I.S.D. #2534 BOLD Public Schools Be BOLD -- Expect the Best!

HOME OF THE BOLD WARRIORS

ONLINE PAYMENTS NOW AVAILABLE!

For your convenience, BOLD Public Schools has contracted with RevTrak, a national credit card payment processor, to provide you a simple, secure, and convenient way of making online food service payments. Parents can pay online with Discover, MasterCard, or VISA credit or debit cards. Our Web Store accepts payments over the internet 24/7.

Pay the Following Fees Online:

- Student Food Service (Skyward)

Parents can make payments online while on their home or work computer, any time of the day.   It only takes a few minutes to make a payment using a Discover, MasterCard, or VISA credit or debit card. The convenience of paying online is further enhanced when parents access the store and see a familiar shopping cart (just like shopping online).

To make an online payment follow these simple steps:

- Visit our district site at **www.bold.k12.mn.us**
- Click on the **Skyward Family & Student Access link** and enter your **Login ID** and **Password**
- Make payment using a **Discover, MasterCard,** or **VISA** debit or credit card

A payment receipt will be emailed to the address used when setting up the Web Store account. To view/print previous online payments or to update login information please click on **My Account**.

Please Visit the BOLD Public Schools Website for Future Updates!

BOLD Public Schools
701 South 9th Street
Olivia, MN 56277
www.bold.k12.mn.us

Payment Instructions

- Visit our district website at **www.bold.k12.mn.us**

- **Click** on **Skyward Family & Student Access**

- Enter **Login ID** and **Password**

- Click on the **Food Service** button

- Update **Payment Amount** for multiple students

- Update **Cart**

- Follow prompts

- Select **Pay with Vendor** (you will be redirected to your
  shopping cart in the Web Store)

- Double check fees in cart, and click **Go to Checkout** if all fees are
  correct
  - **PLEASE NOTE: If adjustments need to be made to
    your payment in Family Access:**

    - Please **Empty your shopping cart**
    - **Sign out of Family Access**
    - **Sign back in to Family Access** to start over

  DO NOT USE BACK BUTTON TO MAKE ADJUSTMENTS

- When all fees are in shopping cart, click **Go to Checkout**

- If you are a **new customer**, select **I am a new customer.** Enter
  your email address and Sign In. If you are a **returning customer**,
  select **I am a returning customer.** Enter your email address,
  password, and select **Sign In**.

- **Enter** your **billing** and **payment information**. **Create a password**
  if required.

- Verify information for accuracy and select **Complete Order.**

- **Payment will be processed** and Receipt can be viewed and
  printed. A copy of your receipt will also be sent to the email
  address provided during account set up.

- **Logout** (A logout link can be found under **My Account**)