instruction.

Grades 7-12

Students will follow by deciding upon a schedule.

Assessment and Grading

Elementary Assessments

All Elementary Students are required to take the FAST BRIDGE (FAST Reading and Math) and Fontas and Pinnell Assessments. Classroom teachers also give one-to-one standards based assessments at the beginning of the school year. Families who choose online learning will have to schedule a time students can come to the school building and complete these assessments. They will work in a private room with only one staff member at a time in the room. The room will be sanitized before the student enters. Students and staff may wear protective equipment and there will be a plexiglass divider available. Assessments and grading will be consistent for all students if they are in-person or online learning.

Early Learning

If K-12 is in the online learning scenario, preschool will offer daily activities and interactions with the teachers for those families who desire to participate. Activities would be provided in the areas of language/literacy, cognitive development, music/movement, motor skills, science, and technology.

ONLINE LEARNING NEEDS for STUDENTS & FAMILIES

All families are allowed the option of online learning for the 2020-2021 School Year. If a family chooses online learning they will have to fill out the [Online Learning Request Form](#).

Families who are online learning will only be permitted to change models (to the Phase 2 or 3 Model) at the beginning of a new quarter. The only exception to this would be students who are required to quarantine due to COVID19 Exposure or Diagnosis. Students in online learning will adhere to the BOLD Public Schools Handbooks and Policies.

Schedules for students who choose online learning:

Grades K-6 Teachers will provide a schedule for when students must be logged into Zoom for instruction. Instruction will take place during normal classroom instruction.

Grades 7-12 Students will follow their course schedule as if they were attending in person. They will be expected to attend each class via Zoom. For classes that are hands on, for example Phy Ed. the teacher will assign work individually as needed.

Attendance for students who choose online learning:

For grades K-12 attendance will be recorded during ALL assigned live instruction. Failure to attend a live session will result in an unexcused absence. Parents are asked to let the school know by 8:00 a.m. if a student is ill and won't be able to log in live. BOLD Public Schools Attendance Policies will be followed. See the Elementary or Secondary Handbook for more information.

Assessment and Grading During Choice online learning

Elementary Assessments-All Elementary Students are required to take the FAST BRIDGE (FAST Reading and Math) and Fontas and Pinnell Assessments. Classroom teachers also give 1 on 1 standards based assessments at the beginning of the school year. Families who choose online learning will have to schedule a time for students to come to the school building and complete these assessments. They will work in a private room with only 1 staff member at a time in the room. The room will be sanitized before the student enters. Students and staff will wear protective equipment and there will be a plexiglass divider available. Assessments and grading will be consistent for all students if they are in person or online learning. Assessments will be completed at the same time as their peers in school.

Assignments will be due at the same time as their in school peers. They will adhere to the late policy set by each teacher.

Early Learning

If your family would prefer online learning during this time, tuition would still apply. Teachers would send materials via email, such as videos and activities. Please contact Lindsey Long lindsey.long@bold.k12.mn.us (320) 523-1031 ext 3104 if this is something you are considering.

Moving between learning models

COVID Advisory council

Every Thursday the school will receive information on the current county infection levels over the past 14 days. The number of infections per 10,000 county residents will be analyzed by the committee if it begins to increase over 9. This council will make a recommendation as to whether or not to move to a different learning model.