

BOARD OF EDUCATION MEETING MINUTES  
 I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN  
 AUGUST 28, 2017 – 7:00 P.M.  
 DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 28<sup>th</sup> day of August, at 7:00 p.m. in the District Office, Olivia.

Members Present: Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, and Melissa Sagedahl

Members Absent: Jeff Benson

Administration Present: John Dotson, Superintendent; Ann Dettmann, Elementary Principal; Jim Menton, High School Principal; and Derek Flann, Activities Director/Community Education Coordinator

The meeting was called to order at 7:00 p.m. by Chair Lesniak.

Agenda: Hanson moved and Sagedahl seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Buchtel moved and Hanson seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes  
 July 24, 2017 Regular Meeting

Motion carried unanimously.

Personnel:

ParaProfessional and Food Service: Sagedahl moved and Boen seconded a motion to approve the following Paraprofessional and Food Service Staff for the 2017-2018 School Year. Motion carried unanimously.

Marks	Deb	Bird Island	Targeted Services	1.75	174			
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Morales	Marisela	Olivia	ESL Paraprofessional	6.5	172	1	1	
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Suess	Shane	Bird Island	Food Service	2	175	3		
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Zupke	Matt	Olivia	Special Education Paraprofessional	6.5	174	2	1	
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Leigh Ann Snow: Hanson moved and Desotell seconded a motion to approve the resignation of Leigh Ann Snow, Paraprofessional, effective July 31, 2017. Motion carried unanimously.

Robin McMath: Boen moved and Buchtel seconded a motion to approve the resignation of Robin McMath, Paraprofessional, effective August 10, 2017. Motion carried unanimously.

Josette Repke - ECFE Child Educator: Sagedahl moved and Hanson seconded a motion to approve Josette Repke as the ECFE Child Educator beginning with the 2017-2018 school year. Motion carried unanimously.

Tessa Fank: Desotell moved and Buchtel seconded a motion to approve Tessa Fank as the 0.5 FTE Preschool Teacher beginning with the 2017-2018 school year. Motion carried unanimously.

Allyson Hendriks: Hanson moved and Sagedahl seconded a motion to approve Allyson Hendriks, as an Elementary Special Education Paraprofessional, beginning with the 2017-2018 school year. Pay Grade 2, beginning rate, of the 2015-2017 MSEA Master Agreement. Motion carried unanimously.

Cherity Perez: Desotell moved and Boen seconded a motion to approve Cherity Perez, as an Elementary Special Education Paraprofessional, beginning with the 2017-2018 school year. Pay Grade 2, beginning rate, of the 2015-2017 MSEA Master Agreement. Motion carried unanimously.

Jill Dworshak: Buchtel moved and Sagedahl seconded a motion to approve Jill Dworshak, as an Early Childhood Special Education Paraprofessional, for 2 hours/day, 3 days/week, beginning with the 2017-2018 school year. Pay Grade 2, beginning rate, of the 2015-2017 MSEA Master Agreement. Motion carried unanimously.

#### Reports:

Superintendent Report – Mr. Dotson told the board that the new teachers were at the school that day and that the buildings looked good for the start of school. He also reported that the roof issues are getting fixed. He then reported that the rock pile continues to grow and that it is a money saving purchase.

Elementary Principal Report – Mrs. Dettmann thanked the custodial staff for all the hard work they did over the summer! She is working on a plan to raise the MCA scores.

HS Principal Report – Mr. Menton reported that some of the staff had training on the new Z Space Program. He also reported on the Top 20 Training. He expects that to improve the climate of the building.

Activities Report – Mr. Flann reported that the first home events were the week of the meeting. They will be testing the video boards the next night.

School Board Discussion – Lesniak attended the MSBA Summer Seminar. The topic was diversity. It was a very good session.

Pool Board Report - Tracey Johnson reported that the pool is closed until the start of school.

New Business:

Head Start Lease Agreement - 2017-2018 School Year: Hanson moved and Desotell seconded a motion to approve the Head Start Lease Agreement for the 2017-2018 School Year. Motion carried unanimously.

Head Start Catering Agreement - 2017-2018 School Year: Boen moved and Buchtel seconded a motion to approve the Head Start Catering Agreement for the 2017-2018 School Year. Motion carried unanimously.

Set Public Hearing Dates for Proposed Property Taxes Payable 2018: Sagedahl moved and Lesniak seconded a motion to set Public Hearing Dates for Proposed Property Taxes Payable 2018.

“The Department of Revenue has established a ‘sequence of events’ and ‘assignment of reporting responsibilities’ for the county, school districts, and cities to follow in establishing public budget hearings.”

All initial and continuation hearing dates selected must fall within the period November 25 through December 29, 2017. The continuation hearing date selected must be at least five (5) business days, but no more than 14 business days after the initial hearing. Hearings may not be held on a Sunday or holiday. If held on a day between Monday and Friday, the hearing must be held after 6:00 p.m. at any reasonable time of day. The public hearing(s) may be held on the same day as a regular scheduled meeting, but must be handled as a separate meeting.

**Recommendation:**

<b>Hearing Date</b>	<b>Tuesday, December 5, 2016</b>
<b>Continuation Hearing Date</b>	<b>Monday, December 18, 2017</b>
<b>Location</b>	<b>District Office - Olivia</b>
<b>Time</b>	<b>6:30 p.m. (both dates)</b>

**Timelines:**

- On/By September 29..... Certify Truth-in-Taxation and Continuation Hearing Dates to County Auditors
  - September 25 (Regular Mtg)..... Adopt Proposed 17 Payable 18 Levy
  - On/Before September 29.....Certify Proposed 17 Payable 18 Levy to County Auditor
  - December 5 @ 6:30 p.m.....Hold Public Hearing
  - December 18 @ 6:30 p.m.....Continuation Hearing if Necessary
  - December 18 (Regular Mtg).....Adopt Final 17 Payable 18 Levy
  - On/By December 29, 2017.....Certify Final 17 Payable 18 Levy to County Auditor
  - On/By December 29, 2017..... Notify the Department of Education of Final Certified Levy
- Motion carried unanimously.

Set Salaries for Licensed and Non-Licensed Substitutes for the 2017-2018 School Year: Hanson moved and Boen seconded a motion to set the salaries for licensed and non-licensed substitutes for the 2017-2018 school year as follows:

*Non-Certified Subs for:*

Food Service	Grade 3/beginning wages of the respective Agreement.
Paraprofessional	Grade 1/beginning wages of the respective Agreement.
Special Education Paraprofessional	Grade 2/beginning wages of the respective Agreement.

Custodian Grade 1/Step 1 of the respective Agreement.

Student Help Minimum Wage Level

*Certified Subs* \$ 110.00/day  
(The per hour rate shall be \$ 20.00/hr up to \$ 110.00 per day)

\*Beginning on the thirtieth (30<sup>th</sup>) consecutive teaching day and thereafter, the substitute will be paid at a daily rate based on the first step of the appropriate lane, retro to the first day. The substitute will not be eligible for health insurance coverage. Sick, personal, and professional leave will be pro-rated according to the ratio of days employed to the number of teacher contract days.

Motion carried unanimously.

2017-2018 Fundraising Activities: Hanson moved and Lesniak seconded a motion to approve the corrected list of the 2017-2018 Fundraising Activities. Motion carried with Sagedahl abstaining.

Adult School Lunch Prices: Boen moved and Buchtel seconded a motion to approve the adult school lunch price as \$3.70. Adult breakfast prices will remain the same as last year at \$2.00. Motion carried unanimously.

Upcoming Dates:

September 25, 2017 School Board Meeting at the District Office in Olivia.

Acknowledge and Accept Gifts, Grants, & Bequests: Sagedahl moved and Hanson seconded a motion to acknowledge and accept the following gifts:

Accepted a donation of \$30.00 from the Minnesota School Employees Association, toward the BOLD You Matter Program.

Accepted a donation of \$17,547 from Big Stone Therapies, Inc., toward the BOLD School Athletic Programs.

Motion carried unanimously.

Negotiations Strategies: Hanson moved and Desotell seconded a motion to move to closed session at 7:20 p.m.. Motion carried unanimously. Desotell moved and Buchtel seconded a motion to reopen the meeting at 7:40 p.m. Motion carried unanimously.

Adjourn: Boen moved and Hanson seconded a motion to adjourn the meeting at 7:41 p.m.. Motion carried unanimously.

Respectfully Submitted,

Traci Buchtel  
Board Clerk