

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JULY 25, 2016 – 7:00 P.M.
LAKE LILLIAN CITY CENTER

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 25th day of July, at 7:00 p.m. in the Lake Lillian City Center.

Members Present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, and Russ Lesniak

Members Absent: Brian Stenholm

Administration Present: John Dotson, Superintendent; Brian Gauer, High School Principal,

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Lesniak moved and Desotell seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Desotell moved and Benson seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes
June 27, 2016 Regular Meeting

Motion carried unanimously.

Personnel:

Linda Brown: Benson moved and Boen seconded a motion to approve the resignation/retirement of Linda Brown, Elementary Secretary, effective August 31, 2016. Motion carried unanimously.

Ann Dettmann: Benson moved and Buchtel seconded a motion to approve Ann Dettmann as an Elementary K-6 Principal, effective July 15, 2016. Pay according to the 2013-2015 BOLD Principals' Agreement. Motion carried unanimously.

Seth Tieden: Hanson moved and Lesniak seconded a motion to approve Seth Tieden as an Elementary 4th Grade Teacher, beginning with the 2016-2017 school year. Pay Grade BA+0/Step 1 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Phyllis Minkel: Benson moved and Boen seconded a motion to approve the resignation of Phyllis Minkel, Elementary Custodian, effective August 3, 2016. Motion carried unanimously.

Jennifer Jahnke: Buchtel moved and Boen seconded a motion to approve an FMLA for Jennifer Jahnke, effective approximately January 9, 2017 to approximately February 16, 2017. Motion carried unanimously.

Tom Gruhlke: Benson moved and Desotell seconded a motion to approve Tom Gruhlke as the Varsity Wrestling Coach, beginning with the 2016-2017 school year. Pay Level A/Step 4 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Derek Flann: Approve Derek Flann as the Junior High Football Coach, beginning with the 2016-2017 school year. Pay level E/Step 4 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Preschool Staff: Lesniak moved and Benson seconded a motion to approve the Preschool Staff as follows:
 Lindsey Long – Coordinator/Child Educator
 Cassidy Fischer – Child Educator
 Laurie Lubitz – Parent Educator
 Lynn Rudeen – Para Professional
 Nancy McNamara – Para Professional
 Carol Tisdell – Para Professional
 Brenda Cuellar – Para Professional

Motion carried unanimously.

2016-2017 Fall Co-Curricular: Lesniak moved and Benson seconded a motion to approve the following 16-17 Fall Co-Curricular positions:

Fall Co-Curricular Advisors				
2016-2017				
POSITION	NAME	FTE	LEVEL	STEP
Musical Choreographer	Deb Ziller	1	D	0
Musical Director	Deb Ziller	1	A	0
Musical Pianist	Kathryn Reese	1	-	-
Musical (Band/Vocal) Director	Kathryn Reese	0.67	D	4
Musical (Band/Vocal) Director	Nicholas Strandberg	0.33	D	0
Elementary Music	Elizabeth Waskul-Wittman	1	-	-
Elementary Music	OPEN	1	-	-
Annual Advisor	Sheryl Petersen	1	C	0
FFA Advisor	Gary McRell	1	E	0
Knowledge Bowl Advisor	Ryan Tanttila	1	E	0
National Honor Society	Sarah Lee Mertens	1	E	0
Junior High Math League Advisor	Ashley Maher	1	E	0
Senior High Math League Advisor	Charlie Schneider	1	E	0
Junior High Pop singers Director	Kathryn Reese	1	E	1
Varsity Pop Singers Director	Kathryn Reese	1	C	4
Concert Pop Singers Director	Kathryn Reese	1	C	4
Senior High Vocal Music	Kathryn Reese	1	E	4
Junior High Jazz Band	Nicholas Strandberg	1	E	0
Senior High Band	Nicholas Strandberg	1	A	0
Senior High Stage Band Director	Nicholas Strandberg	1	E	0
Senior Class Advisor	Heidi Gross	1	G	4
Junior Class Advisor	Sheryl Petersen	0.5	G	0
Junior Class Advisor	Tanya Carlson	0.5	G	0
Student Council Advisor	Kaitlin Opdahl	1	E	0

Webmaster	Sheryl Petersen	1	C	1
One Act Play	Deb Ziller	1	F	0

Motion carried unanimously.

2016-2017 Para Professional and Food Service Staff: Benson moved and Buchtel seconded a motion to approve the Para Professional and Food Service Staff for the 2016-2017 school year.

LAST NAME	FIRST NAME	BUILDING	POSITION	HR/DA Y	DAYS/Y R	GR	STEP	FOOD SAFE
								16-17
Cornelius	Patsy	Olivia	Special Education Parprofessional	6.5	174	2	1	
Cornell	Charlottee	Olivia	Special Education Paraprofessional	6.5	174	2	1	
Coughlin	Lora	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Cuellar	Brenda	Olivia	ECFE 3 Year Old Preschool					
Cuellar	Brenda	Olivia	Food Service	2.5	175	3	1	
Dale	Aimee	Bird Island/Olivia	Media Paraprofessional	7	174	1	11	
Einerson	Cathy	Olivia	Food Service	7.4	175	3	6	0.3
Engstrom	Cheryl	Bird Island	Paraprofessional - Title/Recess Supervisor	6	174	1	11	
Johnson	Brandon	Bird Island	Special Education Paraprofessiona l	6.5	175	2	1	
Knight	Deanna	Bird Island	Special Education Paraprofessional	6.5	174	2	2	
Lothert	Chris	Bird Island	Paraprofessional - Title	6.5	174	2	7	
Marks	Deb	Bird Island	Paraprofessional - Title /Recess Supervisor	6	174	1	3	
McNamara	Nancy	Olivia	Para Professional for Preschool Programs ECFE day class 0-5's Open Play					
Meier	Brittany	Bird Island	Special Education Paraprofessional	6.5	174	2	1	

Minnick	Sue	Bird Island	Special Education Paraprofessional	6.5	174	2	5	
Muench	Brenda	Olivia	Food Service	7.25	175	3	1	
Neubauer	Therese	Olivia	Special Education Paraprofessional	7.25	174	2	6	
Peterson	Melissa	Bird Island	Food Service	7	175	3	1	0.3
Rudeen	Lynn	Olivia	Paraprofessional For Preschool Programs					
Schroeder	Kristin	Bird Island	Food Service	7	175	3	1	
Schwarzrock	Diane	Olivia	Special Education Paraprofessional	6.5	174	2	6	
Starr	Tracy	Bird Island	Special Education Paraprofessional	6.5	174	2	3	
Tisdell	Carol	Olivia	Para Professional for ECFE Night Classes 2.5-5					
Tisdell	Carol	Bird Island/Olivia	Media Paraprofessional	7	174	1	9	
Trager	Brooke	Olivia	Food Service	6	175	3	2	
Trager	Brooke	Olivia	Special Education Paraprofessional	1	174	2	2	
Wittman	Lori	Olivia	Food Service	7	175	3	1	
Wroblewski	Patricia	Bird Island	Food Service	7	175	3	5	0.3
Young	Amanda	Olivia	Food Service	7	175	3	1	
Youngkrantz	Jody	Bird Island	Paraprofessional - Title /Recess Supervisor	6	174	1	12	
Zupke	Matt	Olivia	Special Education Paraprofessional	6.5	174	2	1	

Motion carried unanimously.

Tricia Peterson: Benson moved and Hanson seconded a motion to approve Tricia Peterson as a Secondary Special Education Teacher, beginning with the 2016-2017 school year. Pay Grade BA + 30/Step 4 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Casey Elfering: Benson moved and Desotell seconded a motion to approve the resignation of Casey Elfering, Elementary Teacher, effective July 25, 2016, pending a suitable replacement. Motion fails 3-1 with Benson voting yes and Desotell abstaining. Hanson moved and Boen seconded a motion to approve the resignation. Motion carried 5-1 with Benson voting no.

Paula Dunn: Boen moved and Buchtel seconded a motion to approve the resignation of Paula Dunn, Elementary Teacher, effective July 25, 2016. Motion carried 5-1 with Benson voting no.

Reports

Superintendent Report – Mr. Dotson reported that the small gym floor in the Olivia Campus will be installed next week, August 1st. He also reported that there are 2 teaching positions and 1 para professional position to be filled at the elementary campus. The new sounds system in the elementary campus sounds great. The buildings are in great shape for all the summer projects.

Elementary Principal Report – Ann Dettmann will be the new elementary principal, beginning with the 2016-2017 school year.

HS Principal Report – Mr. Gauer reported that the custodians are doing a great job getting the building ready for school this fall.

Activities Report – No Report

School Board Discussion – No Discussion

New Business:

Admission Prices for School Musical: Benson moved and Hanson seconded a motion to set 2016-2017 Admission Prices for School Musical as follows:

Students – Grades K-12: Single Ticket \$ 4.00
Adults: Single Ticket \$ 6.00
Motion carried unanimously.

Band Instrument Rental Fees: Benson moved and Lesniak seconded a motion to set 2016-2017 Band Instrument Rental Fees as follows:

Instruments:
5-12 \$ 50.00

Percussion/Bells/Synthesizer:
5 & 6 \$ 12.00
7 & 8 \$ 20.00
9 -12 \$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of District instruments. Motion carried unanimously.

Cooperation with Neighboring Districts: Discussion included talking with BLHS about sharing wrestling.

Student Directory Information: Boen moved and Buchtel seconded a motion to approve the Student Directory Information. Motion carried unanimously.

MSBA Membership and Policy Service Renewal for 2016-2017: Desotell moved and Lesniak seconded a motion to approve MSBA Membership for 2016-2017 School Year and the MSBA Policy Service Renewal for 2016-2017 School Year. Motion carried unanimously.

Homeless Education Policy and Procedures: Lesniak moved and Benson seconded a motion to approve the Homeless Education Policy and Procedures. Motion carried unanimously.

Policy 516 Student Medication: Second reading of Policy 516 Student Medication. (Enclosure #5)

Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources: Second reading of Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources.

Summer Jump Start Targeted Services Program: Hanson moved and Lesniak seconded a motion to approve the following teachers for the Summer Jump Start Targeted Services Program:

- a. Brenda Prokosch (Coordinator/Substitute)
- b. Nichole Baumgartner – Incoming Grade 1
- c. Casey Elfering – Incoming Grade 2
- d. Sarah Iverson/Trish Neubauer – Incoming Grade 3
- e. Brad Oldre – Incoming Grade 4
- f. Tami Steffel – Incoming Grade 5 & Grade 5

The program will run from August 1 – August 12, 2016 from 9:00 – 12:00 pm, Monday through Friday at the K-6 Campus. This includes 1.5 hours Reading and 1.5 hours Math plus 1 hour for prep. The coordinator rate of pay will be \$26.75/hour. The hourly rate of pay for the teachers will be \$25/hr for 4 hrs/day for 10 days. An additional 3 hours for set up/take down and staff meeting before the program begins. Total hours per teacher will be 43. Para professionals, if necessary, will be hired at a rate of \$15/hr for 3 hrs/day for 10 days. Students entering grades 1-6 in the fall who qualified for the Title 1 Programming during the 14-15 school year were asked to register by the end of the school year. There will be approximately 81 students attending the program this year. Motion carried 5-1 with Desotell voting no.

Coaches/Advisors Handbook: Lesniak moved and Buchtel seconded a motion to table this item until the August board meeting. Motion carried unanimously.

JPA: Boen moved and Benson seconded a motion to approve the JPA. Motion carried 4-2 with Lesniak and Benson voting no.

Superintendent Goals: Hanson moved and Lesniak seconded a motion to 5-1 with Lesniak voting no.

Acknowledge and Accept Gifts, Grants, & Bequests:

Hanson moved and Buchtel seconded a motion to adopt a resolution to acknowledge and accept the following gifts, grants, & bequests:

Accepted a donation of \$25 from Ronald and Betty Tersteeg, for the BOLD FFA Program.
Motion carried unanimously.

Upcoming Dates:

August 22, 2016 School Board meeting at the District Office, Olivia.

Closed Session - Conduct Annual Superintendent Evaluation:

Hanson moved and Lesniak seconded a motion to close the meeting at 8:30 p.m.
Hanson moved and Lesniak seconded a motion to reopen the meeting at 9:01 p.m.

Closed Session: Negotiations Strategies

Hanson moved and Lesniak seconded a motion to enter into a closed session at 9:02 pm. Motion carried unanimously.

Hanson moved and Desotell seconded a motion to reopen the meeting at 9:33 pm. Motion carried unanimously.

Adjournment: Hanson moved and Lesniak seconded a motion to adjourn the meeting at 9:34 p.m. Motion carried unanimously.

Respectfully Submitted,

Jill Hanson
Board Chair

