

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JULY 24, 2017 – 7:00 P.M.
LAKE LILLIAN CITY CENTER

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 24th day of July, at 7:00 p.m. in the Lake Lillian City Center.

Members Present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Russ Lesniak, and Melissa Sagedahl

Members Absent: Jill Hanson

Administration Present: John Dotson, Superintendent; Ann Dettmann, Elementary Principal; Jim Menton, High School Principal; and Derek Flann, Activities Director/Community Education Coordinator

The meeting was called to order at 7:00 p.m. by Chair Lesniak.

Agenda: Boen moved and Desotell seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Boen moved and Sagedahl seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes
June 26, 2017 Regular Meeting

Motion carried unanimously.

Personnel:

Preschool Staff: Sagedahl moved and Buchtel seconded a motion to approve the Preschool Staff as follows:

Lindsey Long – Coordinator/Child Educator
Kassidy Fischer – Child Educator
Laurie Lubitz – Parent Educator
Lynn Rudeen – Paraprofessional
Nancy McNamara – Paraprofessional
Jennifer Blad - Paraprofessional
Carol Tisdell – Paraprofessional
Kayla Ochs - Paraprofessional
Brenda Cuellar – Paraprofessional

Motion carried unanimously.

2017-2018 Fall Co-Curricular Positions: Lesniak moved and Benson seconded a motion to approve the following 2017-2018 Fall Co-Curricular Positions:

Fall Co-Curricular Advisors				
2017-2018				
POSITION	NAME	FTE	LEVEL	STEP
Musical Choreographer	Kristiane Montgomery	1	D	0
Musical Director	Deb Ziller	1	A	0
Musical Pianist	Kathryn Reese	1	-	-
Musical (Band/Vocal) Director	Kathryn Reese	0.67	D	4
Musical (Band/Vocal) Director	Nicholas Strandberg	0.33	D	0
Musical Set Design Painter	Bill Gabbert	.5	E	0
Elementary Music	Elizabeth Waskul-Wittman	1	-	-
Elementary Music	OPEN	1	-	-
Annual Advisor	Sheryl Petersen	1	C	0
FFA Advisor	Gary McRell	1	E	0
Knowledge Bowl Advisor	Ryan Tanttila	1	E	0
National Honor Society	Sarah Lee Mertens	1	E	0
Junior High Math League Advisor	Ashley Maher	1	E	0
Senior High Math League Advisor	Charles Schneider	1	E	0
Junior High Pop singers Director	OPEN	1	E	1
Varsity Pop Singers Director	OPEN	1	C	4
Concert Pop Singers Director	OPEN	1	C	4
Senior High Vocal Music	Kathryn Reese	1	E	4
Junior High Jazz Band	Open	1	E	0
Senior High Band	Nicholas Strandberg	1	A	0
Senior High Stage Band Director	OPEN	1	E	0
Senior Class Advisor	Heidi Gross	1	G	4
Junior Class Advisor	Sheryl Petersen	0.5	G	0
Junior Class Advisor	Tanya Carlson	0.5	G	0
Student Council Advisor	Kaitlin Opdahl	1	E	0
Webmaster	Sheryl Petersen	1	C	1
One Act Play	Deb Ziller	1	F	0

Motion carried unanimously.

Paraprofessional and Food Service Staff for the 2017-2018 School Year: Benson moved and Lesniak seconded a motion to approve the Paraprofessional and Food Service Staff for the 2017-2018 School Year as follows:

LAST NAME	FIRST NAME	BUILDING	POSITION	HR/DAY	DAYS/YR	GR	STEP	FOOD SAFE
								17-18
Blad	Jennifer	Olivia	Paraprofessional For Preschool Programs					
Cornelius	Patsy	Olivia	Special Education Paraprofessional	6.5	174	2	1	
Cornell	Charlottee	Olivia	Special Education Paraprofessional	6.5	174	2	1	
Coughlin	Lora	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Cuellar	Brenda	Olivia	ECFE 3 Year Old Preschool					
Cuellar	Brenda	Olivia	Food Service	2.5	175	3	1	
Dale	Aimee	Bird Island /Olivia	Media Paraprofessional	7	174	1	11	
Deinken	Beth	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Einerson	Cathy	Olivia	Food Service	7.4	175	3	6	0.3
Engstrom	Cheryl	Bird Island	Paraprofessional - Title/Recess Supervisor	6	174	1	11	
Knight	Deanna	Bird Island	Special Education Paraprofessional	6.5	174	2	2	
Kostohryz	Renee	Bird Island	Food Service	7	175	1	1	
Lothert	Chris	Bird Island	Paraprofessional - Title	6.5	174	1	7	

Manderscheid	Nancy	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Marks	Deb	Bird Island	Paraprofessional - Title /Recess Supervisor	6.5	174	1	3	
McMath	Robin	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
McNamara	Nancy	Olivia	Para Professional for Preschool Programs ECFE Day Class 0-5's Open Play					
Meier	Brittany	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Minnick	Sue	Bird Island	Special Education Paraprofessional	6.5	174	2	5	
Muench	Brenda	Olivia	Food Service	7.25	175	3	1	
Neubauer	Therese	Olivia	Special Education Paraprofessional	7.25	174	2	6	
Ochs	Kayla	Olivia	Paraprofessional For Preschool Programs					
Rudeen	Lynn	Olivia	Paraprofessional For Preschool Programs					
Schroeder	Kristin	Bird Island	Food Service	7	175	3	1	
Schwarzrock	Diane	Olivia	Special Education Paraprofessional	6.5	174	2	6	
Stanton	Brittany	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Starr	Tracy	Bird Island	Special Education Paraprofessional	6.5	174	2	3	

Tisdell	Carol	Bird Island /Olivia	Media Paraprofessional	7	174	1	9	
Tisdell	Carol	Olivia	Paraprofessional for ECFE Night Classes 2.5-5					
Trager	Brooke	Olivia	Food Service	6	175	3	2	
Trager	Brooke	Olivia	Special Education Paraprofessional	1	174	2	2	
Wittman	Lori	Olivia	Food Service	7	175	3	1	

Wroblewski	Patricia	Bird Island	Food Service	7	175	3	5	0.3
Young	Amanda	Olivia	Food Service	7	175	3	1	
Youngkrantz	Jody	Bird Island	Paraprofessional - Title /Recess Supervisor	6	174	1	12	

Motion carried unanimously.

2017-2019 Athletic Director/Community Education Coordinator Contract: Boen moved and Lesniak seconded a motion to approve the 2017-2019 Athletic Director/Community Education Coordinator Contract. Motion failed unanimously.

Resignation of Abby MacHolda, JH Dance Coach: Boen moved and Buchtel seconded a motion to approve the resignation of Abby MacHolda, JH Dance Coach, effective July 21, 2017. Motion carried unanimously.

Resignation of Cathy Helin, Assistant Girls Basketball Coach: Boen moved and Sagedahl seconded a motion to approve the resignation of Cathy Helin, Assistant Girls Basketball Coach, effective July 21, 2017. Motion carried unanimously.

Volunteer Assistant Girls Basketball Coach for the 2017-2018 School Year: Buchtel moved and Boen seconded a motion to approve Cathy Helin as a Volunteer Assistant Girls Basketball Coach for the 2017-2018 School Year. Motion carried unanimously.

Removing Junior High Pop Singers, Varsity Pop Singers, and Concert Pop Singers from the 2017-2018 Fall Co-Curricular Positions: Benson moved and Desotell seconded a motion to remove the Junior High Pop Singers, Varsity Pop Singers, and the Concert Pop Singers from the 2017-2018 Fall Co-Curricular Positions. Motion carried unanimously.

Reports:

Superintendent Report – Mr. Dotson reported that the summer projects are going along well. The roofing project is almost done. The rekeying of the buildings is almost done as well. He has not heard back on the parking lot project yet and therefore, running out of time to do the project this year.

Elementary Principal Report – No Report.

HS Principal Report – No Report.

Activities Report – No further information.

School Board Discussion – There was discussion about Mr. Dotson’s performance evaluation.

Pool Board Report - No further information.

New Business:

Set 2017-2018 Admission Prices for School Musical: Sagedahl moved and Benson seconded a motion to approve the 2017-2018 Admission Prices for the School Musical as follows:

Students – Grades K-12: Single Ticket \$ 4.00
Adults: Single Ticket \$ 6.00
Motion carried unanimously.

Set 2017-2018 Band Instrument Rental Fees: Benson moved and Boen seconded a motion to approve the 2017-2018 Band Instrument Rental Fees as follows:

Instruments:
5-12 \$ 50.00

Percussion/Bells/Synthesizer:
5 & 6 \$ 12.00
7 & 8 \$ 20.00
9 -12 \$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of district instruments. Motion carried unanimously.

Cooperation with BLHS and RCW: No further information.

Student Directory Information: Boen moved and Buchtel seconded a motion to approve the Student Directory Information. Motion carried unanimously.

Minnesota School Board Association (MSBA) Membership: Desotell moved and Benson seconded a motion to approve the MSBA Membership for the 2017-2018 School Year and the MSBA Policy Service Renewal for the 2017-2018 School Year. Membership Dues for the Minnesota School Boards Association (MSBA) for the 2017-18 school year are \$ 3,490.00. Last year fees were \$ 3,517.00. Renewal fees for the MSBA Policy Service Manual is \$ 675 for the 2017-18 school year. Last year fees were \$ 650. Motion carried unanimously.

Policy 503 Student Attendance: Benson moved and Sagedahl seconded a motion to approve Policy 503 Student Attendance. Motion carried unanimously.

Policy 533 Wellness: Sagedahl moved and Buchtel seconded a motion to approve Policy 533 Wellness. Motion carried unanimously.

Summer Jump Start Targeted Services Program: Boen moved and Benson seconded a motion to approve the Following Teachers/Staff for the Summer Jump Start Targeted Services Program:

- a. Brenda Prokosch (Coordinator/Substitute)
- b. Nichole Baumgartner – Incoming Grade 1
- c. Audrey Moll – Incoming Grade 2
- d. Sarah Iverson – Incoming Grade 3
- e. Rhonda Schmieg – Incoming Grade 4
- f. Lynn Plass (Reading) and Heidi Mack (Math) – Incoming Grade 5/6

The program will run from July 31 – August 11, 2017 from 9:00 am – 12:00 pm, Monday through Friday at the K-6 Elementary Campus. This includes 1.5 hours of Reading and 1.5 hours of Math plus 1 hour for prep. The hourly rate of pay for the teachers will be \$25/hr for 4 hrs/day for 10 days. An additional 3 hours for setup/takedown and staff meeting before the program begins. Total hours per teacher will be 43. Para professionals, if necessary, will be hired at a rate of \$15/hr for 3 hrs/day for 10 days. Students entering grades 1-6 in the fall who qualified for the Title 1 Programming during the 2016-2017 school year were asked to register by the end of the school year. There will be approximately 90 students attending the program this year. Motion carried unanimously.

MREA Membership Renewal: Boen moved and Buchtel seconded a motion to approve the MREA Membership Renewal for the 2017-2018 School Year. Membership dues for the 2017-2018 school year are \$1,854.00. Last year's membership was \$1,846.00. Motion carried unanimously.

Daktronics Presentation: Daktronics gave an informational presentation on the digital/video boards.

New Digital/Video Boards: Benson moved and Buchtel seconded a motion to approve the Purchase of New Digital/Video Boards for \$68,315.80 with the first \$10,000 donated to the BOLD Wrestling Program, with an annual report of all revenues and expenditures. Motion carried 5-0 with Lesniak abstaining.

Paying the “Underbilled Electric Peak Demand; May 2016-May 2017” for the amount of \$28,591.14: Benson moved and Lesniak seconded a motion to approve paying the “Underbilled Electric Peak Demand; May 2016-May 2017” for the amount of \$28,591.14, with half being paid this year and half being paid with next year's budget. Motion carried 5-1 with Desotell voting no.

2017-2018 High School Student Handbook: Sagedahl moved and Benson seconded a motion to approve the 2017-2018 High School Student Handbook. Motion carried unanimously.

Key Fobs: Benson moved and Desotell seconded a motion to approve assessing a \$10 deposit for the key fobs to non-employees. Motion carried unanimously.

Acknowledge and Accept Gifts, Grants, & Bequests: Benson moved and Sagedahl seconded a motion to acknowledge and accept the following gifts:

Accepted a donation of \$1500.00 from ACH Seeds, for the BOLD FFA Program.

Accepted a donation of \$50,108.27 from Mary Ellen Rauenhorst.

Motion carried unanimously.

Upcoming Dates:

August 28, 2017 School Board Meeting at the District Office in Olivia.

Negotiations Strategies: Boen moved and Buchtel seconded a motion to move to closed session at 8:55 p.m.. Motion carried unanimously. Desotell moved and Benson seconded a motion to reopen the meeting at 9:05 p.m. Motion carried unanimously.

Adjourn: Boen moved and Benson seconded a motion to adjourn the meeting at 9:06 p.m.. Motion carried unanimously.