



**AGENDA  
SCHOOL BOARD MEETING  
ORGANIZATION MEETING  
BOLD SCHOOLS – I.S.D. #2534  
MONDAY, JANUARY 4, 2021  
6:00 P.M.  
MEDIA CENTER AND VIA ZOOM**



***Mission Statement*** The mission of the BOLD School District is to: Provide all learners in the BOLD community an education designed to develop the creativity, character, confidence, and skills essential to flourish in a changing global society.

- I. Call to Order and Roll Call – Jill Hanson, Chair
- II. Approval of Agenda (Action)
- III. Recognition of Visitors to Board Meeting
- IV. Welcome, Acceptance of Office, and Oath of Office for Elected Board Members – Theresa Jacobs, Brian Boen, Melissa Sagedahl and Traci Buchtel. (Action)

Elected board members will be individually asked to publicly affirm their acceptance of office as well as their commitment to the oath of office.

**ACCEPTANCE OF OFFICE**

Theresa Jacobs “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2021 and expiring the first Monday in January 2025.”

Brian Boen “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2021 and expiring the first Monday in January 2025.”

Melissa Sagedahl “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2021 and expiring the first Monday in January 2025.”

Traci Buchtel “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2021 and expiring the first Monday in January 2025.”

**OATH OF OFFICE**

“I swear/affirm that I will support the Constitution of the United States and this State, and that I will discharge faithfully the duties of the Office of School Board member of Independent School District No. 2534 to the best of my judgment and ability.”

- V. Election of School Board Officers (Action)  
(January 2020 – December 2020) (January 2021– December 31, 2021)

<b>Chairperson</b>	Jill Hanson	_____
<b>Vice Chair</b>	Melissa Sagedahl	_____
<b>Clerk</b>	Traci Buchtel	_____
<b>Treasurer</b>	Sandy Benson	_____

- VI. Consent Items (Action)

Only one motion is needed to approve all consent items. Any item that is requested to be removed from the consent agenda by a school board member will be discussed and acted on for independent consideration immediately following approval of the consent agenda.

- 1. Adopt Electronic Funds Transfers Resolution (Action) (Enclosure #1)

Each year a resolution must be approved delegating authority to the school business administrator to make electronic funds transfers. The Superintendent will serve as the school business administrator.

- VII. Superintendent Report

- 1. A reminder of the MSBA Leadership Conference: January 14, 21, 28, 2021

- VIII. Business

- 1. School Board Organizational Items

- a. Set School Board Meeting Dates, Time, and Location for 2021 Calendar Year (Action)

4<sup>th</sup> Monday of each month at 7:00 p.m., except for December 20, 2021.  
January 1, 2021 – May 31, 2021 at the Bird Island Campus Media Center  
June 1, 2021 – July 31, 2021 at the Lake Lillian City Center  
August 1, 2021 - December 31, 2021 at the Olivia District Office

- b. Establish Board Compensation for Attending Board Meetings (Action)

January 1, 2021 – December 31, 2021: \$50 per director per regular and special board meetings and \$50 for ½ day and \$100 for full-day negotiations meetings; \$100 for all-day seminars.

Compensation not paid for Meet and Confer meetings, Policy Review meetings, interviews, etc.

- c. Approve the 2021 Standard IRS Mileage Rate of 56.0 cents per mile, effective January 1, 2021. (Action)
- d. Second Reading of Policy #213 School Board Committees. (Enclosure #2)
- e. Appoint School Board Representatives and Committees. (Action) (Enclosure #3)
- f. Approve Designation of Official District Radio Station. (Action)  
January 1, 2021 – December 31, 2021: K100 – Big Country – 100.1 FM, Olivia
- g. Set Meal Allowances/Reimbursement (Action)

Meals: \$44.00 maximum per day

\* Meal allowance for a full day, reimbursable up to \$44.00. Receipts required for reimbursement.

- h. Approve Signatures for School Checks, Authorization to Pick Up Night Depository Money, Access to Safety Deposit Box, and Authorization to Make Collateral Adjustments for Period January 1, 2021 – December 31, 2021, as Listed Below: (Action)

**Signatures:**

**Finance/Payroll Checks/Flex Account/Activity Account** – Chairperson, Treasurer, and Clerk

**Petty Cash** – Superintendent, Business Manager, and Assistant Business Manager

**Trust Accounts** – Superintendent, Business Manager, and Assistant Business Manager

**Night Depository:** Treasurer, Superintendent, Business Manager, Assistant Business Manager, and Activities Director.

**Safety Deposit Box:** Treasurer, Superintendent, Business Manager, Assistant Business Manager, and Activities Director.

**Collateral Adjustments:** Superintendent and Business Manager

- i. Approve Designation of Official School Depository Accounts (Action)

**School Finance..... HomeTown Bank of Olivia**

- j. Designate Financial Institutions for Investment Purposes for the Period January 1, 2021 through December 31, 2021. (Action)

Frandsen Bank & Trust  
F&M Bank Minnesota – Olivia  
HomeTown Bank – Olivia  
Citizens Alliance Bank  
MSDLAF+  
PMA

- IX. Adopt a Resolution Establishing an Absentee Ballot Board. (Action) (Enclosure #4)
- X. Adopt a Resolution Appointing Election Judges for the February 9, 2021 School District Special Election. (Action) (Enclosure #5)
- XI. Adjourn (Action)