

BOARD OF EDUCATION MEETING MINUTES
I.S.D. #2534 BIRD ISLAND-OLIVIA-LAKE LILLIAN
AUGUST 22, 2016 – 7:00 P.M.
DISTRICT OFFICE, OLIVIA

Pursuant to due call and notice thereof, a Board of Education Meeting of I.S.D. #2534, Renville County, Minnesota, was held on the 22nd day of August, at 7:00 p.m. in the District Office, Olivia.

Members Present: Jeff Benson, Brian Boen, Traci Buchtel, John Desotell, Jill Hanson, Russ Lesniak, and Brian Stenholm

Members Absent: None

Administration Present: John Dotson, Superintendent; Ann Dettmann, Elementary Principal

The meeting was called to order at 7:00 p.m. by Chair Hanson.

Agenda: Lesniak moved and Boen seconded a motion to approve the agenda as amended. Motion carried unanimously.

Consent Items: Hanson moved and Desotell seconded a motion to approve the following consent agenda items as presented:

Approved Bills for Payment

Approved Minutes
July 25, 2016 Regular Meeting

Motion carried unanimously.

Personnel:

Rhonda Schmieg: Benson moved and Stenholm seconded a motion to approve hiring Rhonda Schmieg as an Elementary 4th Grade teacher beginning with the 16-17 school year. Pay Level BA+30/Step 4 of the 13-15 EA Master Agreement. Motion carried unanimously.

Heidi Mack: Benson moved and Stenholm seconded a motion to approve hiring Heidi Mack as an Elementary 5th Grade teacher beginning with the 16-17 school year. Pay level BA+0/Step 5 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Jessica Plumley: Benson moved and Stenholm seconded a motion to approve hiring Jessica Plumley as an Elementary Administrative Assistant beginning August 15, 2016. Pay Level \$12/hour. Motion carried unanimously.

Jennifer Blad: Lesniak moved and Buchtel seconded a motion to approve hiring Jennifer Blad as an ECFE/School Readiness Para Professional beginning with the 2016-2017 school year. Motion carried unanimously.

Nancy Manderscheid: Benson moved and Stenholm seconded a motion to approve Nancy Manderscheid as a Special Education Para Professional at the elementary campus, beginning with the 2016-2017 school year. Pay Level Grade 2/Step 1 of the 2015-2017 MSEA Master Agreement. Motion carried unanimously.

Carol Bohlin: Stenholm moved and Lesniak seconded a motion to approve hiring Carol Bohlin as a Custodian at the elementary campus, beginning with the 2016-2017 school year. Pay Grade 1/Step 1 of the AFL-CIO Master Agreement. Motion carried unanimously.

Brian Gauer: Stenholm moved and Desotell seconded a motion to approve the resignation of Brian Gauer, High School Principal, effective August 15, 2016. Motion carried unanimously.

Melissa Peterson: Benson moved and Lesniak seconded a motion to approve the resignation of Melissa Peterson, Elementary Cook, effective August 15, 2016. Motion carried unanimously.

Cheryl Engstrom: Stenholm moved and Boen seconded a motion to approve Cheryl Engstrom to work as an ECFE Monday night program Para Professional, beginning with the 2016-2017 school year. Motion carried unanimously.

Bill Kopel: Boen moved and Lesniak seconded a motion to approve the resignation of Bill Kopel as the Assistant Wrestling Coach, effective August 17, 2016. Motion carried unanimously.

Paula Dunn: Buchtel moved and Desotell seconded a motion to approve Paula Dunn as a volunteer volleyball coach for the 2016-2017 school year. Motion carried unanimously.

Tami Steffel: Benson moved and Lesniak seconded a motion to approve Tami Steffel as the B Squad Volleyball Coach, beginning with the 2016-2017 school year. Pay Level C/Step 4 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Malissa Everson: Buchtel moved and Hanson seconded a motion to approve Malissa Everson as the C Squad Volleyball Coach, beginning with the 2016-2017 school year. Pay Level D/Step 0 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Brittany Louwagie: Boen moved and Stenholm seconded a motion to approve Brittany Louwagie as the 0.5 FTE 8th Grade Volleyball Coach, beginning with the 2016-2017 school year. Pay Level E/Step 0 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Tom Kodet: Stenholm moved and Desotell seconded a motion to approve Tom Kodet as the 0.5 FTE 8th Grade Volleyball Co-Coach, beginning with the 2016-2017 school year. Pay Level E/Step 0 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Leigh Ann Snow: Boen moved and Lesniak seconded a motion to approve Leigh Ann Snow as the 7th Grade Volleyball Coach, beginning with the 2016-2017 school year. Pay Level E/Step 0 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Jodi Timm: Stenholm moved and Desotell seconded a motion to approve the resignation of Jodi Timm, Assistant Track Coach, effective August 22, 2016.

Brian Kingery: Boen moved and Lesniak seconded a motion to approve Brian Kingery as the Junior High Football Coach, beginning with the 2016-2017 school year. Pay Level E/Step 4 of the 2013-2015 EA Master Agreement. Motion carried unanimously.

Reports

Superintendent Report – Mr. Dotson reported that the administration is looking at hiring another Cross Country Coach because numbers are approaching 30. Jim Menton will be our new Secondary Principal. The teachers will be back next week with workshops starting on Monday, August 29th. Mr. Dotson also

commented that the buildings look great and are ready for the new school year. The flooring company is starting the high school small gym floor project.

Elementary Principal Report – No further information

HS Principal Report – No Report

Activities Report – No further information

School Board Discussion – The Pool Board did a review on Tracey Johnson, Pool Director. The pool inspection went well. There are some maintenance suggestions. Tracey is planning a pool movie and swim night. The board is trying to get more consistent with usage rates. The Aquatic Club’s triathlon went well with 43 students participating. The Corn Capital Days committee would like the school to be more involved, possibly having a marching band? The School Board also summarized the superintendent’s evaluation.

New Business:

Head Start Catering Agreement: Stenholm moved and Buchtel seconded a motion to approve the Head Start Catering Agreement for the 2016-2017 school year. Motion carried unanimously.

Minnesota Rural Education Association (MREA): Lesniak moved and Stenholm seconded a motion to approve the Minnesota Rural Education Association (MREA) membership for the 2016-2017 school year. Motion carried unanimously.

Public Hearing Dates for Proposed Property Taxes: Benson moved and Stenholm seconded a motion to set Public Hearing Dates for Proposed Property Taxes Payable 2017

“The Department of Revenue has established a ‘sequence of events’ and ‘assignment of reporting responsibilities’ for the county, school districts, and cities to follow in establishing public budget hearings.”

All initial and continuation hearing dates selected must fall within the period November 25 through December 28, 2016. The continuation hearing date selected must be at least five (5) business days, but no more than 14 business days after the initial hearing. Hearings may not be held on a Sunday or holiday. If held on a day between Monday and Friday, the hearing must be held after 6:00 p.m. at any reasonable time of day. The public hearing(s) may be held on the same day as a regular scheduled meeting, but must be handled as a separate meeting.

Recommendation:

Hearing Date	Tuesday, December 6, 2016
Continuation Hearing Date	Monday, December 19, 2016
Location	District Office - Olivia
Time	6:30 p.m. (both dates)

Timelines:

- On/By September 30..... Certify Truth-in-Taxation and Continuation Hearing Dates to County Auditors
- September 26 (Regular Mtg)..... Adopt Proposed 16 Payable 17 Levy
- On/Before September 30..... Certify Proposed 16 Payable 17 Levy to County Auditor
- December 6 @ 6:30 p.m..... Hold Public Hearing
- December 19 @ 6:30 p.m..... Continuation Hearing if Necessary
- December 19 (Regular Mtg)..... Adopt Final 16 Payable 17 Levy
- On/By December 28, 2016..... Certify Final 16 Payable 17 Levy to County Auditor

On/By January 5, 2017..... Notify the Department of Education of Final Certified Levy Motion carried unanimously.

Salaries for Licensed and Non-Licensed Substitutes: Hanson moved and Stenholm seconded a motion to set the salaries for licensed and non-licensed substitutes for the 2016-2017 school year as follows:

Non-Certified Subs for:

Food Service Grade 3/beginning wages of the respective Agreement.
Paraprofessional Grade 1/beginning wages of the respective Agreement.
Special Education Paraprofessional Grade 2/beginning wages of the respective Agreement.
Custodian Grade 1/Step 1 of the respective Agreement.

Student Help Minimum Wage Level

*Certified Subs \$ 110.00/day
(The per hour rate shall be \$ 20.00/hr up to \$ 110.00 per day)*

*Beginning on the thirtieth (30th) consecutive teaching day and thereafter, the substitute will be paid at a daily rate based on the first step of the appropriate lane. The substitute will not be eligible for health insurance coverage. Sick, personal, and professional leave will be pro-rated according to the ratio of days employed to the number of teacher contract days.

Motion carried unanimously.

2016-2017 Fundraising Activities: Benson moved and Stenholm seconded a motion to table this item until the September meeting. Motion carried unanimously.

Tri-Valley Contract: Benson moved and Stenholm seconded a motion to approve the Tri-Valley Contract. Motion carried 6-1 with Lesniak voting no.

MSHSL Application for Dissolution of Cooperative Sponsorship for Hockey between Redwood Valley, BOLD and Cedar Mountain: Benson moved and Stenholm seconded a motion to approve the MSHSL Application for Dissolution of Cooperative Sponsorship for Hockey between Redwood Valley, BOLD and Cedar Mountain. Motion carried unanimously

MSHSL Application for Cooperative Sponsorship for Hockey between Redwood Valley, Springfield, Cedar Mountain and BOLD starting with the 2016-2017 school year: Benson moved and Boen seconded a motion to approve the MSHSL Application for Cooperative Sponsorship with Redwood Valley, Springfield, Cedar Mountain and BOLD starting with the 2016-2017 school year. Motion carried unanimously.

Superintendent Evaluation Tool: Lesniak moved and Boen seconded a motion to approve the Superintendent Evaluation Tool, with the informal evaluation done in January and the formal evaluation done in July. Motion carried unanimously.

Strategic Plan/Action Plan: Benson moved and Lesniak seconded a motion to approve the Strategic Plan/Action Plan. Motion carried unanimously.

Coaches/Advisors Handbook: Buchtel moved and Hanson seconded a motion to approve the Coaches/Advisors Handbook. Motion carried unanimously.

Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources: Lesniak moved and Buchtel seconded a motion to approve Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources. Motion carried unanimously.

Policy 516 Student Medication Policy: Lesniak moved and Buchtel seconded a motion to approve Policy 516 Student Medication Policy. Motion carried unanimously.

Committed Funds Resolution: Hanson moved and Stenholm seconded a motion to approve the Committed Funds Resolution. Motion carried 6-1 with Lesniak voting no.

Adult School Lunch Price: Benson moved and Stenholm seconded a motion to approve the adult school lunch price as \$3.65. Adult breakfast prices will remain the same as last year at \$2.00. Motion carried unanimously.

Change Order Proposal for Gym Flooring: Stenholm moved and Benson seconded a motion to approve the change order proposal for the gym flooring, asking if they can discount the bill even more due to lateness of the project. Motion carried unanimously.

Upcoming Dates:

September 26, 2016 7:00 p.m. School Board meeting at the District Office, Olivia.

Adjournment: Stenholm moved and Desotell seconded a motion to adjourn the meeting at 8:20 p.m. Motion carried unanimously.

Respectfully Submitted,

Brian Stenholm
Board Clerk