

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JULY 22, 2013 – 7:00 P.M.
LAKE LILLIAN CITY CENTER

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 22nd day of July, at 7:00 p.m. in the Lake Lillian City Center.

Members present: Alan Haney, Russ Lesniak, Brian Stenholm, Neal Prokosch, Jeff Benson, John Desotell and Jill Hanson

Members Absent: None

Administration present: John Dotson, Superintendent; Brian Gauer, HS Principal; Melissa Sagedahl, Athletic Director

Others present: Rose Engebretson, Michelle Woelfel, Laurie Hogberg, Byron Hogberg, Heidi Gross, Beth Kadlec, Deanne Knight, Carol Tisdell, Aimee Dale, Diane Schwarzrock, Katie Bahl, John Rostad, Greg Snow, Daren Sagedahl, Cheryl Perrine, Corey Buchtel, Margaret Flemming, and Julia Church.

The meeting was called to order at 7:01 p.m. by Chair Benson.

Agenda: Prokosch moved and Desotell seconded a motion to approve the agenda with the additional addendum. The motion carried unanimously.

Public Forum – Michelle Woelfel sent a letter to the board about the percent of students that have undiagnosed problems in our district. Michelle stated that if educators are educated, and the district spends money to educate and staff the para professionals fully, this is another way to help these students that may not be able to be helped at home. The district needs to do a better job with learning issues like dyslexia.

Consent Items: Desotell moved and Haney seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes
June 24, 2013 Regular Meeting

Motion carried unanimously.

Personnel:

Early Childhood and Family Education: Hanson moved and Stenholm seconded a motion to approve the staff for Early Childhood and Family Education as follows:

Sonia Grasmon – Parent Educator
Rena Saunders – Child Educator
Karen Bratt – Child Educator
Nancy McNamara – Para Professional
Nancy Manderscheid – Para Professional
Carol Tisdell – Para Professional

Motion carried unanimously.

School Readiness and Discovery Kids Preschool Program: Prokosch moved and Desotell seconded a motion to approve the staff for School Readiness and Discovery Kids Preschool Programs as follows:

Karen Bratt – Child Educator
Nancy McNamara – Para Professional

Lynn Rudeen – Para Professional
 Nancy Manderscheid – Para Professional

Renae Saunders – Coordinator for ECFE and School Readiness Programs
 Motion carried unanimously.

Resignation of JH Football Coach: Desotell moved and Prokosch seconded a motion to approve the resignation of Dan Gross as the JH Football Coach, effective immediately. Motion carried unanimously.

13-14 Fall Extra and Co-Curricular Positions: Hanson moved and Prokosch seconded a motion to approve the following 13-14 Fall Extra and Co-Curricular positions:

Head Football Coach	Steve Solem	1	A-CI	4
Assistant Football Coach	Daren Sagedahl	1	C	4
Assistant Football Coach	Matt Sullivan	1	C	3
C-Squad Football Coach	Dan Gross	1	D	0
JH Football Coach	Andrew Baumgartner	1	E	0
JH Football Coach	OPEN	1	E	0
Head Volleyball Coach	Leigh An Snow	1	A	0
Assistant Volleyball Coach	Alicia Osthus	1	C	0
C Squad Volleyball Coach	Kelly Matthies-Carlson	1	D	4
JH Volleyball Coach	Deb Marks	1	E	4
JH Volleyball Coach	Tami Steffel	1	E	4
Head Cross Country Coach	Brian Kingery	1	B	0
Musical Choreographer	OPEN	1	D	0
Musical Director	Blake Petersen	1	A	0
Musical Pianist	Kathryn Reese	1	-	-
Musical Set Design	Sheila Jacobs	1	E	4
Musical Vocal/Band Director	Kathryn Reese	0.67	D	4
Musical Vocal/Band Director	Nicholas Strandberg	0.33	D	0
Elementary Music	Elizabeth Waskul-Wittman	1	-	-
Elementary Music	Jessica Listerud	1	-	-
Annual Advisor	Linda Stadther	1	C	0
FFA Advisor	Lance Brune	1	E	0
Knowledge Bowl Advisor	Andrew Baumgartner	1	E	0
National Honor Society	Andrew Baumgartner	1	E	0

Math League Advisor	Ashley Maher	1	E	0
Math League Advisor	Charlie Schneider	1	E	0
JH Pop singers Director	Kathryn Reese	1	E	1
JV Pop Singers Director	Kathryn Reese	1	C	4
Pop singers Director	Kathryn Reese	1	C	4
Vocal Music	Kathryn Reese	1	E	4
JH Stage Band	Nicholas Strandberg	1	E	0
Senior High Band	Nicholas Strandberg	1	A	0
Senior High Stage Band Director	Nicholas Strandberg	1	E	0
Sr. Class Advisor	Heidi Gross	1	G	0
Jr Class Advisor	Sheryl Petersen	0.5	G	0
Jr Class Advisor	Tanya Carlson	0.5	G	0
Student Council Advisor	Naomi Prodoehl	1	E	0

Motion carried 6-1 with Stenholm voting no.

Resignation of Assistant Softball Coach: Hanson moved and Prokosch seconded a motion to approve the resignation of Casey Elfering as the Assistant Softball coach, effective July 15, 2013. Motion carried unanimously.

Para Professional and Food Service Staff: Prokosch moved and Stenholm seconded a motion to approve the Para Professional and Food Service Staff for the 2013-2014 school year. Motion carried unanimously.

LAST NAME	FIRST NAME	BUILDING	Position	HR/DAY	DAYS/YR	Grade	Step	Food safe 12-13
Boggs	Kelly	Bird Island	Cafeteria/Recess Supervisor	2	174	2	2	
Boggs	Kelly	Bird Island	Special Education Paraprofessional Bilingual	4	174	3	2	
Castillo	Nereida	Bird Island	Paraprofessional	6.5	174	2	1	
Cuellar	Brenda	Olivia	Food Service	2.5	175	2	1	
Dale	Aimee	Bird Island	Special Education Paraprofessional	6.5	174	3	11	
Ebnet	Peggy	Olivia	Paraprofessional	6.5	174	3	3	
Einerson	Cathy	Olivia	Food Service	7.25	175	2	6	0.30
Engstrom	Cheryl	Bird Island	Paraprofessional - Title/Recess Supervisor	6	174	2	11	
Erickson	Stephanie	Bird Island	Special Education Paraprofessional	6.5	174	3	1	
Ervin	Jan	Bird Island	Special Education Paraprofessional	6.5	174	3	8	
Freitag	Nita	Olivia	Paraprofessional	6.5	174	3	2	
Gardeen	Natasha	Bird	Paraprofessional	6.5	174	3	2	
		Island/Olivia	Paraprofessional-Library	6.5	60	2	1	
Keltgen	Joan	Bird Island	Paraprofessional - Title /Recess Supervisor	4.75	174	2	13	

Knight	Deanna	Bird Island	Special Education Paraprofessional	6.5	174	3	2	
Linde	Ruth	Olivia	Special Education Paraprofessional	4.5	174	3	7	
Lothert	Chris	Bird Island	Special Education Paraprofessional	6.5	174	3	7	
Marks	Deb	Bird Island	Paraprofessional - Title /Recess Supervisor	5.75	174	2	3	
Minnick	Brooke	Olivia	Food Service	6	175	2	2	
Minnick	Brooke	Olivia	Special Education Paraprofessional	1	174	3	2	
Minnick	Sue	Bird Island	Special Education Paraprofessional	6.5	174	3	5	
Neubauer	Therese	Olivia	Special Education Paraprofessional	7.25	174	3	6	
Olson	Pam	Olivia	Special Education Paraprofessional	6.5	174	3	13	
Osman	Shirley	Bird Island	Food Service	6	175	2	9	
Person	Deborah	Olivia	Food Service	7.25	175	2	1	0.30
Peterson	Melissa	Bird Island	Food Service	7	175	2	1	0.30
Schindler	Rachel	Bird Island	Paraprofessional - Library	6.5	112	2	3	
Schwarzrock	Diane	Olivia	Special Education Paraprofessional	6.5	174	3	6	
Stadther	Linda	Bird Island/Olivia	Paraprofessional - Library	7	174	2	2	
Starr	Tracy	Bird Island	Special Education Paraprofessional	6.5	174	3	3	
Tisdell	Carol	Bird Island	Special Education Paraprofessional	6.5	174	3	9	
Wittman	Lori	Olivia	Food Service	7	175	2	1	
Wroblewski	Patricia	Bird Island	Food Service	7	175	2	5	0.30
Youngkrantz	Jody	Bird Island	Paraprofessional- Title/Food Service- Cafeteria/Recess Supervisor	5.5	174	2	12	
McNamara	Nancy	Olivia	Paraprofessional For Preschool Programs ECFE day class 0-5's Open Play					
Rudeen	Lynn	Olivia	Paraprofessional For Preschool Programs Para Professional For ECFE Night Classes 2.5- 5					
Tisdell	Carol	Olivia	Paraprofessional For Discovery Kids					

Kindergarten Teacher: Hanson moved and Haney seconded a motion to approve Katie West as a Kindergarten teacher beginning with the 2013-2014 school year. Pay scale BA/Step 0 of the 2011-2013 EA Master Agreement. Motion carried unanimously.

ALC Teacher: Stenholm moved and Hanson seconded a motion to approve Jennifer Hensel as the High School ALC teacher starting with the 2013-2014 school year. Pay grade MA/Step 4 of the 2011-2013 EA Master Contract. Motion carried unanimously.

Resignation of High School Annual Advisor: Hanson moved and Prokosch seconded a motion to approve the resignation of Linda Stadther, High School Annual Advisor, effective immediately. Desotell would like the public to know what a great job Linda and Rachel Schindler did with the year book this past year. Motion carried unanimously.

1st Grade Teacher: Stenholm moved and Desotell seconded a motion to approve Jennifer Lankenau as a 1st Grade Teacher beginning with the 2013-2014 school year. Pay scale BA/Step 0 of the 2011-2013 EA Master Agreement. Motion carried unanimously.

Head Custodian- Olivia Campus: Stenholm moved and Desotell seconded a motion to approve Dick Steinbeisser as the Head Custodian of the Olivia Campus. Pay grade 2/Step 12 of the 2011-2013 Local Union 1686, Council 65, AFSCME, AFL-CIO Agreement. Motion carried unanimously.

Reports

Superintendent Report – Mr. Dotson addressed Mrs. Woelfel’s concerns. The Affordable Care Act has been pushed back until January 2015. With this, the para professional hours will not be cut back. The district will have to look at options for the next year. The school board voted at the last meeting to approve a deficit spending budget of close to \$200,000 and if that continues every year, it will deplete the surplus. Mr. Dotson also mentioned the new scoreboards at the Bird Island Campus were spearheaded by Bill Neubauer, on behalf of the Tim Orth Foundation. The School gave seed money of \$4,000 for the project and Neubauer raised the rest with donations. Thank you to Bill Neubauer and all the sponsors! Mr. Dotson also talked about the water lines at the Bird Island Campus. They are being worked on and thank you to Alan Haney and his advice, the project will be taken care of very economically.

Elementary Principal Report – No Report

HS Principal Report – Mr. Gauer informed the board that the Skyward Student Information System has been purchased and the trainings have begun. Skyward is an extremely positive move for the district.

Activities Report – Included in packet

School Board’s Report – No Report

New Business:

Set 2013-2014 Admission Prices for School Musical: Prokosch moved and Hanson seconded a motion to approve the 2013-2014 admission prices for the school musical as follows:

Students – Grades K-12: Single Ticket \$ 4.00
Adults: Single Ticket \$ 6.00

Motion carried unanimously.

Set 2013-2014 Band Instrument Rental Fees: Hanson moved and Lesniak seconded a motion to approve the 2013-2014 band instrument rental fees as follows:

Instruments:
5-12 \$ 50.00

Percussion/Bells/Synthesizer:
5 & 6\$ 12.00
7 & 8\$ 20.00

9 -12\$ 25.00

Collected fee proceeds will be placed into the general fund and will be used for future repair of District instruments. Motion carried unanimously.

Cooperation with BLHS and RCW: Mr. Dotson reported that he has been meeting with BLHS on hiring a Level 1 Tech Director that will spend 40% of the time @ BOLD. He has also met the Interim Superintendent at BLHS.

Student Directory Information: Stenholm moved and Prokosch seconded a motion to approve the Student Directory Information. Motion carried unanimously.

MSBA Membership and Policy Service for the 2013-2014 school year: Lesniak moved and Desotell seconded a motion to approve the MSBA Membership for 2013-2014 School Year and the MSBA Policy Service. Motion carried unanimously.

Renewal for 2013-2014 School Year.

Membership dues for the Minnesota School Boards Association (MSBA) for the 2013-14 school year are \$ 3,256.00. Last year fees were \$ 3,000.00.

Renewal fees for the MSBA Policy Service Manual is \$ 575 for the 2013-14 school year. Last year fees were \$ 550.

Return to Work Program: Prokosch moved and Hanson seconded a motion to approve a Return to Work program for the work comp employees. Motion carried unanimously.

Insurance for iPads: Stenholm moved and Desotell seconded a motion to approve adding insurance for the iPads. Motion carried 5-2 with Hanson and Lesniak voting no.

2013-2014 School Lunch Prices: Lesniak moved and Prokosch seconded a motion to approve the 2013-2014 school lunch prices as follows:

Elementary Breakfast	\$1.30
Elementary Lunch	\$2.00
HS Breakfast	\$1.30
HS Lunch	\$2.20
Milk	\$.45
Adult Breakfast	\$1.65
Adult Lunch	\$3.35

Margaret Flemming reported that these prices are Federal Guidelines. Motion carried unanimously.

Authorize Business Manager and/or Superintendent to Sign All Activity Account Contracts and Approve Blanket Coverage for 2013-14 School Year: Stenholm moved and Prokosch seconded a motion to authorize the Business Manager and/or Superintendent to sign all activity account contracts and approve blanket coverage for the 2013-2014 school year. Motion carried unanimously.

“Principals and other administrators have no power to enter into a contract binding the school district. And the activity associated with the purchase of goods is under board control with a line item in a prior approved budget as per Minnesota Statutes, section 123B.77 subd. 4 (Budget approval)...” Authorization needs to be approved by the board on an annual basis.

It is recommended that the board authorize the Business Manager and/or Superintendent to sign all activity account contracts and approved blanket coverage on activity account contracts as listed below.

Book Fairs

Student Insurance
Life Touch National Studios (Student Portraits)
Frozen in Time (Activity Portraits)
High School Yearbook
Magazine Sales
Prom Dance
Homecoming Dance
Lyceum Speakers
Fruit Sales

Class Schedule: Desotell moved and Stenholm seconded a motion to approve the class schedule for the 2013-2014 school year. Motion carried unanimously.

Policy #601 – School District Curriculum and Instructional Goals: Hanson moved and Stenholm seconded a motion to approve Policy #601 – School District Curriculum and Instruction Goals. Motion carried unanimously.

Contract for Student Accident Insurance: Prokosch moved and Desotell seconded a motion to approve the contract for Student Accident Insurance. Motion carried unanimously.

The Voluntary Coverage Plan allows the District to offer insurance coverage to parents on an optional basis. Students are required to take the information home to their parents. Parents can either sign a waiver indicating they have adequate insurance or purchase the student accident insurance. The plan gives the board and administration “a method to advise parents that the District is not responsible for medical expense caused by a school injury.” There is no cost to the District.

Policy #807 – Health and Safety Policy: Hanson moved and Lesniak seconded a motion to approve Policy #807 Health and Safety Policy. Motion carried unanimously.

Student Yearbook Class: Hanson moved and Lesniak seconded a motion to approve a Student Yearbook Class for the 2013-2014 school year. Motion carried 6-1 with Desotell voting no.

SchoolReach Renewal: Desotell moved and Lesniak seconded a motion to approve SchoolReach renewal for the 2013-2014 school year. Motion carried unanimously.

Acknowledge and Accept Gifts, Grants, & Bequests: Thank you to Bill Neubauer for the work on finding sponsors for the score boards in the Bird Island Gym. Thank you also to all the sponsors.

Upcoming Dates:

August 26, 2013 School Board meeting at the District Office, Olivia.

Adjourn: Desotell moved and Hanson seconded a motion to adjourn the meeting at 8:20 pm. Motion carried unanimously.

Respectfully Submitted,

Jill Hanson
Board Clerk