

BOLD Schools Planning Task Force

Meeting #2 – Junior / Senior High School and District Finances

On April 24th the second meeting of the BOLD School District Planning Task Force was held. This meeting focused on the state of the facility in Oliva – Junior/Senior High School and a general overview of the current District finances. All handouts and a copy of the presentation are included as attachments to these meeting minutes.

1) Homework

- a. ICS homework was to answer, “Can we implement security measures immediately?” Answer is yes. There are no restrictions the district faces to implement changes other than the funding to do so. Currently the “buzz in” system does function and any modifications beyond that would most likely require renovation to the existing space(s) which would require a more substantial commitment of dollars.
- b. Task Force homework was to discuss this process, thoughts, ideas, concerns with other members of the public. Here are the questions, comments and responses from those conversations:
 - i. Sticker shock (repairs needed for the elementary school)
 - ii. What is the long-term vision? This should be considered with and without consolidation with other districts.
 - iii. What are the current and future curriculum needs?
 - iv. Are transportation costs being reviewed?
 - v. People didn’t know this task force was happening.
 - vi. How/why is the condition of the buildings so bad?
 - vii. The elementary school is a health hazard.
 - viii. (they) Had no idea of the actual condition of the buildings
 - ix. Why was the parking lot put as such a priority?
 - x. What are the options?
 - xi. Why didn’t the parking lot get done 15 years ago?
 - xii. Make sure you sit with the “right side” of the board.
 - xiii. Don’t like to see BOLD in a negative light or position.
 - xiv. Get it right the first time. Can’t just throw out a solution.

2) Junior / Senior High School

- a. This part of the meeting focused on the Junior / Senior High School. Similar to the first meeting, the data – size, age, location, etc. of the building were reviewed. See the attached presentation for more information.
- b. It was noted that ICS identified over \$17.5 million in needs. Budgets were based similar to the Elementary and many of the same issues present themselves in the Junior Senior High. Some of the major areas of concern are:
 1. HVAC systems

- a. Many areas of the building have inadequate ventilation or actually no ventilation at all.
 - b. Similar to the elementary school the heating system is fed by low efficiency steam boilers.
 - 2. Building Envelope
 - a. The roofing, exterior brick, windows and doors are in poor condition causing major leaking into the facility. There are many areas of stained ceiling tiles indicating leaking from either roof/wall penetrations or building system piping.
 - 3. Site
 - a. Parking lot is new and in good condition. No major areas of concern with the site at this time.
 - 4. Security
 - a. There is no “secured entry” with the main office across the hall from entry doors. Currently a visitor does require to be buzzed into the building, however, they could bypass the office if they so choose and continue right into the learning areas.
- c. After the ICS review, a tour of the facility was given. There were two groups of approximately 25 people. Ryan and a few staff members lead one group and Denny (Facility Director) lead the other. Here is what the groups reported after returning to the gymnasium after the tour:
 - i. Newer (than elementary)
 - ii. Lack of maintenance however not as bad as elementary school
 - iii. Lots of unused space
 - iv. Programs are restricted – Advanced science cannot be taught in rooms available
 - v. The “new” stuff is reaching the end of its life
 - vi. The ECFE/District Office wing is in good condition
 - vii. Locker rooms are poor. They do not meet Title IV.
 - viii. The Structure feels solid
- d. After the observations of the tour, and talking points that were similar to the Elementary School, it was agreed that the same priority list would be identified for the Junior / Senior High:
 - i. Health and Safety
 - ii. Clean Air
 - iii. Roof
 - iv. Maintenance

3) District Finances

- a. To better understand the current state of the district finances, a review of the fiscal year 2018 was presented. See the attached presentation for more detailed information.
 - i. Starting with revenue: Revenue for any district is gathered mostly by enrollment. Enrollment is on a slight decline over the past several years.
 - ii. In 2018 a balance of approximately \$3M was in the General Fund. In 2019 the balance is expected to end at approx. \$1.7M
 - iii. In the three main areas of spending per student; Regular instruction, Special Ed and Operations the BOLD district spends more, less and more respectively with similar sized districts. BOLD spends less on Regular instruction and Special Ed and more on Operations compared to the state average.
 - iv. The total revenue for 2018 was approximately \$9.4M. That comes from General Fund sources, Food Service, Community Education and Debt redemption categories.
 - v. It was noted that 12% of the district's revenue comes from the local tax payer and 80% from the state.
 - vi. The total expenses for 2018 were \$10.5M.
 - vii. 53% of expenses are for Instructional Programs (teachers); 6.5% for Instructional support (counselors, nursing, social works, etc.), 12% for pupil support (media center specialist, staff development, etc.) 17% maintenance and 1% other.
 - viii. Total spending on maintenance for 2018 was \$974,609. The source for these dollars came from LTFM revenue and from the General Fund. A large portion of this spending was for the new parking lot at the Junior / Senior High School.
 - ix. It was noted that the total revenue minus expenses for 2018 was a negative \$1,075,587. This amount will come from the previous mentioned balance in the General Fund.
 - x. It is anticipated the District will deficit spend in 2019, approximately \$1.4M.

4) Misc. Discussion

- a. Mr. Brandsoy commented on how happy he was and glad that this group is together, asking questions and helping develop a plan.
- b. It was asked if 5th and 6th grade are moving to the Junior / Senior High School. Mr. Brandsoy stated that at this time it is expected that in the fall those sections would be moving. It was stated that there is efficiency in labor/staff by moving

the kids and that there is no funding to repair what is required to occupy the 3rd floor in the elementary.

- c. A question was asked about the different types of referendums. Ryan stated there are basically two types. One is an operating levy that is annual payments from the tax payers that provide funds for salaries, programs and curriculum. The other type is bonds that provide funds for construction projects; new buildings, renovations, remodels, etc. A simple way to think about that is there are “Levies for Learning and Bonds for Building.” The district cannot use funds from one to pay for the other, i.e. they cannot use levy dollars for learning to build a building and cannot use bond dollars for construction to pay teacher/support staff salaries.
- d. It was asked if anyone can review the assessment report put together by ICS and Ryan responded with, “yes.” The report will be posted on the district’s web page for public viewing shortly along with the meeting minutes of these meetings. Ryan also commented on the fact that ICS has completed hundreds of these types of assessments and while they are aware that all of the information must be transparent and available to the public, debate on budget numbers is not something that will be open for discussion. Comments and questions about mythology, process and procedure would always be welcomed.

5) Homework

- a. ICS – Work on answering and addressing the comments noted above in item 1b.
- b. ICS – Can the task force see a list of maintenance expenses over the last few years?
- c. ICS – Can the task force see how BOLD compares to neighboring districts – taxes, funding, etc?
- d. Committee – Talk with people. Ask them their opinions of the District/Facilities.

Next Meeting:

May 7th at 6 PM – Junior/Senior High School cafeteria in Olivia

BOLD Facility Task Force

Spring 2019

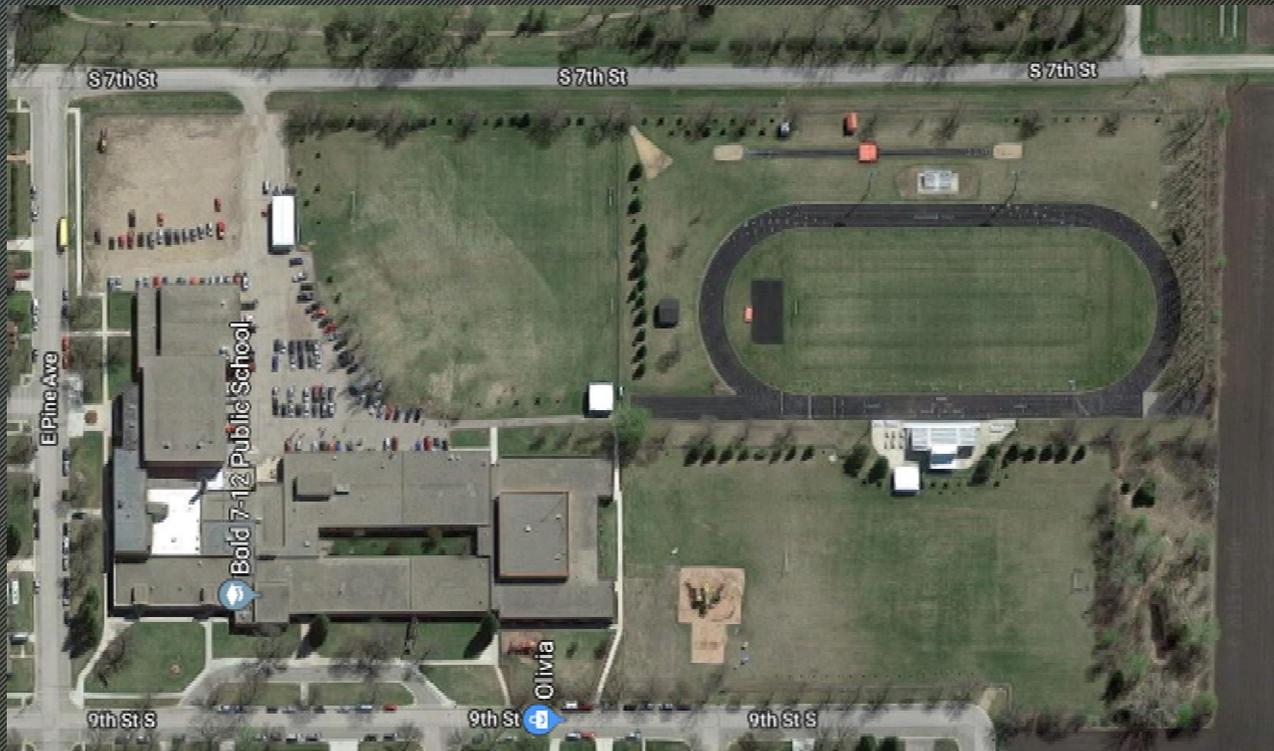


Agenda



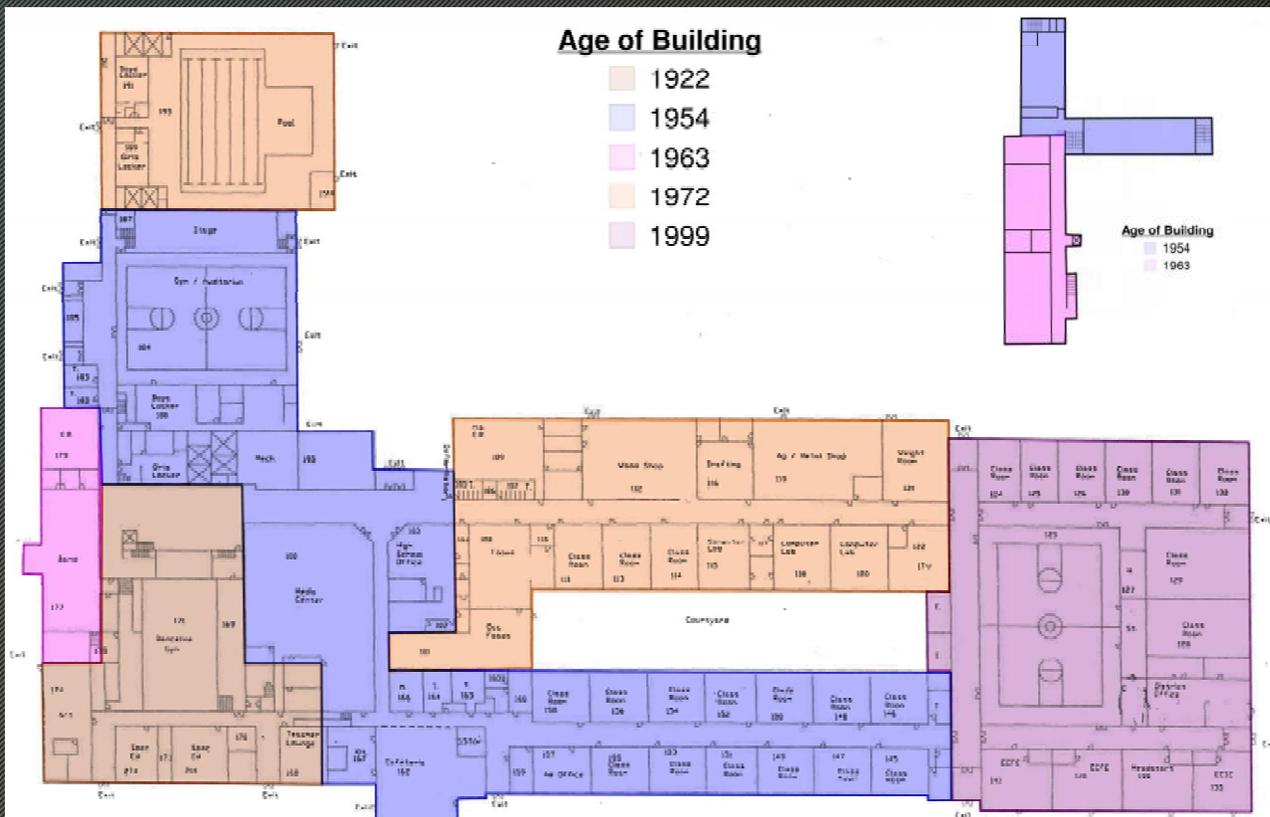
- Homework
- Overview - Olivia Junior / Senior High
- Finance Overview
- Options for consideration
- Next Steps

Olivia Junior/Senior High School - Site



- ▶ Approx. 24 acres
- ▶ MDE Guidelines:
 - ▶ 40-80 for High School
- ▶ 2018 - Large investment in parking lot

Olivia Junior/Senior High School



- ▶ Serves grades 7-12
 - ▶ Simple Capacity = 731 Students
 - ▶ Current Enrollment = 310 students (495sf/student)
- ▶ 153,561 sf
- ▶ MDE Guidelines:
 - ▶ >500 = 200-320

Physical Condition Assessment



- Approximately \$17,500,000 in identified needs
- Outdated HVAC Equipment
- Minimal Areas of Ventilation
- Building Envelope needs repair
- Multiple unused rooms
- Utilization of Pool

Site	Good	Interior Finishes	Poor	Electrical	Fair
Exterior Envelope	Poor	Mechanical/Plumbing	Poor	Life Safety/Security	Fair

Olivia Junior/Senior High Tour



- Initial Observations - Good and Bad
 - Small Group Discussion
- Priorities
 - Small Group Discussion
 - Large Group Discussion

Financial Overview - Enrollment



Financial Overview



General Fund Balance - 2018
\$3,055,550

General Fund Balance - 2019 Projected
\$1,725,268

Comparison



Regular Instruction			
	2016	2017	2018
ISD NO. 2534	\$5,246.39	\$5,348.61	\$5,092.52
500-999			\$4,776.00
State Avg.			\$5,310.00

Special Education			
	2016	2017	2018
ISD NO. 2534	\$1,044.35	\$1,067.80	\$1,147.94
500-999			\$1,842.00
State Avg.			\$2,298.00

Operation Maintenance and Other			
	2016	2017	2018
ISD NO. 2534	\$1,168.04	\$1,119.34	\$1,167.19
500-999			\$1,039.00
State Avg.			\$ 936.00

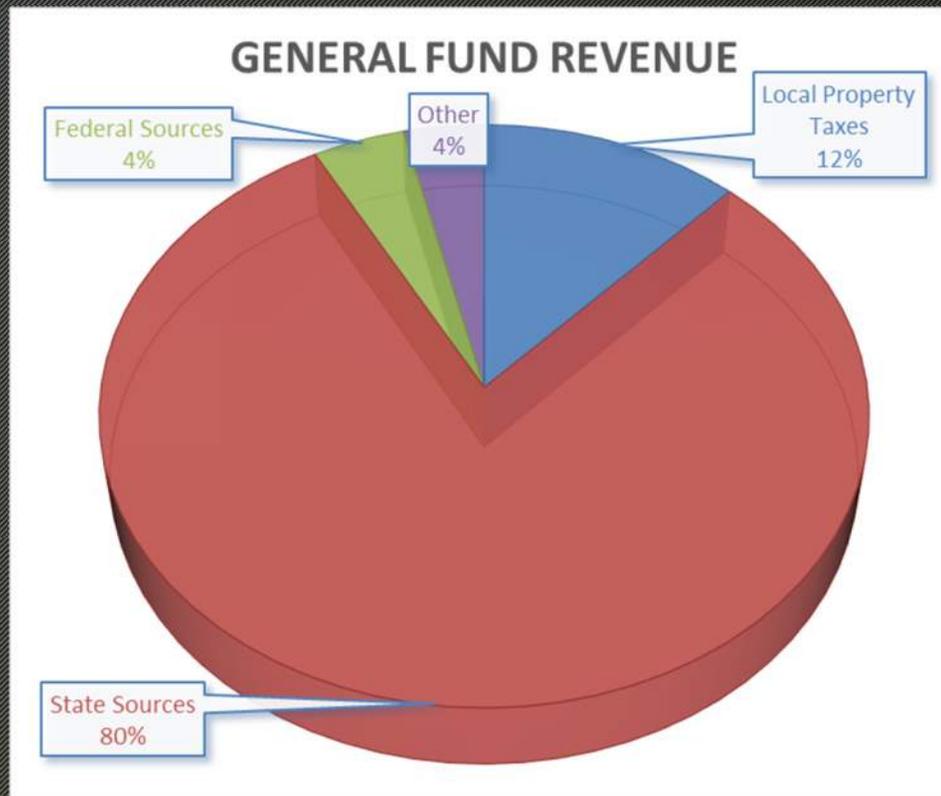
Financial Overview - Revenue - 2018



- General Fund (Includes LTFM \$222,120)
 - \$8,303,547
- Food Service
 - \$417,802
- Community Education
 - \$344,934
- Debt Redemption
 - \$427,841

- Total - \$9,494,124

Financial Overview - Revenue

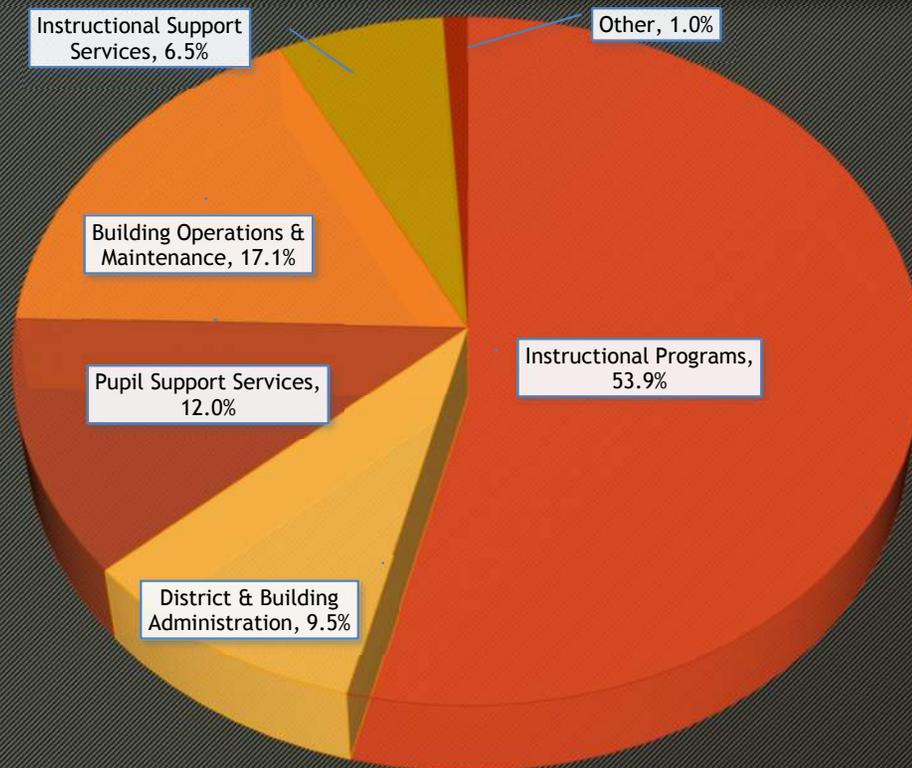


Financial Overview - Expenses - 2018



- General Fund (Includes LTFM \$222,120)
 - \$9,265,480
- Food Service
 - 445,553
- Community Education
 - 425,178
- Debt Redemption
 - \$433,500
- Total - \$10,569,711

Financial Overview - Expenses



Financial Overview - Maintenance Spending



- General Fund
 - Capital Improvements and Purchases - \$655,694
 - Repairs - \$94,258
 - Total - \$749,952
- LTFM
 - \$224,657
- Total - \$974,609

Financial Overview - Results



2018

- Revenue
 - \$9,494,124
- Expenses
 - \$10,569,711
- Difference
 - (\$1,075,587)

2019 - Budgets

- Revenue
 - \$8,757,086
- Expenses
 - \$10,240,237
- Difference
 - (\$1,483,151)

Next Steps



- Remaining Meeting Schedule
 - Tuesday, May 7th, 6 PM
 - Thursday, May 16th 6PM
 - If needed - Wednesday, May 29th 6PM
- Homework