

BOARD OF EDUCATION MEETING MINUTES  
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN  
JULY 27, 2015 – 7:00 P.M.  
LAKE LILLIAN CITY CENTER

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Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 27<sup>th</sup> day of July, at 7:00 p.m. in the Lake Lillian City Center.

Members present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, and Brian Stenholm.

Members Absent: None

Administration present: John Dotson, Superintendent; Brian Gauer, HS Principal; Paul van der Hagen, Elementary Principal, and Nancy Howley, Business Manager.

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Lesniak moved and Desotell seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Desotell moved and Buchtel seconded a motion to approve the following consent agenda items as amended:

Approved Bills for Payment

Approved Minutes  
June 22, 2015 Regular Meeting

Motion carried unanimously.

Personnel:

Joe Moudry: Stenholm moved and Benson seconded a motion to approve the resignation/retirement of Joe Moudry, effective September 1, 2015. Motion carried unanimously.

Nancy Howley: Stenholm moved and Desotell seconded a motion to approve a 2015-2016 contract for Nancy Howley, Business Manager. Motion carried unanimously.

Aaron Pilarski: Benson moved and Hanson seconded a motion to approve a 2015-2016 contract for Aaron Pilarski, Director of Buildings and Grounds. Motion carried 6-1 with Lesniak voting no.

Gary McRell: Benson moved and Stenholm seconded a motion to approve hiring Gary McRell as an Ag Teacher beginning with the 2015-2016 school year. Pay Grade BA+15/Step 9 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Molly Kramer: Stenholm moved and Lesniak seconded a motion to approve the resignation of Molly Kramer, ECFE Child Educator, effective July 16, 2015. Motion carried unanimously.

Pam Olson: Boen moved and Benson seconded a motion to approve the resignation of Pam Olson, Special Education Para Professional, effective July 21, 2015. Motion carried unanimously.

Preschool Staff: Lesniak moved and Benson seconded a motion to approve the Preschool Staff as follows:

Lindsey Long – Coordinator/Child Educator  
 Kassidy Fischer – Child Educator  
 Laurie Lubitz – Parent Educator  
 Lynn Rudeen – Para Professional  
 Nancy McNamara – Para Professional  
 Carol Tisdell – Para Professional  
 Brenda Cuellar – Para Professional  
 Nancy Manderscheid – Para Professional (Sub)  
 Motion carried unanimously.

2015-2016 Fall Co-Curricular: Stenholm moved and Hanson seconded a motion to approve the following 15-16 Fall Co-Curricular positions as amended:

| <b>Fall Co-Curricular Advisors</b> |                          |      |       |      |
|------------------------------------|--------------------------|------|-------|------|
| <b>2015-2016</b>                   |                          |      |       |      |
| POSITION                           | NAME                     | FTE  | LEVEL | STEP |
| Musical Choreographer              | Deb Ziller               | 1    | D     | 0    |
| Musical Director                   | Deb Ziller               | 1    | A     | 0    |
| Musical Pianist                    | Kathryn Reese            | 1    | -     | -    |
| Musical (Band/Vocal) Director      | Kathryn Reese            | 0.67 | D     | 4    |
| Musical (Band/Vocal) Director      | Nicholas Strandberg      | 0.33 | D     | 0    |
| Elementary Music                   | Elizabeth Waskul-Wittman | 1    | -     | -    |
| Elementary Music                   | OPEN                     | 1    | -     | -    |
| Annual Advisor                     | Sheryl Petersen          | 1    | C     | 0    |
| FFA Advisor                        | Gary McRell              | 1    | E     | 0    |
| Knowledge Bowl Advisor             | OPEN                     | 1    | E     | 0    |
| National Honor Society             | Sarah Lee Mertens        | 1    | E     | 0    |
| Junior High Math League Advisor    | Ashley Maher             | 1    | E     | 0    |
| Senior High Math League Advisor    | Charlie Schneider        | 1    | E     | 0    |
| Junior High Pop singers Director   | Kathryn Reese            | 1    | E     | 1    |
| Varsity Pop Singers Director       | Kathryn Reese            | 1    | C     | 4    |
| Concert Pop Singers Director       | Kathryn Reese            | 1    | C     | 4    |
| Senior High Vocal Music            | Kathryn Reese            | 1    | E     | 4    |
| Junior High Jazz Band              | Nicholas Strandberg      | 1    | E     | 0    |
| Senior High Band                   | Nicholas Strandberg      | 1    | A     | 0    |
| Senior High Stage Band Director    | Nicholas Strandberg      | 1    | E     | 0    |
| Senior Class Advisor               | Heidi Gross              | 1    | G     | 4    |
| Junior Class Advisor               | Sheryl Petersen          | 0.5  | G     | 0    |
| Junior Class Advisor               | Tanya Carlson            | 0.5  | G     | 0    |
| Student Council Advisor            | Naomi Prodoehl           | 1    | E     | 0    |
| Webmaster                          | Sheryl Petersen          | 1    | C     | 1    |

The Junior High Pop Singers Director, Varsity Pop Singers Director, Concert Pop Singers Director, Junior High Jazz Band Director and the Senior High Stage Band Director positions were tabled until the August meeting. Motion carried unanimously.

2015-2016 Para Professional and Food Service Staff: Stenholm moved and Benson seconded a motion to approve the Para Professional and Food Service Staff for the 2015-2016 school year as amended.  
Motion carried unanimously.

| LAST NAME | FIRST NAME | BUILDING           | POSITION  | HR/DAY | DAYS/YR | GR | STEP | FOOD SAFE |
|-----------|------------|--------------------|---|--------|---------|----|------|-----------|
|           |            |                    |   |        |         |    |      | 15-16     |
| Cornell   | Charlottee | Olivia             | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 1    |           |
| Coughlin  | Lora       | Bird Island        | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 1    |           |
| Cuellar   | Brenda     | Olivia             | ECFE 3 Year Old Preschool   |        |         |    |      |           |
| Cuellar   | Brenda     | Olivia             | Food Service  | 2.5    | 175     | 1  | 1    |           |
| Dale      | Aimee      | Bird Island/Olivia | Media Paraprofessional  | 7      | 174     | 1  | 11   |           |
| Einerson  | Cathy      | Olivia             | Food Service  | 7.4    | 175     | 1  | 6    | 0.3       |
| Engstrom  | Cheryl     | Bird Island        | Paraprofessional - Title/Recess Supervisor                              | 6      | 174     | 1  | 11   |           |
| Freitag   | Nita       | Bird Island        | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 2    |           |
| Keltgen   | Joan       | Bird Island        | Paraprofessional - Title /Recess Supervisor                             | 6      | 174     | 1  | 13   |           |
| Knight    | Deanna     | Bird Island        | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 2    |           |
| Lothert   | Chris      | Bird Island        | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 7    |           |
| Marks     | Deb        | Bird Island        | Paraprofessional - Title /Recess Supervisor                             | 6      | 174     | 1  | 3    |           |
| McNamara  | Nancy      | Olivia             | Para Professional for Preschool Programs ECFE day class 0-5's Open Play |        |         |    |      |           |
| Minnick   | Brooke     | Olivia             | Food Service  | 6      | 175     | 1  | 2    |           |
| Minnick   | Brooke     | Olivia             | Special Education Paraprofessional                                      | 1      | 174     | 2  | 2    |           |
| Minnick   | Sue        | Bird Island        | Special Education Paraprofessional                                      | 6.5    | 174     | 2  | 5    |           |

|             |          |                    |  |      |     |   |    |     |
|-------------|----------|--------------------|--|------|-----|---|----|-----|
| Neubauer    | Therese  | Olivia             | Special Education Paraprofessional                         | 7.25 | 174 | 2 | 6  |     |
| OPEN        |          | Olivia             | Special Education Paraprofessional                         | 6.5  | 174 | 2 | 1  |     |
| OPEN        |          | Bird Island/Olivia | Media Paraprofessional                                     | 6.5  | 91  | 1 | 1  |     |
| OPEN        |          | Bird Island        | Bilingual Paraprofessional                                 | 6.5  | 174 | 2 | 1  |     |
| OPEN        |          | Bird Island        | Special Education Paraprofessional                         | 6.5  | 174 | 2 | 8  |     |
| OPEN        |          | Olivia             | Special Education Paraprofessional                         | 4.5  | 174 | 2 | 7  |     |
| OPEN        |          | Bird Island        | Food Service   | 6    | 175 | 1 | 9  |     |
| OPEN        |          | Olivia             | Food Service   | 7.25 | 175 | 1 | 1  | 0.3 |
| Park        | Trista   | Olivia             | Para Professional for ECFE 4 Year Old Preschool            |      |     |   |    |     |
| Peterson    | Melissa  | Bird Island        | Food Service   | 7    | 175 | 1 | 1  | 0.3 |
| Rudeen      | Lynn     | Olivia             | Paraprofessional For Preschool Programs                    |      |     |   |    |     |
| Schwarzrock | Diane    | Olivia             | Special Education Paraprofessional                         | 6.5  | 174 | 2 | 6  |     |
| Starr       | Tracy    | Bird Island        | Special Education Paraprofessional                         | 6.5  | 174 | 2 | 3  |     |
| Tisdell     | Carol    | Olivia             | Para Professional for ECFE Night Classes 2.5-5             |      |     |   |    |     |
| Tisdell     | Carol    | Bird Island/Olivia | Special Education Para Professional Media Paraprofessional | 6.5  | 174 | 2 | 9  |     |
| Wittman     | Lori     | Olivia             | Food Service   | 7    | 175 | 1 | 1  |     |
| Wrobleski   | Patricia | Bird Island        | Food Service   | 7    | 175 | 1 | 5  | 0.3 |
| Young       | Amanda   | Olivia             | Food Service   | 7    | 175 | 1 | 1  |     |
| Youngkrantz | Jody     | Bird Island        | Paraprofessional - Title /Recess Supervisor                | 6    | 174 | 1 | 12 |     |

Richard Steinbeisser: Benson moved and Desotell seconded a motion to approve the resignation/retirement of Richard Steinbeisser, High School Custodian, effective August 31, 2015.

Benson thanked Mr. Steinbeisser for all his years of dedicated service to BOLD. Motion carried unanimously.

## Reports

Superintendent Report – Mr. Dotson reported that the summer work is going great. The sound system for the football field will be done by Relay for Life, August 7<sup>th</sup>. The Lions and Kiwanis groups will be selling pork loin sandwiches as a fundraiser for scholarships at the first home football game. They are also working on a family movie night with the purchase of an inflatable screen. The administration has interviewed candidates for the Library Media Center Specialist position and have offered a contract.

Elementary Principal Report – Mr. van der Hagen is asking for help to run the BOLD Booth at the Renville County Fair, August 19-21, 2015.

HS Principal Report – Included in packet

Activities Report – No Report

School Board Discussion – Desotell commented on the College Now classes and wants the public to know that the school board supports the College Now classes. Stenholm thanked the NHS for helping with the Family Fun Night at Corn Capital Days. He also thanked the FFA for helping with the Corn Olympics at Corn Capital Days. Hanson summarized Mr. Dotson's evaluation. Stenholm expressed his dissatisfaction for not voting on the evaluation instrument that was used for Mr. Dotson's evaluation. He thinks it was a disservice to Mr. Dotson.

## New Business:

Joint Agreement with BLHS: Lesniak moved and Benson seconded a motion to approve a joint agreement for employment of a Music Teacher between Buffalo Lake-Hector-Stewart Public Schools and BOLD Public Schools beginning with the 2015-2016 school year. Motion carried unanimously.

Conway, Deuth and Schmiesing, PLLP: Stenholm moved and Benson seconded a motion to approve hiring Conway, Deuth and Schmiesing, PLLP to provide our audit service for the year ending June 30, 2015. Motion carried unanimously.

2015-2016 Admission Prices for School Musical: Hanson moved and Buchtel seconded a motion to set the 2015-2016 Admission Prices for the School Musical as follows:

Students – Grades K-12: Single Ticket \$ 4.00

Adults: Single Ticket \$ 6.00

Motion carried unanimously.

2015-2016 Band Instrument Rental Fees: Benson moved and Lesniak seconded a motion to set the 2015-2016 Band Instrument Rental Fees as follows:

Instruments:

5-12 \$ 50.00

Percussion/Bells/Synthesizer:

5 & 6..... \$ 12.00

7 & 8..... \$ 20.00

9 -12..... \$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of District instruments.

Motion carried unanimously.

Discuss cooperation with BLHS and RCW. Mr. Dotson is working with BLHS School to share a reading specialist. The agenda included sharing a music teacher with BLHS. He is also concerned with the number of students we have in the Title I Program compared to neighboring schools.

Student Directory Information: Boen moved and Benson seconded a motion to approve the Student Directory Information. Motion carried unanimously.

Minnesota School Board Association (MSBA) Membership for 2015-2016 School Year and MSBA Policy Service for 2015-2016 School Year: Benson moved and Lesniak seconded a motion to approve the MSBA Membership for 2015-2016 School Year at \$ 3,565.00 and the MSBA Policy Service at \$625. Motion carried unanimously.

Second Reading of Policy 427: Second reading of Policy 427 Workload Limits for Certain Special Education Teachers.

2014 Pay 2015 Capital Expenditure Health and Safety Budget Summary: Benson moved and Hanson seconded a motion to approve the 2014 Pay 2015 Capital Expenditure Health and Safety Budget Summary. Motion carried unanimously.

Policy 807 Health and Safety Policy: Benson moved and Buchtel seconded a motion to approve Policy 807 Health and Safety Policy. Motion carried unanimously.

Dance Team Fundraiser: Lesniak moved and Boen seconded a motion to approve a Dance Team fundraiser of selling Sweatshirt Blankets in red, black and grey, in the fall of 2015. Motion carried unanimously.

Summer Jump Start Targeted Services Program Staff: Hanson moved and Boen seconded a motion to approve the following teachers for the Summer Jump Start Targeted Services Program as follows:

- a. Brenda Prokosch (Coordinator/Substitute)
- b. Nichole Baumgartner – Incoming Grade 1
- c. Genie Kalahar – Incoming Grade 2
- d. Sarah Iverson – Incoming Grade 3
- e. Lynn Plass – Incoming Grade 4
- f. Tami Steffel – Incoming Grade 5
- g. Meghan Rettke – Incoming Grade 6

The program will run from August 3 – August 14, 2015 from 9:00 – 12:00 pm, Monday through Friday at the K-6 Campus. This includes 1.5 hours Reading and 1.5 hours Math plus 1 hour for prep. The coordinator rate of pay will be \$26.75/hour. The hourly rate of pay for the teachers will be \$22/hr for 4 hrs/day for 10 days. An additional 3 hours for set up/take down and staff meeting before the program begins. Total hours per teacher will be 43. Para professionals, if necessary, will be hired at a rate of \$10/hr for 3 hrs/day for 10 days. Students entering grades 1-6 in the fall who qualified for the Title 1 Programming during the 14-15 school year were asked to register by the end of the school year. There will be approximately 65 students attending the program this year. Motion carried unanimously.

Discuss setting District Goals: Mr. Dotson will contact MSBA to work on setting district goals.

Reading Specialist: Hanson moved and Lesniak seconded a motion to approve a Full-Time Reading Specialist for the 2015-2016 school year. Motion carried 4-3 with Benson, Desotell, and Stenholm voting no.

Activities Director/Community Education Secretary: Stenholm moved and Benson seconded a motion to approve Brittany Louwagie as the Activities Director/Community Education Secretary effective August 10, 2015. Motion carried unanimously. Stenholm moved and Benson seconded a motion for the AD/Comm. Ed Secretary position to be 6 hours per day for 215 days to be reviewed in December. Pay rate at \$12/hr. Motion carried 5-2 with Lesniak and Buchtel voting no.

2 Step Approval Process for Staff Absences: After much discussion about the problems with the 2 step approval process for staff absences, it was decided to encourage all staff to follow the rule of their contract and improve communications. Areas needing improvement will be explained during the beginning of the year In-Service Days.

Overload for Social Studies Department: Lesniak moved and Hanson seconded a motion to offer a Global Studies Class to be resubmitted to the board if numbers warrant. Motion carried unanimously.

Acknowledge and Accept Gifts, Grants, & Bequests

Benson moved and Buchtel seconded a motion to acknowledge and accept the following gifts, grants, & bequests:

Accepted a donation of \$100 from the F&M Bank Minnesota for the BOLD Trap Team.

Accepted a donation of \$250 from the Fischer Laser Eye Center, LLC toward a scholarship for Josie Lilja.

Accepted a donation of \$600.55 from The Margie Cooper Memorial Scholarship of InFaith Community Foundation toward a senior pursuing a career in music.

Accepted a donation of \$444.70 from LifeTouch toward the K-6 Student Activity Account.

Accepted a donation of \$200.00 from the Renville County SWCD for the transportation cost for the BOLD/St. Mary's 6<sup>th</sup> Grade trip to the Beaver Falls Wildlife Management Area.

Motion carried unanimously.

Upcoming Dates:

August 24, 2015 School Board meeting at the District Office, Olivia.

Negotiations Strategies: – Closed Session

Stenholm moved and Lesniak seconded a motion to move to closed session at 9:35 p.m. Motion carried unanimously.

Stenholm moved and Lesniak seconded a motion to move to reopen the meeting at 10:03 p.m. Motion carried unanimously.

Adjourn

Lesniak moved and Stenholm seconded a motion to adjourn the meeting at 10:03 p.m. Motion carried unanimously.

Respectfully Submitted,

Nancy Howley  
Business Manager