

## **BOLD District/School Parent Involvement Plan**

### **BOLD Elementary Title I Parent Involvement Plan 2015/2016 School Year**

The BOLD K-6 campus is committed to the goal of providing quality education for every child in this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high academic achievement by our students. Neither home nor school can do this job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success every step along the way.

The BOLD K-6 campus recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. BOLD intends to include parents in the school's Title I program. The goal is a school-home partnership that will help all students in the school to succeed.

#### ***Part I: District Expectation***

The BOLD District/School agrees to implement the following requirements:

- BOLD will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- BOLD will work with its schools to ensure that the required school-level parent involvement plan meets the Title I requirements, and includes, as a component, a school-parent compact.
- BOLD will incorporate this district-wide parent involvement plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, BOLD and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the BOLD district/school plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when it submits the plan to the Minnesota Department of Education.
- BOLD will involve the parents of children serviced in Title I schools in decisions about how the percentage of Title I funds reserved for parental involvement is spent.

## ***Part II: District/School Parent Involvement Plan Required Components***

1. BOLD will take the following actions to involve parents in the joint development of its district/school parent involvement plan:
  - a. All parents of students receiving Title services will be invited to participate on a Parent Advisory Committee which will meet three times annually (in September/October, in January, and again in April/May). Parents willing to serve on that committee will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us).
2. BOLD will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan (under section 1112), and the process of the school review and improvement (under section 1116). The Title I Parent Advisory Committee will meet to discuss and review the program. Their input will be taken into account when writing the Title I program.
  - a. The school district will inform parents of the school's report card by sharing the Minnesota Department of Education's Multiple Measurement Rating information on the BOLD website, Title I newsletter, BOLD Times (school newsletter), and by presenting that information at the October School Board meeting each year.
  - b. If the district has been identified by the Minnesota Department of Education as a school that "needs improvement", that information will be shared via the BOLD website, Title I newsletter, BOLD Times, and by discussion at the October School Board meeting.
  - c. BOLD will identify students who qualify for Title I services through MCA test results, fall/winter/spring FAST and/or STAR benchmarking, and quarterly FAST and/or STAR standardized testing. Any students not meeting proficiency or only partially meeting proficiency on the MCAs will qualify for Title I services. Any students testing under the 40<sup>th</sup> percentile on fall/winter/spring benchmarking and standardized quarterly testing will also qualify for Title I services.
  - d. Parents of all students in the identified subgroups where an achievement gap exists will be invited to participate on the Title I Advisory Board.
  - e. BOLD will, through staff development opportunities throughout the school year, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school.
3. BOLD will involve parents in an organized, timely, and ongoing way, in the planning, review and improvement of programs under this part, including planning, review and implementation of the school parent involvement plan. Three meetings will be scheduled per school year, in September/October, January, and April/May. Parents will be notified

of said meetings through newsletters, emails, or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.

4. BOLD will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent involvement. The Title I meetings will rotate times and days to accommodate parents' work schedules. Three meetings will be scheduled per school year, in September/October, January, and April/May. Parents will be notified of said meetings through newsletters, emails, or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
5. BOLD will provide the necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
6. BOLD will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through fall and spring Title I meetings and "Family Fun Nights" held in September/October and April/May. Parents will be notified of said meetings and activities through newsletters, emails, school website, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
7. If the Parent Involvement Plan is not satisfactory to the parents of participating children, said parents will be invited to submit any comments on the plan when the school makes the plan available.
8. BOLD will provide support to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
  - the state's academic content standards,
  - the state's student academic achievement standards,
  - the state and local academic assessments including alternate assessments,
  - the requirements of Title I,
  - how to monitor their child's progress, and
  - how to work with educators.

These topics will all be discussed at the fall/spring Title I parent meetings. Additionally, a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress and the proficiency levels

students are expected to meet are shared at the fall Title I parent informational meeting held in September/October of the school year, and also at parent/teacher conferences in November. Information regarding academic standards, state and local academic assessments, and the requirements of Title I are also available on the BOLD School website and through Title I newsletters published three times yearly. Parents are encouraged to monitor their child's progress through Skyward, BOLD School's online family/student education access program. Through this program, parents and students can monitor all assignments (including any missing or late assignments), all grades, and all standardized test results. Also, literature regarding how to work with schools and teachers is available during parent/teacher conferences and at all Title I parent meetings and family fun nights.

9. BOLD will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practically possible. The Title I Coordinator lists email, phone number, and available times to meet/discuss concerns on the BOLD School website. This information is also published in every Title I newsletter sent home to parents.
10. BOLD will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. Parents will be notified of said meetings and training activities through newsletters, emails, school website, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
11. BOLD will, through staff development opportunities throughout the school year, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
12. BOLD will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with School Readiness, ECFE, ECSE, BOLD Preschool, BOLD Parent Teacher Organization, and other public preschools and programs, and conduct other activities, such as parent resource centers, that encourage and support parents more fully participating in the education of their children. Parents will be notified of said programs and activities through newsletters, emails, school website, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
13. BOLD will ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an

understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

14. BOLD will coordinate and integrate parental involvement strategies under Title I with parental involvement strategies under the following other programs: BOLD ECFE, BOLD ECSE, BOLD Preschool, and BOLD Parent Teacher Organization. Parents will be notified of said programs and activities through newsletters, emails, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
15. BOLD will take actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I program. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of the parents) its parental involvement plan.
16. Evaluation of the current parent involvement plan will take place at the spring Title I parent meeting in April/May. Parents will be notified of said meeting through newsletters, emails, school website, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
17. BOLD will involve parents in the decisions regarding how funds reserved for parental involvement activities will be spent. This will be a topic of discussion at the spring Title I parent meeting in April/May. Parents will be notified of said meeting through newsletters, emails, school website, and/or letters home with students, and will contact Brenda Prokosch at 320-365-3551 (extension 4111) or [brenda.prokosch@bold.k12.mn.us](mailto:brenda.prokosch@bold.k12.mn.us) will any questions.
18. If the school-wide program plan is not satisfactory to the parents of participating children, said parents will be invited to submit any comments on the plan when the school makes the plan available.

### ***Part III: Shared Responsibilities for High Student Academic Achievement***

As a component of the district/school parent involvement plan, each school shall jointly develop with parents for all children served under Title I, a School-Parent Compact that outlines how

parents, the entire staff, and students will share the responsibility for improved student academic achievement.

1. BOLD will conduct annual parent/teacher conferences during which the Partners in Learning Compact, as it relates to the individual child's achievement, will be discussed. The compact is also discussed at the fall Title I parent meeting.
2. BOLD will provide frequent reports to parents on their child's progress as follows: Through STAR and FAST reading/math assessment reports, FAST progress monitoring reports, Title I update reports, and school report cards. Meetings with classroom teachers, Title I teachers, and intervention teachers can also be scheduled at the parent's discretion to discuss individual student progress.
3. BOLD will provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities as follows: The BOLD Times is published bi-monthly. This newsletter includes many opportunities for parents to volunteer and participate at school. These are available to all parents of BOLD School students. Parent volunteer opportunities are also posted on the BOLD School website and through classroom newsletters and teacher webpages. Parents are welcome, at any time, to observe and participate in classroom activities.

#### ***Part IV: Accessibility Requirements***

In carrying out the parental involvement requirements of this part, BOLD School, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in language such parents can understand. BOLD is fortunate to have an Integration Coordinator who acts as an interpreter and translator for families in the district. She is also the contact person when families have concerns.

#### ***Part V: Adoption***

This BOLD Title I K-6 Parent Involvement Plan was developed/revised jointly with, and agreed upon with, the parents of children participating in the Title I program, as evidenced by meeting and agenda minutes.

The Parent Involvement Plan was developed/revised on 05/27/08 and will be in effect for the period beginning with the 08/09 school year. The school will distribute this Parent Involvement Plan to all parents of participating Title I children and make it available to the community via the school website. This Parent Involvement Plan will be revisited and revised each fall at the Title I parent informational meeting.

Bonnie Wertish

05/28/08 (Originally written, see below for revision dates.)

These parents were involved with the development of this document:

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