

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
JANUARY 12, 2015– 7:00 P.M.
DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 12th day of January, at 7:00 p.m. in the District Office in Olivia.

Members present: Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, Brian Stenholm

Members Absent: Jeff Benson

Administration present: John Dotson, Superintendent; Nancy Howley, Business Manager

The meeting was called to order at 7:01 p.m. by Vice-Chair Stenholm.

Agenda: Hanson moved and Desotell seconded a motion to approve the agenda as amended. Motion carried unanimously.

Welcome, Acceptance of Office, and Oath of Office for Elected Board Members:

Brian Boen, Traci Buchtel, Jill Hanson, Russ Lesniak, Brian Stenholm.

Elected board members were individually asked to publicly affirm their acceptance of office as well as their commitment to the oath of office.

ACCEPTANCE OF OFFICE

Brian Boen “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2015 and expiring the first Monday in January 2019.”

Traci Buchtel “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2015 and expiring the first Monday in January 2017.”

Jill Hanson “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2015 and expiring the first Monday in January 2019.”

Russ Lesniak “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2015 and expiring the first Monday in January 2019.”

Brian Stenholm “I hereby accept the office of School Board member of Independent School District No. 2534 for a term beginning the first Monday in January 2015 and expiring the first Monday in January 2017.”

OATH OF OFFICE

“I swear/affirm that I will support the Constitution of the United States and this State, and that I will discharge faithfully the duties of the Office of School Board member of Independent School District No. 2534 to the best of my judgment and ability.

Election of School Board Officers:

(January 2014 – December 2014)

(January 2015 – December 31, 2015)

Chairperson.....Jeff Benson

Jill Hanson

Lesniak nominated Jill Hanson. There were no other nominations. Hanson was elected unanimously.

Vice Chair.....Brian Stenholm

Brian Boen

Desotell nominated Brian Boen. Nominations ceased. Boen was elected unanimously.

Clerk.....Jill Hanson

Traci Buchtel

Desotell nominated Traci Buchtel. There were no other nominations. Desotell shared with the board that taking the minutes at board meetings can be designated to a non-board member. This would free up the board clerk to be able to participate more freely in the meeting. It was decided to make a decision on the duties of the board clerk at a later date. Buchtel was elected unanimously.

Treasurer.....Russ Lesniak

Russ Lesniak

Desotell nominated Russ Lesniak. There were no other nominations. Lesniak was elected unanimously.

Consent Items:

Electronic Fund Transfer Resolution: Boen moved and Lesniak seconded a motion to adopt the Electronic Fund Transfer Resolution. Motion carried unanimously.

Superintendent Report: Mr. Dotson mentioned that there are officers’ workshops in St. Cloud and Mankato for the new board officers.

Business:

School Board Organizational Items: Buchtel moved and Desotell seconded a motion to set the School Board Meeting Dates, Time, and Location for 2015 Calendar Year as follows:

4th Monday of each month at 7:00 p.m., except for May 18 & December 21, 2015

Jan. 1, 2015 – May 31, 2015 at the Bird Island Campus Media Center

June 1, 2015 – July 31, 2015 at the Lake Lillian City Center

August 1, 2015 - December 31, 2015 at the Olivia District Office

Motion carried unanimously.

Establish Board Compensation for Attending Board Meetings: Boen moved and Desotell seconded a motion to establish board compensation for attending board meetings as follows:

Jan. 1, 2015 – \$50 per director per regular and special board meetings

December 31, 2015: and negotiations meetings; \$100 for all day seminars.

Compensation not paid for Meet and Confer meetings, Policy Review meetings, interviews, etc.

Motion was amended by Stenholm to increase all-day negotiation meeting rate to \$100. Desotell seconded the amended motion. Lesniak stated he was voting no because he was opposed to the increase in the rates. The amended motion was approved 5-1 with Lesniak voting no. The motion for the entire compensation carried 5-1 with Lesniak voting no.

2015 Standard IRS Mileage Rate: Lesniak moved and Stenholm seconded a motion to approve the 2015 Standard IRS Mileage Rate of 57.5 cents per mile, effective January 1, 2015. Motion carried unanimously.

Mileage Reimbursement for School Board Members: Desotell moved and Buchtel seconded a motion to approve mileage reimbursement for school board members at the 2015 Standard IRS mileage rate. Motion carried unanimously.

Appoint School Board Representatives and Committees: Desotell moved and Boen seconded a motion to appoint the following:

<u>January 2, 2014 – December 31, 2014</u>	<u>Jan. 12, 2015 – Dec. 31, 2015</u>
Ag Advisory	Jeff Benson
.....	Brian Stenholm
Athletic/Activity Hearing	Traci Buchtel
.....	Brian Boen
Book Review	Jill Hanson
Community Education.....	Russ Lesniak
.....	Traci Buchtel
Comp. Worth/Pay Equity	John Desotell
.....	Brian Stenholm
Continuing Education.....	Russ Lesniak
Facilities/Grounds	John Desotell
.....	Brian Stenholm
FACS	Jill Hanson
Finance/Budget.....	John Desotell
.....	Brian Stenholm
.....	Russ Lesniak
Little Crow Telemedia.....	Jill Hanson
Meet and Confer	John Desotell
.....	Russ Lesniak
.....	Jill Hanson
MSBA Leg. Network	Brian Stenholm
MSHSL.....	Jeff Benson
.....	Brian Boen
Negotiations.....	John Desotell
.....	Jeff Benson
.....	Russ Lesniak
Policy Review.....	John Desotell
.....	Brian Stenholm
MREA.....	Jill Hanson
Staff Development.....	Russ Lesniak
Career & Technical Education.	Jill Hanson
Tech Committee.....	Brian Boen
Pairing and Sharing.....	Russ Lesniak
.....	Brian Boen
.....	Jeff Benson
Wellness Committee.....	Traci Buchtel
.....	Brian Boen

Culture Committee.....

Jill Hanson
John Desotell
Russ Lesniak

Motion carried unanimously.

Designation of Official District Radio Station: Buchtel moved and Boen seconded a motion to approve K100 Big Country – 100.1 FM, Olivia as the designated Official District Radio Station for January 1, 2015 to December 31, 2015. Motion carried unanimously.

Meal Allowances/Reimbursement: Desotell moved and Lesniak seconded a motion to set meal allowances/reimbursements as follows:

Meals:

- *Breakfast \$ 7.00
- *Lunch \$ 12.00
- *Dinner \$ 15.00
- Total: \$ 34.00 maximum per day

* Meal allowance for half a day until noon will be reimbursed up to \$ 13.00 and for a full day, reimbursable up to \$ 34.00. Receipts required for reimbursement. There was discussion about increasing the amount for breakfast but was decided to keep it as is. Motion carried unanimously.

Signatures for School Checks, Authorization to Pick Up Night Depository Monday, Access to Safety Deposit Box, and Authorization to Make Collateral Adjustments for Period January 1, 2015 – December 31, 2015: Desotell moved and Boen seconded a motion to approve signatures for school checks, authorization to pick up night depository money, access to safety deposit box, and authorization to make collateral adjustments for period Jan. 1, 2015 – Dec. 31, 2015, as listed below:

Signatures:

Finance/Payroll Checks/Flex Account/Activity Account – Chairperson, Treasurer, and Clerk

Petty Cash – Superintendent, Business Manager, and Assistant Business Manager

Trust Accounts – Superintendent, Business Manager and Assistant Business Manager

Night Depository: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Athletic Director.

Safety Deposit Box: Treasurer, Superintendent, Business Manager, Assistant Business Manager and Athletic Director.

Collateral Adjustments: Superintendent and Business Manager
Motion carried unanimously.

Designate Official School Depository Accounts: Lesniak moved and Buchtel seconded a motion to approve the designation of the official school depository accounts at HomeTown Bank of Olivia. Motion carried unanimously.

Designate Financial Institutions for Investment Purposes for the Period January 1, 2015 through December 31, 2015: Lesniak moved and Stenholm seconded a motion to designate the following financial institutions for investment purposes for the period of January 1, 2015 – December 31, 2015.

Frandsen Bank & Trust
F&M Bank Minnesota – Olivia
Home Town Bank – Olivia
Citizens Alliance Bank
MSDLAF+
PMA
Motion carried unanimously.

Adjourn: Stenholm moved and Lesniak seconded a motion to adjourn the meeting at 7:42 p.m. Motion carried unanimously.

Respectfully Submitted,

Nancy Howley
Business Manager