



**AGENDA**  
**BOARD OF EDUCATION MEETING**  
**BIRD ISLAND-OLIVIA-LAKE LILLIAN**  
**INDEPENDENT SCHOOL DISTRICT #2534**  
**MONDAY, JULY 25, 2016**  
**7:00 P.M.**  
**LAKE LILLIAN CITY CENTER**



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***Mission Statement*** The mission of BOLD School, in partnership and consistent with the community's commitment to quality education, is to help individuals of all ages strengthen their talents, creativity, character and the personal confidence necessary to grow in and shape our changing society. Our life-long learners will be caring, productive, participating citizens of their local, state, national and global community.

- I. Call to Order and Roll Call – Chair Hanson
- II. Approval of Agenda (Action)
- III. Recognition of Visitors to Board Meeting
- IV. Public Forum (Information)

Public Forum will be placed on the agenda for regular board meetings. During this part of each regular school board meeting, up to ten minutes of time will be allowed for district constituents to address the school board. Each person or topic may have up to two minutes of time. This is a time of “listening” by the school board.

- V. Consent Items (Action)

Only one motion is needed to approve all consent items. Any item that is requested to be removed from the consent agenda by a school board member will be discussed and acted on for independent consideration immediately following approval of the consent agenda.

1. Approve Bills for Payment
2. Approve Minutes
  - a. June 27, 2016 Regular meeting

- VI. Personnel

1. Approve the resignation/retirement of Linda Brown, Elementary Secretary, effective August 31, 2016. (Action)
2. Approve Ann Dettmann as an Elementary K-6 Principal, effective July 15, 2016. Pay according to the 2013-2015 BOLD Principals' Agreement. (Action) (Enclosure #1)
3. Approve Seth Tieden as an Elementary 4<sup>th</sup> Grade Teacher, beginning with the 2016-2017 school year. Pay Grade BA+0/Step 1 of the 2013-2015 EA Master Agreement. (Action)
4. Approve the resignation of Phyllis Minkel, Elementary Custodian, effective August 3, 2016. (Action)
5. Approve an FMLA for Jennifer Jahnke, effective approximately January 9, 2017 to approximately February 16, 2016. (Action)

6. Approve Tom Gruhlke as the Varsity Wrestling Coach, beginning with the 2016-2017 school year. Pay level A/Step 4 of the 2013-2015 EA Master Agreement. (Action)
7. Approve Derek Flann as the Junior High Football Coach, beginning with the 2016-2017 school year. Pay level E/Step 0 of the 2013-2015 EA Master Agreement. (Action)
8. Approve the Preschool Staff as follows: (Action)
  - Lindsey Long – Coordinator/Child Educator
  - Kassidy Fischer – Child Educator
  - Laurie Lubitz – Parent Educator
  - Lynn Rudeen – Para Professional
  - Nancy McNamara – Para Professional
  - Carol Tisdell – Para Professional
  - Brenda Cuellar – Para Professional
  - Nancy Manderscheid – Para Professional (Sub)
9. Approve the following 16-17 Fall Co-Curricular positions: (Action)

<b>Fall Co-Curricular Advisors</b>				
<b>2016-2017</b>				
POSITION	NAME	FTE	LEVEL	STEP
Musical Choreographer	Deb Ziller	1	D	0
Musical Director	Deb Ziller	1	A	0
Musical Pianist	Kathryn Reese	1	-	-
Musical (Band/Vocal) Director	Kathryn Reese	0.67	D	4
Musical (Band/Vocal) Director	Nicholas Strandberg	0.33	D	0
Elementary Music	Elizabeth Waskul-Wittman	1	-	-
Elementary Music	OPEN	1	-	-
Annual Advisor	Sheryl Petersen	1	C	0
FFA Advisor	Gary McRell	1	E	0
Knowledge Bowl Advisor	Ryan Tanttila	1	E	0
National Honor Society	Sarah Lee Mertens	1	E	0
Junior High Math League Advisor	Ashley Maher	1	E	0
Senior High Math League Advisor	Charlie Schneider	1	E	0
Junior High Pop singers Director	Kathryn Reese	1	E	1
Varsity Pop Singers Director	Kathryn Reese	1	C	4
Concert Pop Singers Director	Kathryn Reese	1	C	4
Senior High Vocal Music	Kathryn Reese	1	E	4
Junior High Jazz Band	Nicholas Strandberg	1	E	0
Senior High Band	Nicholas Strandberg	1	A	0
Senior High Stage Band Director	Nicholas Strandberg	1	E	0
Senior Class Advisor	Heidi Gross	1	G	4
Junior Class Advisor	Sheryl Petersen	0.5	G	0
Junior Class Advisor	Tanya Carlson	0.5	G	0

Student Council Advisor	Kaitlin Opdahl	1	E	0
Webmaster	Sheryl Petersen	1	C	1
One Act Play	Deb Ziller	1	F	0

10. Approve the Para Professional and Food Service Staff for the 2016-2017 school year. (Action)

LAST NAME	FIRST NAME	BUILDING	POSITION	HR/DAY	DAYS/YR	GR	STEP	FOOD SAFE
								16-17
Cornelius	Patsy	Olivia	Special Education Paraprofessional	6.5	174	2	1	
Cornell	Charlottee	Olivia	Special Education Paraprofessional	6.5	174	2	1	
Coughlin	Lora	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Cuellar	Brenda	Olivia	ECFE 3 Year Old Preschool					
Cuellar	Brenda	Olivia	Food Service	2.5	175	1	1	
Dale	Aimee	Bird Island/Olivia	Media Paraprofessional	7	174	1	11	
Einerson	Cathy	Olivia	Food Service	7.4	175	1	6	0.3
Engstrom	Cheryl	Bird Island	Paraprofessional - Title/Recess Supervisor	6	174	1	11	
Johnson	Brandon	Bird Island	Food Service	3	175	1	1	
Knight	Deanna	Bird Island	Special Education Paraprofessional	6.5	174	2	2	
Lothert	Chris	Bird Island	Special Education Paraprofessional	6.5	174	2	7	
Marks	Deb	Bird Island	Paraprofessional - Title /Recess Supervisor	6	174	1	3	
McNamara	Nancy	Olivia	Para Professional for Preschool Programs ECFE day class 0-5's Open Play					
Meier	Brittany	Bird Island	Special Education Paraprofessional	6.5	174	2	1	
Minnick	Sue	Bird Island	Special Education Paraprofessional	6.5	174	2	5	
Muench	Brenda	Olivia	Food Service	7.25	175	1	1	

Neubauer	Therese	Olivia	Special Education Paraprofessional	7.25	174	2	6	
Peterson	Melissa	Bird Island	Food Service	7	175	1	1	0.3
Rudeen	Lynn	Olivia	Paraprofessional For Preschool Programs					
Schroeder	Kristin	Bird Island	Food Service	7	137	1	1	
Schwarzrock	Diane	Olivia	Special Education Paraprofessional	6.5	174	2	6	
Starr	Tracy	Bird Island	Special Education Paraprofessional	6.5	174	2	3	
Tisdell	Carol	Olivia	Para Professional for ECFE Night Classes 2.5-5					
Tisdell	Carol	Bird Island/Olivia	Media Paraprofessional	7	174	1	9	
Trager	Brooke	Olivia	Food Service	6	175	1	2	
Trager	Brooke	Olivia	Special Education Paraprofessional	1	174	2	2	
Wittman	Lori	Olivia	Food Service	7	175	1	1	
Wrobleski	Patricia	Bird Island	Food Service	7	175	1	5	0.3
Young	Amanda	Olivia	Food Service	7	175	1	1	
Youngkrantz	Jody	Bird Island	Paraprofessional - Title /Recess Supervisor	6	174	1	12	
Zupke	Matt	Olivia	Special Education Paraprofessional	6.5	174	2	1	

VII. Reports

1. Superintendent Report
2. Elementary Principal Report – No Report
3. HS Principal Report – Included in packet
4. Activities Report – No Report
5. School Board Discussion

VIII. New Business

1. Set 2016-2017 Admission Prices for School Musical. (Action)  
Students – Grades K-12: Single Ticket \$ 4.00  
Adults: Single Ticket\$ 6.00

2. Set 2016-2017 Band Instrument Rental Fees (Action)

Instruments:

5-12 \$ 50.00

Percussion/Bells/Synthesizer:

5 & 6 .....\$ 12.00

7 & 8 .....\$ 20.00

9 -12 .....\$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of District instruments.

3. Discuss cooperation with BLHS and RCW. (Discussion)

4. Approve Student Directory Information (Action) (Enclosure #2)

You will need to approve a “Notice” concerning what is considered student directory information that may be made public. This is approved on a routine annual basis.

5. Approve MSBA Membership for 2016-2017 School Year and the MSBA Policy Service Renewal for 2016-2017 School Year. (Action) (Enclosure #3)

Membership dues for the Minnesota School Boards Association (MSBA) for the 2016-17 school year are \$ 3,517.00. Last year fees were \$ 3,565.00.

Renewal fees for the MSBA Policy Service Manual is \$ 650 for the 2016-17 school year. Last year fees were \$ 625.

6. Approve the Homeless Education Policy and Procedures. (Action) (Enclosure #?4)

7. Second reading of Policy 516 Student Medication. (Enclosure #5)

8. Second reading of Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources. (Enclosure #6)

9. Approve the following teachers for the Summer Jump Start Targeted Services Program:

- a. Brenda Prokosch (Coordinator/Substitute)
- b. Nichole Baumgartner – Incoming Grade 1
- c. Casey Elfering – Incoming Grade 2
- d. Sarah Iverson/Trish Neubauer – Incoming Grade 3
- e. Brad Oldre – Incoming Grade 4
- f. Tami Steffel – Incoming Grade 5
- g. Meghan Rettke – Incoming Grade 6

The program will run from August 1 – August 12, 2016 from 9:00 – 12:00 pm, Monday through Friday at the K-6 Campus. This includes 1.5 hours Reading and 1.5 hours Math plus 1 hour for prep. The coordinator rate of pay will be \$26.75/hour. The hourly rate of pay for the teachers will be \$25/hr for 4 hrs/day for 10 days. An additional 3 hours for set up/take down and staff meeting before the program begins. Total hours per teacher will be 43. Para professionals, if necessary, will be hired at a rate of \$10/hr for 3 hrs/day for 10 days. Students entering grades 1-6 in the fall who qualified for the Title 1 Programming during the 14-15

school year were asked to register by the end of the school year. There will be approximately 65 students attending the program this year.

10. Approve Coaches/Advisors Handbook. (Action) (Enclosure #7)
11. Closed Session - Conduct Annual Superintendent Evaluation
- IX. Acknowledge and Accept Gifts, Grants, & Bequests (Action)
  1. Accept a donation of \$25 from Ronald and Betty Tersteeg, for the BOLD FFA Program.
- X. Upcoming Dates:
  - August 22, 2016 School Board meeting at the District Office in Olivia.
- XI. Negotiations Strategies – Closed Session
- XII. Adjourn (Action)