

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JANUARY 8, 2018– 7:00 P.M.
DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 8th day of January, at 7:00 p.m. in the District Office in Olivia.

Members present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, and Melissa Sagedahl

Members Absent: None

Administration present: John Dotson, Superintendent

The meeting was called to order at 7:00 p.m. by Chair Lesniak.

Agenda: Hanson moved and Sagedahl seconded a motion to approve the agenda. Motion carried unanimously.

Election of School Board Officers:

(January 2017 – December 2017)

(January 2018 – December 31, 2018)

Chairperson Russ Lesniak Jill Hanson
Sagedahl nominated Jill Hanson, Benson seconded. There were no other nominations. Hanson was elected unanimously.

Vice Chair Jill Hanson Russ Lesniak
Desotell nominated Russ Lesniak, Hanson seconded. There were no other nominations. Lesniak was elected unanimously.

Clerk Traci Buchtel Traci Buchtel
Desotell nominated Traci Buchtel, Boen seconded. There were no other nominations. Buchtel was elected unanimously.

Treasurer Brian Boen Brian Boen
Desotell nominated Brian Boen, Buchtel seconded. There were no other nominations. Boen was elected unanimously.

Consent Items:

Electronic Fund Transfer Resolution: Benson moved and Hanson seconded a motion to adopt the Electronic Fund Transfer Resolution. Motion carried unanimously.

Superintendent Report: Mr. Dotson stated that the Minnesota School Board Convention is this week, January 11-12, 2018 and that everyone has their room info and reservations.

Business:

School Board Organizational Items: Buchtel moved and Benson seconded a motion to set the School Board Meeting Dates, Time, and Location for 2018 Calendar Year as follows:
4th Monday of each month at 7:00 p.m., except for December 17, 2018 & May 21, 2018.
Jan. 1, 2018 – May 31, 2018 at the Bird Island Campus Media Center
June 1, 2018 – July 31, 2018 at the Lake Lillian City Center
August 1, 2018 - December 31, 2018 at the Olivia District Office
Motion carried unanimously.

Establish Board Compensation for Attending Board Meetings: Desotell moved and Benson seconded a motion to establish board compensation for attending board meetings as follows, deleting the 2nd paragraph:

Jan. 1, 2018 – December 31, 2018: \$50 per director per regular and special board meetings, and \$50 for ½ day negotiations meetings, \$100 for full day negotiations meetings; \$100 for all day seminars.

Compensation not paid for Meet and Confer meetings, Policy Review meetings, interviews, etc.
Motion failed 5-2 with Desotell and Benson voting yes, Boen, Buchtel, Hanson, Lesniak and Sagedahl voting no.

Lesniak moved and Sagedahl seconded a motion to establish board compensation for attending board meetings as follows:

Jan. 1, 2018 – December 31, 2018: \$50 per director per regular and special board meetings, and \$50 for ½ day negotiations meetings, \$100 for full day negotiations meetings; \$100 for all day seminars.

Compensation not paid for Meet and Confer meetings, Policy Review meetings, interviews, etc.
Motion carried 5-2 with Lesniak, Sagedahl, Buchtel, Boen and Hanson voting for and Desotell and Benson voting against.

2018 Standard IRS Mileage Rate: Hanson moved and Lesniak seconded a motion to approve the 2018 Standard IRS Mileage Rate of 54.5 cents per mile, effective January 1, 2018. Motion carried unanimously.

Appoint School Board Representatives and Committees: Lesniak moved and Boen seconded a motion to appoint the following:

January 4, 2017 – December 31, 2017

Ag Advisory
Athletic/Activity Hearing

Jeff Benson
Traci Buchtel
Brian Boen

Jan. 9, 2018 – Dec. 31, 2018

Jeff Benson
Traci Buchtel
Brian Boen

Book Review	Jill Hanson	<u>Jill Hanson</u>
Community Education	Melissa Sagedahl	<u>Melissa Sagedahl</u>
	Brian Boen	<u>Brian Boen</u>
Comp. Worth/Pay Equity	John Desotell	<u>John Desotell</u>
	Russ Lesniak	<u>Russ Lesniak</u>
Continuing Education	Russ Lesniak	<u>John Desotell</u>
Facilities/Grounds	John Desotell	<u>John Desotell</u>
	Jeff Benson	<u>Jeff Benson</u>
	Sub: Russ Lesniak	<u>Russ Lesniak - Sub</u>
FACS	Jill Hanson	<u>Jill Hanson</u>
Finance/Budget	John Desotell	<u>John Desotell</u>
	Brian Boen	<u>Brian Boen</u>
	Traci Buchtel	<u>Traci Buchtel</u>
Little Crow Telemedia	Jill Hanson	<u>Jill Hanson</u>
Meet and Confer	John Desotell	<u>John Desotell</u>
	Melissa Sagedahl	<u>Melissa Sagedahl</u>
	Jill Hanson	<u>Jill Hanson</u>
MSBA Leg. Network	Russ Lesniak	<u>Russ Lesniak</u>
MSHSL	Melissa Sagedahl	<u>Melissa Sagedahl</u>
	Brian Boen	<u>Brian Boen</u>
Negotiations - EA	Traci Buchtel	<u>Traci Buchtel</u>
	Jill Hanson	<u>Jill Hanson</u>
	Russ Lesniak	<u>Russ Lesniak</u>
Negotiations - MSEA	Brian Boen	<u>Brian Boen</u>
	Jill Hanson	<u>Jill Hanson</u>
Negotiations - Custodian	Jeff Benson	<u>Jill Hanson</u>
	Melissa Sagedahl	<u>Melissa Sagedahl</u>
Policy Review	John Desotell	<u>John Desotell</u>
	Jill Hanson	<u>Jill Hanson</u>
MREA	Jill Hanson	<u>Russ Lesniak</u>
Staff Development	Melissa Sagedahl	<u>Melissa Sagedahl</u>
Career & Technical Education	Jill Hanson	<u>Jill Hanson</u>
Tech Committee	Russ Lesniak	<u>Russ Lesniak</u>
Pairing and Sharing	Russ Lesniak	<u>Russ Lesniak</u>
	Brian Boen	<u>Brian Boen</u>
	Jeff Benson	<u>Jeff Benson</u>
Wellness Committee	Traci Buchtel	<u>Traci Buchtel</u>
	Brian Boen	<u>Brian Boen</u>
Culture Committee	Jill Hanson	<u>Jill Hanson</u>
	John Desotell	<u>John Desotell</u>
	Russ Lesniak	<u>Russ Lesniak</u>

Motion carried unanimously.

Designation of Official District Radio Station: Boen moved and Sagedahl seconded a motion to approve K100 – Big Country – 100.1 FM, Olivia as the Official District Radio Station for January 1, 2018 – December 31, 2018. Motion carried unanimously.

Set Meal Allowances/Reimbursement: Boen moved and Desotell seconded a motion to set the meal allowances/reimbursements as follows:

Meals:

*Breakfast	\$	7.00
*Lunch	\$	12.00
*Dinner	\$	<u>15.00</u>
Total:	\$	34.00 maximum per day

* Meal allowance for half a day until noon will be reimbursed up to \$ 13.00 and for a full day, reimbursable up to \$ 34.00. Receipts required for reimbursement. Motion carried unanimously.

Signatures for School Checks, Authorization to Pick Up Night Depository Money, Access to Safety Deposit Box, and Authorization to Make Collateral Adjustments for January 1, 2018 – December 31, 2019: Hanson moved and Buchtel seconded a motion to approve signatures for school checks, authorization to pick up night depository money, access to safety deposit box, and authorization to make collateral adjustments for period Jan. 1, 2018 – Dec. 31, 2018, as listed below:

Signatures:

Finance/Payroll Checks/Flex Account/Activity Account – Chairperson, Treasurer, and Clerk

Petty Cash – Superintendent, Business Manager, and Assistant Business Manager

Trust Accounts – Superintendent, Business Manager and Assistant Business Manager

Night Depository: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Activities Director.

Safety Deposit Box: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Activities Director.

Collateral Adjustments: Superintendent and Business Manager
Motion carried unanimously.

Designation of Official School Depository Accounts: Benson moved and Desotell seconded a motion to approve the designation of official school depository accounts as follows:

School Finance..... HomeTown Bank of Olivia

Motion carried unanimously.

Designate Financial Institutions for Investment Purposes for the Period January 1, 2018 through December 31, 2018. Sagedahl moved and Lesniak seconded a motion to designate financial institutions for investment purposes for the period January 1, 2018 through December 31, 2018 as follows:

Frandsen Bank & Trust

F&M Bank Minnesota – Olivia

Home Town Bank – Olivia
Citizens Alliance Bank
MSDLAF+
PMA

Motion carried unanimously.

Adjourn: Lesniak moved and Desotell seconded a motion to adjourn the meeting at 7:20 p.m. Motion carried unanimously.

Respectfully Submitted,

Traci Buchtel
Board Clerk