

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
NOVEMBER 25, 2019 – 7:00 P.M.
DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 25th day of November at 7:00 p.m. in the District Office, Olivia.

Members Present: Sandy Benson, Jamie Bohlin, Traci Buchtel, John Desotell, Jill Hanson and Melissa Sagedahl.

Members Absent: Jeff Benson

Administration Present: Dale Brandsoy, Superintendent; Jim Menton, High School Principal; Derek Flann, Activities Director.

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Buchtel moved and Sagedahl seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Sagedahl moved and Bohlin seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes: October 28, 2019, Regular Meeting
 November 14, 2019, Special Meeting
 Motion carried unanimously.

Audit Report: Jim Gilman from Conway, Deuth and Schmiesing, PLLP-CDS presented the 2019 Audit Report.

Personnel:

Penny Christy: Sagedahl moved and Desotell seconded a motion to approve the resignation of Penny Christy as the Business Manager Assistant, effective January 16, 2020. Motion carried unanimously.

Penny Christy: Buchtel moved and S. Benson seconded a motion to approve Penny Christy as the Family and Consumer Science (FACS) Teacher, effective January 17, 2020. Pay Level BA+0/Step 1 of the 2017-2019 EA Master Agreement. Motion carried unanimously.

Mallarie Steffel: Bohlin moved and Sagedahl seconded a motion to approve the resignation of Mallarie Steffel as JV Girls Basketball Coach, effective November 8, 2019. Motion carried unanimously.

Baylie Kubesh: S. Benson moved and Buchtel seconded a motion to approve the resignation of Baylie Kubesh from the C Squad Girls Basketball Coach, effective November 8, 2019. Motion carried unanimously.

Mallarie Steffel: Sagedahl moved and Bohlin seconded a motion to approve Mallarie Steffel as the C Squad Girls Basketball Coach, effective November 8, 2019. Motion carried unanimously.

Baylie Kubesh: S. Benson moved and Sagedahl seconded a motion to approve Baylie Kubesh as the JV Girls Basketball Coach, effective November 8, 2019. Motion carried unanimously.

Mariah Lowe: Buchtel moved and Bohlin seconded a motion to approve Mariah Lowe as the Elementary Special Education Paraprofessional Long Term Substitute beginning November 18, 2019, to January 2, 2020. Motion carried unanimously.

Kristina Case: S. Benson moved and Sagedahl seconded a motion to approve Kristina Case as the Preschool Teacher Long Term Substitute beginning approximately at the end of January 2020 for twelve (12) weeks. Motion carried unanimously.

Jasmine Miller: Buchtel moved and Sagedahl seconded a motion to approve Jasmine Miller as a Volunteer Dance Coach beginning with the 2019-2020 school year. Motion carried unanimously.

Sarah Amberg: Bohlin moved and Hanson seconded a motion to approve Sarah Amberg as a Volunteer Dance Coach beginning with the 2019-2020 school year. Motion carried unanimously.

Sheryl Petersen: Sagedahl moved and S. Benson seconded a motion to approve Sheryl Petersen as the 1.0 FTE Junior Class Advisor beginning with the 2019-2020 school year. Motion carried unanimously.

Emily Raddatz: Buchtel moved and Bohlin seconded a motion to approve Emily Raddatz as the 2nd Grade Long Term Substitute Teacher beginning approximately January 2, 2020, through approximately March 31, 2020. Motion carried unanimously.

Maggie Olson: Sagedahl moved and Bohlin seconded a motion to approve Maggie Olson as a Preschool Special Education Paraprofessional, beginning November 25, 2019. Pay according to the 2017-2019 MSEA Agreement. Motion carried unanimously.

Cortez Arrendondo: Buchtel moved and S. Benson seconded a motion to approve Cortez Arrendondo as a volunteer Wrestling Coach beginning with the 2019-2020 school year. Motion carried unanimously.

Shelby Taylor: Bohlin moved and Buchtel seconded a motion to approve Shelby Taylor as the Junior High Softball Coach for the 2019-2020 school year. Pay Level F/Step 0 of the 2017-2019 EA Master Agreement. Motion carried unanimously.

Reports:

Superintendent Report: Mr. Brandsoy reported on the ACE's Training for the staff that occurred on November 4th. There will be more training on January 2nd and 3rd, 2020. He then went over the election results from the special election that occurred on November 5th. Mr. Brandsoy also gave an update on the RC Hospital and Clinics Task Force. He reported on attending the Ratwik, Roszak and Maloney Law Conference on November 15th. He then reminded the board of the MSBA's Annual Leadership Conference being held on January 16-17, 2020 at the Minneapolis Convention Center. There will be early bird workshops and pre-conference functions held on January 14-15, 2020.

Elementary Report: No further information

High School Report: No further information

Activities Report: No further information

School Board Committee Reports: Desotell reported on the Pool Board. There is some maintenance to be done in the pool area. Tracey Johnson is trying to increase the number of offerings to increase the use of the pool. The board is also going to make the pool more accessible to students.

Pool Board Report: No further information

New Business

2018-2019 Audit Report: Sagedahl moved and Hanson seconded a motion to approve the 2018-2019 Audit Report. Motion carried unanimously.

Budget Publication for FY2019 and FY2020: Sagedahl moved and Buchtel seconded a motion to approve the Budget Publication for FY 2019 and FY 2020. Motion carried unanimously.

School Board Committees for 2019. Information Only

Policy 401 Equal Employment Opportunity: Sagedahl moved and Desotell seconded a motion to adopt Policy 401 Equal Employment Opportunity. Motion carried unanimously.

Policy 402 Disability Nondiscrimination Policy: Desotell moved and S. Benson seconded a motion to adopt Policy 402 Disability Nondiscrimination Policy. Motion carried unanimously.

Policy 410 Family and Medical Leave Policy: Sagedahl moved and Bohlin seconded a motion to adopt Policy 410 Family and Medical Leave Policy. Motion carried unanimously.

Policy 413 Harassment and Violence Policy: Buchtel moved and Hanson seconded a motion to adopt Policy 413 Harassment and Violence Policy. Motion carried unanimously.

Second Reading of Policy 506 Student Discipline: Discussion Only

School Calendar: Bohlin moved and Sagedahl seconded a motion to change the school calendar to add January 2nd and 3rd as staff development days. Motion carried unanimously.

Establish Dates for Upcoming Board Meetings: Hanson moved and Bohlin seconded a motion to approve the following meetings:

January 6, 2020, Reorganizational Meeting @ 6:00 p.m. in the Bird Island Media Center.

January 27, 2020, Regular Meeting @ 7:00 p.m. in the Bird Island Media Center.

Motion carried unanimously.

Upcoming Dates:

December 16, 2019, Regular Meeting, District Office, 7:00 p.m.

Acknowledge and Accept Gifts, Grants, and Bequests: Sagedahl moved and Buchtel seconded a motion to adopt a Resolution to Acknowledge and Accept the Gifts, Grants, & Bequests as follows:

Accepted a donation of \$1500 by an anonymous donor to cover unpaid lunch accounts and ipad charges.

Accepted a donation from Frandsen Bank and Trust for the amount of \$100 toward the BOLD FIRST Robotics Team.

Accepted a donation from B&D Market for the amount of \$100 toward the BOLD FIRST Robotics Team.

Accepted a donation from F&M Bank for the amount of \$300 towards a meal for the BOLD Football Team.

Accepted a donation from F&M Bank for the amount of \$500 toward the fan bus going to the football game.

Accepted a donation from Sheehan Gas for the amount of \$750 toward the cost of the coach bus to Brainerd for the football team.

Motion carried unanimously.

Adjourn: Desotell moved and Bohlin seconded a motion to adjourn the meeting at 8:29 p.m. Motion carried unanimously.

Respectfully Submitted,

Traci Buchtel
Board Clerk