

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JANUARY 4, 2016– 7:00 P.M.
DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 4th day of January, at 7:00 p.m. in the District Office in Olivia.

Members present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, and Brian Stenholm

Members Absent: None

Administration present: John Dotson, Superintendent; Nancy Howley, Business Manager

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Lesniak moved and Desotell seconded a motion to approve the agenda as amended. Motion carried unanimously.

Election of School Board Officers:

(January 2015 – December 2015)

(January 2016 – December 31, 2016)

Chairperson.....Jill Hanson

Jill Hanson

Desotell nominated Jill Hanson, Buchtel seconded. There were no other nominations. Hanson was elected unanimously.

Vice Chair.....Brian Boen

Russ Lesniak

Boen nominated Russ Lesniak. Buchtel seconded. Desotell nominated Brian Boen. Benson seconded. Nominations ceased. Lesniak was elected 4-3.

Clerk.....Traci Buchtel

Brian Stenholm

Desotell nominated Traci Buchtel. Benson seconded. Lesniak nominated Brian Stenholm. Boen seconded. Stenholm was elected 5-2.

Treasurer.....Russ Lesniak

Traci Buchtel

Boen nominated John Desotell. Benson seconded. Desotell declined. Lesniak nominated Stenholm. Hanson seconded. Desotell nominated Buchtel. Benson seconded. Buchtel was elected 5-2.

Consent Items:

Electronic Fund Transfer Resolution: Benson moved and Hanson seconded a motion to adopt the Electronic Fund Transfer Resolution as amended. Motion carried unanimously.

Superintendent Report: Mr. Dotson reported that a teacher has been hired for the Elementary Special Education Teacher position. It is currently staffed by a Long Term Substitute.

Business:

Olivia Swimming Pool/Summer Recreation Joint Powers Agreement: Stenholm moved and Benson seconded a motion to approve the Olivia Swimming Pool/Summer Recreation Joint Powers Agreement. Motion carried unanimously.

School Board Organizational Items: Benson moved and Buchtel seconded a motion to set the School Board Meeting Dates, Time, and Location for 2016 Calendar Year as follows:

4th Monday of each month at 7:00 p.m., except for December 19, 2016
Jan. 1, 2016 – May 31, 2016 at the Bird Island Campus Media Center
June 1, 2016 – July 31, 2016 at the Lake Lillian City Center
August 1, 2016 - December 31, 2016 at the Olivia District Office
Motion carried unanimously.

Establish Board Compensation for Attending Board Meetings: Benson moved and Stenholm seconded a motion to establish board compensation for attending board meetings as follows:

Jan. 1, 2016 – \$50 per director per regular and special board meetings,
December 31, 2016: and \$50 for ½ day negotiations meetings, \$100 for full day negotiations meetings; \$100 for all day seminars.

Compensation not paid for Meet and Confer meetings, Policy Review meetings, interviews, etc.

Motion carried 6-1 with Lesniak voting no.

2016 Standard IRS Mileage Rate: Benson moved and Lesniak seconded a motion to approve the 2016 Standard IRS Mileage Rate of 54 cents per mile, effective January 1, 2016. Motion carried unanimously.

Mileage Reimbursement for school board members: Stenholm moved and Benson seconded a motion to approve mileage reimbursement for school board members for regular and special board meetings and negotiation meetings at the 2016 Standard IRS mileage rate. Motion carried unanimously.

Appoint School Board Representatives and Committees: Hanson moved and Benson seconded a motion to appoint the following:

<u>January 2, 2015 – December 31, 2015</u>	<u>Jan. 4, 2016 – Dec. 31, 2016</u>
Ag Advisory Jeff Benson	<u>Jeff Benson</u>
	<u>Brian Stenholm</u>
Athletic/Activity Hearing Traci Buchtel	<u>Traci Buchtel</u>
	<u>Brian Boen</u>
Book Review Jill Hanson	<u>Jill Hanson</u>
Community Education..... Russ Lesniak	<u>Russ Lesniak</u>
	<u>Traci Buchtel</u>
Comp. Worth/Pay Equity John Desotell	<u>John Desotell</u>
	<u>Brian Stenholm</u>
Continuing Education..... Russ Lesniak	<u>Russ Lesniak</u>
	<u>John Desotell</u>
Facilities/Grounds/Pool John Desotell	<u>John Desotell</u>
	<u>Brian Stenholm</u>

FACS	Jill Hanson	<u>Jill Hanson</u>
Finance/Budget.....	John Desotell	<u>John Desotell</u>
	Brian Stenholm	<u>Brian Stenholm</u>
	Russ Lesniak	<u>Traci Buchtel</u>
Little Crow Telemedia.....	Jill Hanson	<u>Jill Hanson</u>
Meet and Confer	John Desotell	<u>John Desotell</u>
	Russ Lesniak	<u>Russ Lesniak</u>
	Jill Hanson	<u>Jill Hanson</u>
MSBA Leg. Network.....	Brian Stenholm	<u>Brian Stenholm</u>
MSHSL.....	Jeff Benson	<u>Jeff Benson</u>
	Brian Boen	<u>Brian Boen</u>
Negotiations.....	John Desotell	<u>John Desotell</u>
	Jeff Benson	<u>Jeff Benson</u>
	Jill Hanson	<u>Jill Hanson</u>
Policy Review.....	John Desotell	<u>John Desotell</u>
	Brian Stenholm	<u>Brian Stenholm</u>
MREA.....	Jill Hanson	<u>Jill Hanson</u>
		<u>Jeff Benson</u>
Staff Development.....	Russ Lesniak	<u>Russ Lesniak</u>
Career & Technical Education.	Jill Hanson	<u>Jill Hanson</u>
Tech Committee.....	Brian Boen	<u>Brian Boen</u>
		<u>Brian Stenholm</u>
Pairing and Sharing.....	Russ Lesniak	<u>Russ Lesniak</u>
	Brian Boen	<u>Brian Boen</u>
	Jeff Benson	<u>Jeff Benson</u>
Wellness Committee.....	Traci Buchtel	<u>Traci Buchtel</u>
	Brian Boen	<u>Brian Boen</u>
Culture Committee.....	Jill Hanson	<u>Jill Hanson</u>
	John Desotell	<u>John Desotell</u>
	Russ Lesniak	<u>Russ Lesniak</u>

Motion carried unanimously.

Designation of Official District Radio Station: Boen moved and Desotell seconded a motion to approve K100 – Big Country – 100.1 FM, Olivia as the Official District Radio Station for January 1, 2016 – December 31, 2016. Motion carried unanimously.

Set Meal Allowances/Reimbursement: Lesniak moved and Buchtel seconded a motion to set the meal allowances/reimbursements as follows:

- Meals:
- *Breakfast \$ 7.00
- *Lunch \$ 12.00
- *Dinner \$ 15.00
- Total: \$ 34.00 maximum per day

* Meal allowance for half a day until noon will be reimbursed up to \$ 13.00 and for a full day, reimbursable up to \$ 34.00. Receipts required for reimbursement.

Motion carried unanimously.

Signatures for School Checks, Authorization to Pick Up Night Depository Money, Access to Safety Deposit Box, and Authorization to Make Collateral Adjustments for January 1, 2016 – December 31, 2016: Stenholm moved and Lesniak seconded a motion to approve signatures for school checks, authorization to pick up night depository money, access to safety deposit box, and authorization to make collateral adjustments for period Jan. 1, 2016 – Dec. 31, 2016, as listed below:

Signatures:

Finance/Payroll Checks/Flex Account/Activity Account – Chairperson, Treasurer, and Clerk

Petty Cash – Superintendent, Business Manager, and Assistant Business Manager

Trust Accounts – Superintendent, Business Manager and Assistant Business Manager

Night Depository: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Activities Director.

Safety Deposit Box: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Activities Director.

Collateral Adjustments: Superintendent and Business Manager

Motion carried as amended unanimously.

Designation of Official School Depository Accounts: Stenholm moved and Boen seconded a motion to approve the designation of official school depository accounts as follows:

School Finance..... HomeTown Bank of Olivia

Motion carried unanimously.

Designate Financial Institutions for Investment Purposes for the Period January 1, 2016 through December 31, 2016. Lesniak moved and Benson seconded a motion to designate financial institutions for investment purposes for the period January 1, 2016 through December 31, 2016 as follows:

Frandsen Bank & Trust
F&M Bank Minnesota – Olivia
Home Town Bank – Olivia
Citizens Alliance Bank
MSDLAF+
PMA

Motion carried unanimously.

Adjourn: Lesniak moved and Desotell seconded a motion to adjourn the meeting at 8:06 p.m. Motion carried unanimously.

Respectfully Submitted,

Nancy Howley
Business Manager