

BOARD OF EDUCATION MEETING MINUTES
 I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
 JULY 23, 2018 – 7:00 P.M.
 LAKE LILLIAN CITY CENTER

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 23rd day of July, at 7:00 p.m. in the Lake Lillian City Center.

Members Present: Jeff Benson, Brian Boen, John Desotell, Jill Hanson, Russ Lesniak, and Melissa Sagedahl

Members Absent: Traci Buchtel

Administration Present: Dale Brandsoy, Superintendent; Ann Dettmann, Elementary Principal; Jim Menton, High School Principal; and Derek Flann, Activities Director/Community Education Coordinator

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Desotell moved and Lesniak seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Boen moved and Sagedahl seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes
 June 25, 2018 Regular Meeting

Motion carried unanimously.

Personnel:

Preschool Staff: Hanson moved and Lesniak seconded a motion to approve the Preschool Staff as follows:

- Lindsey Long – Coordinator/Child Educator
- Kassidy Fischer – Child Educator
- Laurie Lubitz – Parent Educator
- Lynn Rudeen – Paraprofessional
- Nancy McNamara – Paraprofessional
- Brenda Cuellar – Paraprofessional

Motion carried unanimously.

2018-2019 Fall Co-Curricular Positions: Sagedahl moved and Hanson seconded a motion to approve the following 2018-2019 Fall Co-Curricular Positions:

2018-2019 Fall Co-Curricular Advisors				
POSITION	NAME	FTE	LEVEL	STEP

Musical Choreographer	Kristiane Montgomery	1	D	0
Musical Director	Deb Ziller	1	A	0
Musical Pianist	Kathryn Reese	1	-	-
Musical (Band/Vocal) Director	Kathryn Reese	0.67	D	4
Musical (Band/Vocal) Director	Nicholas Strandberg	0.33	D	0
Musical Set Design Painter	Bill Gabbert	0.5	E	0
Elementary Music	Elizabeth Waskul-Wittman	1	-	-
Annual Advisor	Sheryl Petersen	1	C	2
FFA Advisor	Gary McRell	1	E	0
Knowledge Bowl Advisor Jr & Sr	Ryan Tanttila	1	E	0
National Honor Society	Sarah Mertens	1	E	0
Junior High Math League Advisor	Ashley Maher	1	E	0
Senior High Math League Advisor	Charles Schneider	1	E	0
Senior High Vocal Music	Kathryn Reese	1	E	4
Senior High Band	Nicholas Strandberg	1	A	0
Senior Class Advisor	Heidi Gross	1	G	4
Junior Class Advisor	Sheryl Petersen	0.5	G	0
Junior Class Advisor	Tanya Carlson	0.5	G	0
Student Council Advisor	Kaitlin Opdahl	1	E	0
Webmaster	Sheryl Petersen	1	C	1
One Act Play	Deb Ziller	1	F	0
BPA Advisor	Sheryl Petersen	-	-	-

Motion carried unanimously.

Paraprofessional and Food Service Staff for the 2018-2019 School Year: Lesniak moved and Desotell seconded a motion to approve the Paraprofessional and Food Service Staff for the 2018-2019 School Year. Motion carried unanimously.

Derrick Lothert: Boen moved and Sagedahl seconded a motion to approve Derrick Lothert as a PCA for a KG student beginning with the 2018-2019 School Year. Pay Grade 2/Beginning Rate of the 2017-2019 MSEA Agreement. Motion carried unanimously.

Steve Solem: Boen moved and Lesniak seconded a motion to approve the resignation of the JH Track Coach Steve Solem, effective 7-16-18. Motion carried unanimously.

Brittany Keltgen: Boen moved and Lesniak seconded a motion to approve the resignation of the Assistant Varsity Softball Coach Brittany Keltgen, effective 7-16-18. Motion carried 5-0 with Sagedahl abstaining.

Melissa Sagedahl: Lesniak moved and Hanson seconded a motion to approve the resignation of the Varsity Softball Coach Melissa Sagedahl, effective 7-16-18. Motion carried 5-0 with Sagedahl abstaining.

Carol Tisdell: Boen moved and Sagedahl seconded a motion to approve the resignation of the Paraprofessional for ECFE Night Classes 2.5-5 hrs, Carol Tisdell, effective 7-18-18. Motion carried unanimously.

Reports:

Superintendent Report

- A. Board Elections - Filing Dates July 31-August 14 until 12:00 pm. Cost is \$2.00.
- B. MSBA Summer Seminar - Aug 6 - Board members are welcome to attend.
- C. Parking Lot Update - The project is in process and still on schedule to finish before school starts, September 4th. Meeting scheduled for Wednesday, July 25, 2018.
- D. Joint Powers Pool Board Meeting - July 9, 2018
- E. PACT 21st Century Community Learning Center Cohort Grant - Looking for a coordinator.
- F. Little Crow Telemedia Network (LCTN)
- G. Strategic Plan - Mr. Brandsoy would like to meet with the board and Jeff Olson of MSBA to revise the plan.

Elementary Principal Report – There was discussion about having the website updated.

HS Principal Report – Mr. Menton suggested Luke McDonnell meet with the facilities committee to discuss his Eagle Scout project before presenting it to the school board.

Activities Report – Discussion was on the committee to review fundraising programs annually for the digital scoreboards.

School Board Committee Reports – No discussion.

Pool Board Report - The pool drain issue was discussed. A big thank you to Jerry Eiler for answering questions from Denny Spielmann and Dale Brandsoy.

New Business:

2018-2019 Admission Prices for School Musical: Desotell moved and Boen seconded a motion to set the 2018-2019 Admission Prices for the School Musical as follows:

Students – Grades K-12: Single Ticket \$ 4.00
Adults: Single Ticket \$ 6.00
Motion carried unanimously.

2018-2019 Band Instrument Rental Fees: Sagedahl moved and Lesniak seconded a motion to set the 2018-2019 Band Instrument Rental Fees as follows:

Instruments:
5-12 \$ 50.00

Percussion/Bells/Synthesizer:
5 & 6 \$ 12.00
7 & 8 \$ 20.00
9 -12 \$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of district instruments. Motion carried unanimously.

Designation of Identified Official with Authority for the MDE External User Access Recertification System. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Dale Brandsoy to act as the Identified Official with Authority (IOwA) for **Bird Island-Olivia-Lake Lillian Public School District 2534-01**. Boen moved and Sagedahl seconded a motion to approve Dale Brandsoy to act as the Identified Official with Authority (IOwA) for the BOLD Public Schools #2534. Motion carried unanimously.

First Reading of Policy 515 Protection and Privacy of Pupil Records: Policy 515 will be read at the August meeting due to clerical error.

Student Directory Information: Boen moved and Hanson seconded a motion to approve the Student Directory Information. Motion carried unanimously.

MSBA Membership for the 2018-2019 School Year and the MSBA Policy Service Renewal for the 2018-2019 School Year: Lesniak moved and Desotell seconded a motion to approve the MSBA Membership for 2018-2019 school year and the MSBA Policy Service Renewal for 2018-2019 school year. Motion carried unanimously.

Conway, Deuth and Schmiesing, PLLP: Desotell moved and Sagedahl seconded a motion to approve Conway, Deuth and Schmiesing, PLLP to provide our Audit Service for the year ending June 30, 2018. Motion carried unanimously.

Teachers/Staff for the Summer Jump Start Targeted Services Program: Benson moved and Lesniak seconded a motion to approve the following teachers/staff for the Summer Jump Start Targeted Services Program:

- a. Brenda Prokosch (Coordinator/Substitute)
- b. Nichole Baumgartner – Incoming Grade 1
- c. Audrey Moll – Incoming Grade 2
- d. Sarah Iverson – Incoming Grade 3
- e. Tami Steffel – Incoming Grade 4
- f. Lynn Plass (Reading) and Heidi Mack (Math) – Incoming Grade 5 and 6
- g. Susan Henriksen - Incoming 7th Grade
- h. Deb Marks - Grade 1 Paraprofessional
- i. Cheryl Engstrom - Grade 3 Paraprofessional

The program will run from July 30 – August 10, 2018 from 9:00 – 12:00 pm, Monday through Friday at the K-6 Campus. This includes 1.5 hours Reading and 1.5 hours Math plus 1 hour for prep. The hourly rate of pay for the teachers will be \$25/hr for 4 hrs/day for 10 days. An additional 3 hours for setup/takedown and staff meeting before the program begins. Total hours per teacher will be 43. The coordinator salary is \$25/hr. Paraprofessional hourly rate is \$15/hr for 3 hrs/day for 10 days. Students entering grades 1-7 in the fall who qualified for the Title 1 Programming during the 17-18 school year were asked to register by the end of the school year. There will be approximately 83 students attending the program this year. Motion carried unanimously.

ELL Plan of Service Update: Hanson moved and Lesniak seconded a motion to approve the ELL Plan of Service Update. Claudia Redmond, BOLD ELL Teacher, was present at the meeting to answer questions. Motion carried unanimously.

Long Term Facilities Maintenance Program Update: Desotell moved and Boen seconded a motion to approve the Long Term Facilities Maintenance Program Update. Motion carried unanimously.

2018 MN Bleacher Certificate of Compliance for BOLD Schools: Boen moved and Sagedahl seconded a motion to approve the 2018 MN Bleacher Certificate of Compliance for BOLD Schools. Motion carried unanimously.

Lead-in-Water Testing for BOLD Schools: Hanson moved and Boen seconded a motion to approve the Lead-in-Water Testing for BOLD Schools. This is a new statute, and the school can use the Health and Safety money for this testing. Motion carried unanimously.

Dance Team Cooperative with BLHS for the 2018-2019 School Year: Benson moved and Boen seconded a motion to approve a Dance Team Cooperative with BLHS for the 2018-2019 School Year. Derek Flann commented the process has been smooth working with BLHS. Motion carried unanimously.

MREA Membership Renewal for the 2018-2019 School Year: Hanson moved and Sagedahl seconded a motion to approve the MREA Membership Renewal for the 2018-2019 school year. Membership dues for the 2018-2019 school year are \$1,850.00. Last year's membership was \$1,854.00. Motion carried unanimously.

Upcoming Dates:

July 31-August 14 School Board Filing

August 27, 2018 School Board Meeting at the District Office in Olivia.

Adjourn: Hanson moved and Lesniak seconded a motion to adjourn the meeting at 8:17 p.m.. Motion carried unanimously.

Respectfully Submitted,

Traci Buchtel
Board Clerk